

**WEST END PARISH COUNCIL**

**MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING,  
WEDNESDAY 18<sup>TH</sup> JANUARY 2017 AT THE PARISH CENTRE, CHAPEL ROAD,  
WEST END COMMENCING AT 7.15 PM**

**PRESENT:** Councillors: R Davis (Chairman)  
J Asman  
R MacDonald  
C Boulton  
S Turl  
D Clarke

**In attendance:** Mrs L Cooke Parish Clerk  
Mr S Mockford Deputy Clerk

**Members of the Public:** Mr & Mrs Clay

**111/17/REC APOLOGIES**

Apologies were received and accepted from Councillor Bates. Councillor McCusker was absent from the meeting.

**112/17/REC DECLARATIONS OF INTEREST**

**Members were invited to declare interests in relation to items of business on the agenda.**

Councillor Asman's husband is an allotment holder. Councillor Turl is the Chair of Moorgreen Road Residents Association.

**113/17/REC MINUTES OF MEETING HELD ON 16<sup>TH</sup> NOVEMBER 2016**

The Minutes of the meeting held on 16<sup>th</sup> November were accepted as a true record and signed by The Chairman.

**114/17/REC MATTERS ARISING**

As discussed at November's meeting regarding the 'Footpath Workshops' organised by Hampshire County Council's Access Teams – no further information received to date.

115/17/REC

### CORRESPONDENCE

Email received from HCC - Priority Cutting List for the 2017/18 cutting season: The Clerk spoke to the Head Groundsman prior to the meeting to seek advice for the locations of 6 footpaths that should be included in the priority cutting list for the 2017/18 season.

**Councillor Asman proposed and Councillor MacDonald seconded that it be resolved that the Parish Council to accept the Head Groundsman's recommendations for the 6 footpaths to be included in the priority cutting list for the 2017/18 season. The Committee agreed unanimously.**

Councillor MacDonald suggested to use the parish newsletter to ask residents for feedback on footpaths they feel should be included in the list.

The Clerk commented that the parish office, going forward should monitor calls regarding footpaths complaints and report back at the end of the year.

Letter received from Department for Communities and local Government re: Open Water Safety: Risk assessments to be completed by Head Groundsman and Deputy Clerk. 'Open Water' signs to also be put up in Quob Green. The Chairman requested to go through the completed risk assessments before they are sent out to the Committee.

Email received from Steve Lugg – HALC: Regarding grants available through Sport England. The Clerk advised the Committee that the West End Copse Management Plan will highlight any opportunities for funding requirements, which will make the process easier when applying and submitting applications. The Committee agreed.

Email received from Bruno Peak - A Nation's Tribute & WWI Beacons of Light 11<sup>th</sup> November 2018: A discussion was held regarding the event and the Clerk commenting that a provision will be made in next year's budget for events.

**Councillor Clarke proposed and Councillor MacDonald seconded that it be resolved that the Parish Council will participate in 'A Nation's Tribute & WWI Beacons of Light' on 11<sup>th</sup> November 2018. The Committee agreed unanimously.**

116/17/REC

### EVENTS FOR 2016

Feedback for 2016 events; lots of thank yous from OAP's. All events went well with good attendance. No voluntary donations received for Senior Citizens Christmas Party or Children's Panto.

Councillor Clarke suggested to add to the bottom of all event tickets, 'voluntary contributions welcome' and to include a short article in the upcoming Newsletter that voluntary contributions are important to keep events continuing.

**Councillor Clarke proposed and Councillor MacDonald seconded that it be resolved to include 'voluntary contributions welcome' at the bottom of all future event tickets. The Committee agreed unanimously.**

Flying the Flag for Commonwealth – Monday 13<sup>th</sup> March, 2017.

Email confirmation received from Mrs Marsh – St James School happy to participate – 15 pupils to attend; Kathy Bates (Year 5 teacher and leader of the School Council) plus 1 other adult. Commonwealth quiz suggested for the children – for them to make and wear hats representing different countries of the Commonwealth – Clerk to liaise.

A discussion was held regarding this year's event and the following dates were agreed.

Carnival – Saturday 17<sup>th</sup> June 2017 – Theme 'Children's books' Event Plan to be completed. Parish staff will be participating in this year's procession. The Clerk suggesting to submit road closure requests early. This will be done in February.

Senior Citizens Afternoon Tea Party – Friday 28<sup>th</sup> July, 2017

Remembrance Service – Sunday 12<sup>th</sup> November, 2017

The Clerk has spoken with the local Scout group about stewarding for this year's event.

Royal British Legion – Poppy Appeal – Current volunteer who organises poppy appeal locally is giving up this year and is having difficulties finding a replacement. Councillor MacDonald volunteered to takeover. The Committee thanked Councillor MacDonald and agreed to store all the boxes in the Fire Station garage.

YouthHouse Community Games – Nothing to report

Turning on the Lights – Friday 24<sup>th</sup> November, 2017

Christmas Tree Festival – Nothing to report

Senior Citizens Christmas Party – Monday 18<sup>th</sup> December, 2017

Last year's event raised £222.00 raised for the Mayor's charity, which the Mayor attended.

Children's Pantomime – Friday 22<sup>nd</sup> December, 2017

Hurricane Promotions Ltd are performing Aladdin as this year's pantomime. Committee are happy to book them again.

Film Club – Agreed to revisit in the New Year.

117/17/REC

**BARNSLAND**

Eastleigh Borough are putting forward Barnsland for developer's contributions for a junior football pitch – they are aware of the drainage issues.

118/17/REC

**HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE**

Hatch Grange

Restricted access signs have been put up around West End. 51 entrances in total.

Member of public spoke with the Deputy Clerk at the parish office – concerned about the ongoing work within Hatch Grange and suggested there should be emphasis on the following:

- Conserving woodland, rather than destroying it.
- Keep nettles, as they are a valuable food source for insects
- SINC – no thought into clearing the area, destroying the Ragged-Robin
- Mesh should be put around damaged oak trees

The Clerk will write an email to address their concerns.

There are also concerns over the behaviour of a member of the public brought to our attention by a local Councillor. Councillor Clarke suggesting to review how parish staff deal with rude and abusive members of the public and this will be discussed at the next Personnel meeting.

Vandalised play equipment has now been repaired – Councillor Clarke has requested vandalism issues to be put in next Newsletter.

'S C Landscaping' have been sub contracted by Wicksteed to install the new gate between the two play areas. Installation date to be confirmed.

The Chairman commented that soft close gates should be installed in all play areas. The Clerk advised that the budget will be looked at during the next financial year.

Tree surgeon has started carrying out tree work as identified in the tree survey – along Hatch Mead. Ongoing.

Resident of High Street – cleared part of garden which backs onto Hatch Grange. Laura has written to resident – Head Groundsman to monitor.

Tree planting on Saturday, 26<sup>th</sup> November at 9.30am. Lime trees in memory of Tony Noyce and Tony Rest. The morning well attended, good feedback from the families.

Ongoing enquiry from resident regarding responsibility of culvert and difficulty of establishing who is responsible. Resident has now written to MP as no one taking ownership.

FOHG – Reported at Full Council – no more workdays until March, unless specific request from Groundstaff.

The tree planting in memory of Mr Othen was well attended and good feedback from the family.

Natural England Stewardship Scheme – Nothing new to report.

Pond Project – The Clerk advised the committee that it is not worth pursuing the quotation presented by Katie Roberts from The Community Volunteering Charity. The Groundstaff will be tasked with maintaining the pond and 'keeping on top of' the parrot feather.

Megan Green – Groundstaff continuing to install Chippings along footpath thinning out / coppicing and ongoing.

Wednesday Volunteer Group - Wednesday 11<sup>th</sup> January; coppicing and clearing trees/brambles at the entrance of Quob Lane to Megan Green. Councillor MacDonald commented that he was very pleased with their work.

Head Groundsman to install second hand rail on the bridge – FoHG will contribute towards cost.

Quob Green – Nothing new to report.

West End Copse – The Clerk met with Richard Mould-Ryan on 30<sup>th</sup> November to discuss first draft requirements for the Management Plan – Mr Mould-Ryan is currently preparing the first draft and is still to meet with the local pre-school group and Friends of West End Copse. First draft should be available for the next meeting.

As previously agreed – dog fouling signs have now been placed at the entry points to the Copse.

Tree surgeon on site week commencing 21/11/16. Work has been completed on oak trees in Ivy Lane & Elan Close.

Email received from local resident thanking tree surgeon & the Clerk for work carried out clearing trees encroaching on their property boundary.

119/17/REC

### **MOORGREEN RECREATION GROUND**

Line painting has been completed – The Clerk & Councillor Turl met with Head Teacher of St. James School to discuss parking issues. Concerns raised are being dealt with at the Planning & Highways meeting.

Following complaint from resident - footpath adjacent to tennis court issue with flooding and drainage – trying to establish responsibility – ongoing.

120/17/REC

### **TOWNHILL FARM RECREATION AREAS**

Chartwell Green – Follow up letters due to be posted to residents notifying Council's decision to ban dogs in this area.

Councillor Clarke suggested to install a new bench.

**Councillor Clarke proposed and Councillor Asman seconded that it be resolved for a new bench to be installed. The Committee agreed unanimously.**

Chartwell Copse – As discussed at last month's meeting – Groundstaff have trimmed hedges.

Overhanging trees along the length of the road – tree surgeon has quoted £450 to complete the work. Funds are available in the commuted sum for West End Copse and Chartwell Copse. The Committee are happy for the work to be carried out.

Upmill Play Area – Nothing new to report.

### **Carpathia and Townhill Play Areas**

Play areas are finished. Post installation sign off to be completed by RoSPA on Thursday 19<sup>th</sup> January in the morning. Wicksteed are supplying 100 goodie bags for the official openings; 50 for U7's and 50 for over 7's. Noah's Ark & Townhill Junior School are happy to be involved for the official openings. A discussion was held and a provisional date of Thursday 2<sup>nd</sup> February, 2017 was agreed. The Deputy Clerk to liaise with the schools and Wicksteed to arrange.

Two Groundstaff attended a 'Visual Inspection of Playgrounds' course, organised by Hamble Parish Council.

Its aim was to enable delegates to carry out routine visual playground inspections safely, in accordance with current legislation. Cost £92.30 for both.

121/17/REC

### **WEST END FOOTBALL FACILITY**

- Oak tree has split in two (6 feet up) and is leaning towards Gregg School. Gregg School Groundsman', is concerned the tree may damage their fence. The Head Groundsman and the Clerk have looked at the boundary map and the tree is responsibility of Southampton City Council – SCC are denying it's theirs. The Clerk to contact SCC.

122/17/REC

### **WEST END CEMETERY/BURIAL GROUND**

#### Burial Ground

Strimming and clearing site – ongoing

#### Cemetery

Groundstaff will be moving water pipe to map new area for plots.

Community payback clearing cemetery drive fence line – removal of brambles and bushes. Community Payback have started painting the fence.

123/17/REC

### **ALLOTMENTS**

- Vacant allotment plot 2A – offer it to local charity. The Clerk advised that MENCAP who currently have a plot have expressed an interest in having another one.

**Councillor MacDonald proposed and Councillor Clarke seconded that it be resolved to offer MENCAP allotment plot 2A. The Committee agreed unanimously.**

- Main WEGAA hut broken into overnight on 12<sup>th</sup> January, 2017 – WEGAA Chairman has reported to Police. Gate may have been left unlocked. Requested new signs and these have been put up at the both entrances.
- Plot holder reported the dumping of manure. Deputy Clerk has put up new signs and informed WEGAA this is unauthorised and plot holders to immediately report to 101.
- As discussed at last meeting, second gate along, inner gate – padlock has now been repaired.

**124/17/REC**

**GROUNDS EQUIPMENT**

The two ride-on-mowers and Cushman are being serviced over the next couple of weeks.

**125/17/REC**

**YOUTH CLUB**

**Report to follow.**

**DATE OF NEXT MEETING – Wednesday 15<sup>th</sup> February 2017**

DRAFT