



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371 – Fax: (023) 8047 4147. E-mail: clerk@westend-pc.gov.uk

CHARGES AND CONDITIONS OF HIRING THE TOWNHILL FARM COMMUNITY CENTRE AS FROM 1ST APRIL 2018 – 31ST MARCH 2019

MAIN HALL

Monday – Thursday & Friday
up to 5.00pm.

£13.25 per hour

MAIN HALL

Friday 5.00pm onwards and
all day Saturday & Sunday

£25.00 per hour - £100 Deposit

CHILDRENS PARTIES:

MAIN HALL CHILDRENS PARTIES **£21.00** per hour to 6.00pm only
£25 Deposit - (up to age 12). **Not available for teenage parties**

MAIN HALL AND COFFEE LOUNGE **£30.00** per hour to 6.00pm only
£25 Deposit - (up to age 12). **Not available for teenage parties**

*NOTE: DEPOSITS WILL BE REFUNDED 7-14 DAYS AFTER THE EVENT
PROVIDED THE FACILITIES ARE LEFT IN GOOD ORDER*

COFFEE LOUNGE

Monday – Friday

9.00am. – 12 midnight

£10.00 per hour

Weekends

9.00am. – 12 midnight

£13.00 per hour

PLEASE NOTE WE WILL ONLY ACCEPT BOOKINGS MADE **AT LEAST 14 DAYS** IN ADVANCE.

CANCELLATION POLICY

Deposits will be refunded as follows:

28 DAYS PRIOR TO EVENT – FULL REFUND

14 DAYS PRIOR TO EVENT – 50% REFUND

7 DAYS PRIOR TO EVENT – NIL REFUND