

## WEST END PARISH COUNCIL

### MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING HELD ON WEDNESDAY 17<sup>TH</sup> JULY 2019 AT THE PARISH CENTRE, CHAPEL ROAD, WEST END COMMENCING AT 7.15 PM

**PRESENT:**                      **Councillors: R MacDonald                      Acting Chairman**  
   **B Coles**  
   **A Price**  
   **J Asman**  
   **S Collett**  
   **S Turl**

**In attendance:**            **Mr S Mockford                      Deputy Clerk**  
   **Mrs E Davies                        Admin Officer**  
   **Mr S Adams                         Head Groundsman**

**2 members of the public**

#### **049/19/REC APOLOGIES**

Apologies were received from Councillor Boulton.

#### **050/19/REC DECLARATIONS OF INTEREST**

**Members were invited to declare interests in relation to items of business on the agenda.**

Councillor Asman's husband is an allotment holder and Councillor Turl is a member of the Moorgreen Residents Association.

#### **051/19/REC MINUTES OF MEETING HELD ON 19<sup>TH</sup> JUNE 2019**

The minutes of the meeting held on 19<sup>th</sup> June 2019 had been previously agreed by Full Council on 10<sup>th</sup> July, were accepted as a true record and signed by the Chairman.

#### **052/19/REC MATTERS ARISING**

##### **Management of woods and land at Megan Green – Freedom of Information Request.**

A member of the public attended the June 2019 meeting to voice concerns about the management of the wooded area in Megan Green. His point of contention was that current practices prevent him exercising his lawful right to access this area. Following this meeting the Clerk, Deputy Clerk and Head Groundsman

met with the member of the public, at Megan Green. Following this, a discussion was held and a formal response was sent.

The FOIA request prompted a review of the existing management plan for Hatch Grange, as this was last reviewed in 2013. Electronic copies will be made available to committee members and this will be discussed during the next meeting in September 2019.

#### **053/19/REC CORRESPONDENCE**

1. Request to purchase land in Upmill Close. An email was circulated to all Councillors regarding a formal request from a resident of Romill Close to purchase a strip of land in Upmill Close. Clerk will write to the resident to inform him that we are seeking legal advice.
2. Letter received from the Environment Agency – Notice of Intended Entry onto land – Oakvale Debris Screen, Oak Vale, West End.  
Installation of steps to allow safe access to the debris screen from the bank, enabling debris clearance and reducing the impact of flooding. No heavy plant or machinery will be used. To note.
3. Email received from a resident of Holly Gardens requesting that trees on Parish Council land be cut back as they are having significant problems with squirrels. Head Groundsman has advised the resident that the tree surgeon will visit the site and advise us as to the correct course of action.
4. Public Art: As previously discussed, Hampshire Highways rejected the new Welcome Signs due to issues in meeting Highways Regulations. It was agreed the information was to be put on Heritage markers instead. A meeting was held on Wednesday 7<sup>th</sup> July with the artist to discuss the proposals. Copies of the draft designs were circulated amongst the members of the Committee. These were extremely well received and all Councillors agreed that the project should proceed.

#### **Cricket World Cup**

An unprecedented number of complaints were received regarding parking during the cricket World Cup. This was previously reported at the Planning & Highways meeting on 2<sup>nd</sup> July 2019 and at the Full Parish Council meeting on 10<sup>th</sup> July 2019. Eastleigh Borough Council and the Ageas Bowl are investigating the matter and will produce a report. The next Ageas Bowl Liaison Committee meeting will be held on Thursday 14<sup>th</sup> November 2019. The possibility of an interim meeting was discussed at Planning and Highways meeting on Tuesday 16<sup>th</sup> July.

#### **054/19/REC URGENT REPAIRS TO UPMILL PLAY AREA FENCING**

Two complaints have been received regarding the play area perimeter fence. Parts of the wooden fence are rotten and a section of the fence has had to be removed. It is expected to cost approximately £3,500 for recycled plastic multi-coloured fencing. Cllr Turl asked if metal fencing would be more durable and less likely to become brittle over time. Deputy Clerk responded that the recycled plastic has been assured to be extremely durable. Given the absence of a meeting in August 2019, once quotations have been received they will be emailed to all Councillors so that the matter can be expedited.

## **055/19/REC EVENTS FOR 2019/2020**

West End Carnival. A presentation evening will take place on Saturday 20<sup>th</sup> July 2019 at the Hilldene Centre. This will start at 7pm.

Senior citizens afternoon Tea Party. This is due to take place on Friday 26<sup>th</sup> July, 2019 from 2-4:30pm and will cost £2 per person for West end residents and £5 for non-residents. 60 tickets have been sold to date. . Cllrs Asman, Turl and MacDonald have confirmed their attendance. A Yes/No games is planned for the afternoon.

St James Church Flower Festival will take place between 13-15<sup>th</sup> September 2019 with the theme of “All Things Light and Beautiful.” Monies raised will go to Project Aurora - the replacement of the sound and lighting systems in the church. WEPC have been invited to provide an entry to the flower festival.

Remembrance Day. This is due to take place on Sunday 10<sup>th</sup> November, 2019. A meeting with the new vicar recently took place, during which it was agreed to use the previous format as this had been so successful in the past. A brass band is being sourced.

Turning on the Christmas Lights. This is due to take place on Friday 29<sup>th</sup> November, 2019. The Mayor has confirmed attendance at the event. The Human Jukebox has been booked. The Vicar suggested the use of the choir. Committee thought it would be a good idea for the choir to sing carols before the switching on of the lights, as the people arrive for the event.

Children’s Panto. A date and time of Friday 13<sup>th</sup> December 2019 at 5-7pm was agreed by the Council. The cost will be £3 per child. A deposit of £100 has been paid to the Panto Company. Councillors were invited to attend.

Senior Citizens Christmas Party. This is due to take place on Monday 16<sup>th</sup> December, 2019 at a cost of £2 per person. The Human Jukebox has been booked for this event. St James’ School choir will also be asked to attend this event.

### 125<sup>th</sup> Anniversary of Parish and Town Councils

West End Local History Society will help put together archive information on West End Parish Council for the Full Parish meeting on Wednesday 11<sup>th</sup> December. This issue was due to be raised at the July Full Parish meeting, but

was omitted. The Committee agreed to raise this at the next Full Parish meeting in September 2019.

VE Day 75. This will take place over the weekend of 8-10<sup>th</sup> May 2020. Bourne Valley Jemz band have confirmed that they will play on the evening of 9<sup>th</sup> May 2019. A deposit of £375 has been paid.

**056/19/REC BARNSLAND/HATCH FARM**

Hatch Farm Working Group  
Nothing new to report.

A Community Payback team have been clearing the path and the ditch to the rear of Barnsland.

**057/19/REC HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE**

**HATCH GRANGE**

Email received from Play-away pre-school raising concerns at a number of dead branches at the very top of an Oak tree which borders Council land and overhangs their playground. The tree surgeon visited the site on Monday 15<sup>th</sup> July to remove dead wood and make the tree safe.

Memorial Tree in Lime Gardens. A local resident contacted the Parish office back in September 2017 requesting a tree to be planted in memory of late mother. The Committee agreed. Ref. 073/17/REC. To date only part payment has been received. Cllr Turl suggested the need for an escalation policy for outstanding payments (of all types) to give guidance and time limits in cases such as this. The Committee agreed that this would be a good course of action and the Deputy Clerk will investigate. Deputy Clerk will also write to the resident to inform them that, if full payment is not received within 7 days, the matter will be pursued through the Small Claims Court.

Request for dog training on Hatch Grange. A qualified Veterinary Nurse, trained by the National Dog Training Academy requested to use Hatch Grange for training classes. This would entail a maximum of 6 dogs per class and classes would take place during evenings and at weekends. After considering this request, Councillors agreed unanimously not to grant permission. Previous enquiries to use Hatch Grange in a similar manner have been refused.

SINC Area.

Cows are now in the meadow. Four short-legged Dexter cows: Abigail, Mary-Jane, Portia and Clover. The Grazier reported the padlocked gate near the Barbe Baker entrance was missing a hinge, causing the gate to partial open. The gate has been secured. To note.

Staff car park to the rear of workshop.

Further estimates are still to be obtained for digging out and preparing the surface, and for sourcing a geotextile surface directly from supplier to help reduce costs. To note.

FOHG – Nothing new to report.

**MEGAN GREEN**

As previously discussed a replacement gate has been ordered.

An email has been received from a resident of Megan Road expressing concerns that the trees on Council land that border their property are overgrown. After a site visit, the Head Groundsman has confirmed that the trees will be coppiced in November. The resident has been updated.

Wednesday Volunteer Group

Nothing new to report.

N.I.C.E

Nothing new to report

**QUOB GREEN**

Nothing new to report.

**WEST END COPSE**

Telephone call was received from a resident of Ullswater Avenue regarding a tree on Council land that had fallen into her back garden causing damage. The claim will go through our insurance company and they have been made aware of the incident. The arboriculturist removed the damaged tree on Monday 15<sup>th</sup> July. Three Ash trees were also removed, plus branches along the copse perimeter bordering the Ullswater properties.

**FoWEC**

Painting fence near the entrance of Ullswater Avenue. To note.

**058/19/REC MOORGREEN RECREATION GROUND**

Tennis court

Nothing new to report.

Report of a missing fence panel at the far left corner of the field. Groundstaff have repaired the fence.

**059/19/REC TOWNHILL FARM RECREATION AREAS**

Chartwell Green

Nothing new report

Chartwell Copse

Nothing new to report.

Upmill Play Area.

Discussed previously under agenda item

Townhill Farm Play Area

Nothing new to report.

**060/19/REC WEST END FOOTBALL FACILITY**

The new football season will commence the first weekend in September. The office team have looked through the football contract and concluded that there will just be one small change to the Cancellation Notice timing, otherwise the contract will remain as before. The contract has been circulated to Committee members.

**061/19/REC WEST END CEMETERY/BURIAL GROUND**

Burial Ground

Strimming and clearing site – ongoing

As previously reported, a large branch fell from the Monterey Pine into the Hilldene car park. Tree surgeon considering options. To note.

Email received from a resident of Hilldene Way regarding a very large Lime tree to the rear of the property. Work was carried out by the tree surgeon two years ago at the Parish Councils Cost. At the time of this work the tree surgeon recommended that work be undertaken on the tree every two years. Deputy Clerk will send the resident a copy of the WEPC Tree Policy.

Cemetery

Volunteers from the National Citizen Service (NCS) have been on the edging along cemetery drive and also carried out a litter pick in Hatch Grange. An additional group from this service will be working at the site on Thursday 18<sup>th</sup> July 2019.

Garden of Reflection – Nothing new to report

**062/19/REC ALLOTMENTS**

Following the recent inspection of the allotments a few plot holders have relinquished their plot. A waiting list is currently in place with over a dozen residents on the list. After a routine inspection Groundstaff reported a large cannabis plant growing in an allotment shed. This was reported to the police.



*The Lottery funding has now finished for Cutbush. They have agreed that the underspend can be used towards a residential weekend for this year and another 2 more years.*

**065/19/REC DATE OF NEXT MEETING**

Wednesday 18<sup>th</sup> September 2019.

The meeting closed at 8:27pm

**Appendix 1 – Lease Hire Quotes for Ride-on Mower Replacement**

Leasing Company	Vehicle	Contract Term	Advanced Payment	Maintenance Included?	Specification	Monthly Payment	Total Cost
<b>Quote 1</b>	Shibaura CM374 60" Discharge Deck  36hp Diesel	3 years	None	Yes Inc. breakdown Tyre Replacement 2 Year Warranty	Road Lights Registration  Sign Writing	<b>£392.00 (36)</b>	<b>£14,112.00</b>
	Shibarau CM374 Muthing 60" Flail Deck	3 years	None	Yes Inc. breakdown Tyre Replacement 2 Year Warranty	Road Lights Registration  Sign Writing	<b>£430.00 (36)</b>	<b>£15,480.00</b>
<b>Quote 2</b>	Kubota F3890 60" Rear Discharge Deck 38hp Diesel	3 years	1 Month	Yes 2 Year Warranty	Road Lights Registration	<b>£468.91 (1 + 35)</b>	<b>£16,880.76</b>
	Kubota F3890 1.6m Flail Deck	3 years	1 Month	Yes 2 Year Warranty	Road Lights Registration	<b>£493.24 (1 + 35)</b>	<b>£17,756.64</b>
<b>Quote 3</b>	Kubota F3890-EU 4 1.6m Flail Deck	3 years	1 month	Yes 2 Year Warranty	Road lighting kit Registration	<b>£472.36 (1 +35)</b>	<b>£17,204.96</b>

HTM will pay **£6,000** for both ride on mowers as long as they 'are

\*\* running'.

Paid separately to the agreement.

Gaskings will pay **£2,750** for the New Holland front mower with flail deck

\*\* & **£2,500** for the New Holland mower with the discharge deck.

\*\* George Browns charge a delivery and installation fee of £250.00 +VAT