

All councillors were asked to raise questions, concerns or issues prior to the meeting which were forwarded to Inspector Trueman for his consideration.

The main concern is that WEPC do not feel that the Hampshire Constabulary is fulfilling its side of the PCSO Agreement and that public money is being spent on this.

Inspector Trueman agreed that the Agreement does not reflect the current role of the PCSO and this has been raised with the Chief Inspector. The Agreement was drawn up 11 years ago and there have been many changes and drastic cutbacks within the police force during that time. Over the last five years, Hampshire has lost 1000 officers and 500 other staff. Further cuts have been imposed for the future - £6 million this year and £21 million by 2021. The only budget ring-fenced is the PCSO role. Hampshire Constabulary fund 20 PCSOs in Eastleigh, a further 4 through the collective funding from Parish Councils. The amount paid by a parish council is 25% of a PCSO salary and it is therefore difficult to reconcile that to 80% of their time, as stated in the Agreement. This is not achievable.

After discussion it was agreed that Inspector Trueman will liaise with Melvyn Hartley, EBC's Community Safety Manager, to recommend that the Agreement is updated and for Parish Councils to be consulted. Mrs. Birt reported that there are some excellent community projects being supported by PCSO's, the HEWEB Youth Partnership in particular, and that partnership working should form part of a new Agreement.

Councillor Clarke suggested at the last meeting that a Liaison Group in the Eastleigh parishes be set up who can review the recommended changes. He stated that there is sympathy for the police in view of the cuts to the Service over the last few years. However, there needs to be transparency when Councils decide how to spend public money and to get value for the community. He welcomed the forthcoming review of the PCSO role.

Several Councillors had also expressed concern with the 101 service. Inspector Trueman commented that this Service was good in principle but does not fulfil expectations. 999 calls will always take priority and these have escalated recently.

Other issues raised by Councillors - non attendance to a 999 call from West End youth club; case closed due to lack of evidence; no police resources to follow up a threatening behaviour incident – were discussed. Inspector Trueman outlined the extraordinary demands on police officers at the present time and that there are insufficient resources to carry out police work as they have done in the past.

Inspector Trueman and Mrs. Birt left the meeting. The Chairman thanked them for attending.

Tree/boundary issue at Cutbush Lane

The Clerk had previously circulated an e-mail from SCC Tree Officer asking that WEPC consider accepting that this is a party tree and if the Council would be prepared to pay £300 towards the cost of the work. The Committee expressed concern that this will not address the issue of responsibility should there be a problem in the future with a tree in this particular area.

Councillor Brown proposed and Councillor Goguel seconded that it be resolved that the Clerk respond to the Tree Officer and that the Chairman write to the Head of Environment & Economy Directorate at Southampton City Council to express the Council's concerns. The Committee agreed unanimously.

CIP -Community Infrastructure Priorities 2016-2021

As agreed at the last meeting, the Clerk forwarded the amended CIP list to the HEWEB Local Area Manager. However, Councillor Turl had noticed that Priority WE.5 'Moorgreen Road Recreation Ground and the Youthhouse' had not been amended. After discussion, it was unanimously agreed that the reference to a path link from the doctor's surgery to Moorgreen Recreation Ground be removed.

It was also agreed that all Councillors should have another opportunity to review this document and familiarise themselves with the contents as this is used by EBC officers to negotiate with developers when discussing Section 106 agreements.

Therefore the CIP List will be formally accepted at the next full Parish Council meeting.

125/17/PR REVIEW OF POLICIES

Review of Financial Regulations

The Clerk has not yet had the opportunity to check if any recent legislation changes need to be incorporated into the Financial Regulations so will bring back to the next meeting.

Responses to Consultations

The Clerk referred to WEPC responses to consultations and suggested that she drafts a policy which would list the process of responding. Councillor Turl had recently questioned if the Council had responded to a particular consultation and asked if responses made could be included as appendices to the relevant minutes. It was agreed that the Clerk will prepare a draft policy/process for discussion at the next meeting.

126/17/PR CORRESPONDENCE REQUIRING DISCUSSION

1. HALC November update received which includes another article on GDPR – General Data Protection Regulations – which comes into effect in May 2018. The Clerk & Deputy Clerk are attending the GDPR Seminar on 28th November and will report back to the Council.
2. Letter from the Chairman of the Hampshire Police and Crime Panel, inviting members to provide written evidence to the Panel’s forthcoming proactive scrutiny session, which will focus on cyber-enabled fraud. Councillor Hellier had offered to respond on behalf of the Parish Council.
3. Introductory letter for the Empowering Young Women Project 2018 from HEWEB Youth Partnership – previously e-mailed to Councillors. The Clerk asked Councillors to let her know of anyone who would be prepared to be involved in the project.
4. e-mail from HALC – ref. Village Agents. Response from Councillor Turl regarding the training offered by Age Concern and if there were any volunteers in West End who would benefit from this if the Parish Council offered the necessary funding. It was agreed that the Clerk will contact Age Concern.

127/17/PR CORRESPONDENCE

1. EBC Survey ref. allowances for councillors -
2. Hampshire Pension Fund Consultation. Response required by 1st December
3. HCC – News for Local Councils. Refers to Parish Workshop on 13th December – this date clashes with full Council. The Deputy Clerk will be attending.

128/17/PR PARISH CENTRE CAR PARK & PARKING ISSUES IN WEST END

The Clerk reported that the planning application for the car park at the rear of grounds store has now been submitted to EBC .

Councillors Turl and Asman had met representatives from the local business who had requested use of the Fire station car park during business hours. They were offered the opportunity to use a maximum of three spaces during the day at the Fire Station for a set cost. Councillor Turl reported that it was a very proactive meeting and this particular business is keen to meet up with other businesses in West End to discuss the current parking issues.

Councillor Clarke reported that EBC have now completed design work for proposed works at Midlands Estate to ease the parking issues. A meeting with residents will be held in the New Year.

129/17/PR PROVISION OF NEW PUBLIC TOILETS IN WEST END

The Planning application has now been approved by EBC. The Clerk had previously e-mailed councillors with the final figure of £88,500 which includes an increase in manufacturing since initial quote; coin boxes and delivery. The manufacturer has also agreed that the full amount will be paid on installation in March/April 2018, by which time the developers' contributions should be available.

130/17/PR PARISH CENTRE

1. Workshop

Nothing new to report ref. boundary issues with HCC

2. Cafe

The café takings to end October were previously circulated to Councillors and were noted.

As agreed at the last meeting, a voucher for the Café Christmas Offer was included in the November newsletter.

With reference to the marketing, the Clerk has met with Mrs. Glover, who is happy to take on this role, and Mrs. Janaway from the Café to discuss future promotions and marketing of the café. The job description for the marketing role will be discussed by the Personnel Committee.

3. Working Party

Nothing new to report. The groundstaff will be putting up the Christmas decorations this week.

4. Intruder Alarm

As agreed at the last meeting, the intruder alarm will be upgraded.

131/17/PR FIRE STATION

Nothing new to report.

132/17/PR YOUTH FACILITY

Youth club accounts to end of October previously circulated. Councillors stated that these accounts were difficult to understand from the excel document. The

Clerk stated that a handwritten ledger is also kept if any Councillor wished to look through this.

The kitchen refurbishment at the Youthouse has now been carried out. There have been a few issues which have now been resolved with the builder.

133/17/PR TOWNHILL FARM COMMUNITY CENTRE

General

Waiting for quote for new lights in main hall.

A complaint has been received from a Parent of a Noah's Ark pupil regarding the fire exit from the coffee lounge out onto the patio area. The gate from the patio area opens outwards. This will be reviewed.

Townhill Farm District Ltd.

Nothing new to report. Councillor Goguel reported that residents have raised concerns with him about post not being delivered as the postman cannot access the flats. It was agreed that this was not an issue for the Council and Councillor Goguel agreed to contact Park Lane Management Company.

134/17/PR HILLDENE COMMUNITY CENTRE

The minutes of the Hilldene Community Association held on 14th November were previously circulated. It was noted that the Association would like to meet up with the Policy & Resources Committee in the New Year to discuss the renewal of the Lease.

135/17/PR MONTHLY ACCOUNTS

The Financial Statements for October were previously circulated to Councillors. The list of payments will form an appendix to the minutes.

Expenditure over £500 (excluding salaries/pensions/NI/utility bills/rates etc) during October :

| | | |
|-------|------------------------|--|
| £500 | EBR Mencap | Section 137 Grant |
| £570 | Solent Blinds | Roller blinds for main hall |
| £1060 | P. Reynolds | Internal Audit 1 st payment |
| £660 | Treemenders | Tree work – Hatch Grange |
| £660 | Treemenders | Tree Work – West End Copse |
| £3274 | PWLB | Loan repayment |
| £7396 | Hampshire Constabulary | Contribution to PCSO 17/18 |

Credit card payments: two payments in October

- £1396.07 – primarily café purchases £840.74 ; grounds equipment £368 ; staff training £159.6
- £1766 – primarily café purchases £919.43; Parish centre car park paint £367.84; grounds equipment £359.84

Councillor Turl proposed and Councillor Brown seconded that it be resolved that the financial statements for September be approved. The Committee agreed unanimously.

Year End

Official notification now received of the new external Auditor – PKF Littlejohn LLP based in Canary Wharf. Fee for Limited Assurance Review in 2018 is £1300.

136/17/PR DRAFT BUDGET 2018/2019

The Clerk had previously circulated to all Councillors the first draft of the 2018/2019 budget, which she had prepared with Councillor Asman, and the updated list of reserves. The Clerk is meeting with Councillor MacDonald on Wednesday 29th November at 10.00 a.m. to go through the draft budget . It was agreed that the Clerk will e-mail all other councillors to invite them to attend.

Councillor Clarke commented that if there is an increase on the precept request this year, the Council must fully explain the reasons for the increases to residents

138/17/PR NEWSLETTER

The Clerk reported that the November newsletter is being distributed by Think Worldwide Ltd. based in Horton Heath. She also stated that the next edition will be end February/beginning of March and that a new sponsor will be required. After discussion it was agreed that the Council will write to traders in the New Year asking for sealed bids for the sponsorship of the next four editions.

139/17/PR COUNCILLOR TRAINING

Councillor Hellier attended Core Skills Training with HALC on 1st November.

140/17/PR DATE OF NEXT MEETING

Wednesday 3rd January 2018 at 7.15 pm.

141/17/PR EXEMPT BUSINESS

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the Council resolve that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

There was no exempt business to discuss.

The meeting closed at 9.25 p.m.

DRAFT

HELD ON WEDNESDAY 25TH OCTOBER 2017

DRAFT