

Councillor Clarke said it had been a privilege to Chair during the past year and thanked other Councillors and Parish staff for their support and rising to the challenges during the year.

Councillor Turl gave thanks to Councillor Clarke for his contributions to the Parish Council during the past year. She also congratulated Councillor Tennent and Councillor Craig on their new appointments with Hampshire County Council. Councillor Turl said she is looking forward to her year as Chair and working with colleagues to continue to strive to keep West End a lovely place to live.

17/17/PC **TO APPOINT THE VICE CHAIRMAN OF THE PARISH COUNCIL FOR THE YEAR 2017/2018**

It was proposed that Cllr J Asman be elected as Vice Chairman of the West End Parish Council for the year 2017/2018.

Proposed: Cllr R MacDonald
Seconded: Cllr G Bates
In favour: Unanimous

Elected unopposed.

Councillor Asman was duly elected Vice Chairman for the year 2017/2018 and duly signed the Declaration of Acceptance of Office.

Councillor Turl congratulated Councillor Asman on her new post.

18/18/PC **TO APPOINT THE TREASURER OF THE PARISH COUNCIL FOR THE YEAR 2017/2018**

It was proposed Cllr J Asman be appointed Treasurer of the Parish Council for the year 2017/2018.

Proposed: Cllr G Bates
Seconded: Cllr P Brown
In favour: Unanimous

Elected unopposed

19/17/PC **TO APPOINT CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES FOR THE YEAR 2017/2018**

19a) POLICY & RESOURCES COMMITTEE

It was proposed Cllr G Bates be appointed **Chairman** of the Policy & Resources Committee for the year 2017/2018.

Proposed: Cllr B Tennent
Seconded: Cllr J Goguel

It was proposed Cllr J Asman be appointed **Chairman** of the Policy & Resources Committee for the year 2017/2018.

Proposed: Cllr R Davis
Seconded: Cllr D Clarke

A vote was taken and resulted in favour of Councillor J Asman appointed as **Chairman** of the Policy & Resources Committee for the year 2017/18.

It was proposed Cllr D Clarke be appointed **Vice Chairman** of the Policy & Resources Committee for the year 2017/18.

Proposed: Cllr J Asman
Seconded: Cllr R Davis

It was proposed Cllr P Brown be appointed **Vice Chairman** of the Policy & Resources Committee for the year 2017/2018.

Proposed: Cllr G Bates
Seconded: Cllr B Tennent

A vote was taken and resulted in favour of Cllr Clarke appointed as **Vice Chairman** of the Policy & Resources Committee for the year 2017/18.

19b) RECREATION AND ENVIRONMENT COMMITTEE

It was proposed Cllr R Davis be appointed **Chairman** of the Recreation and Environment Committee for the year 2017/2018.

Proposed: Cllr R MacDonald
Seconded: Cllr J Asman
In favour: Unanimous

Elected unopposed.

It was proposed Cllr D Clarke be appointed **Vice Chairman** of the Recreation and Environment Committee for the year 2017/2018.

Proposed: Cllr R Davis
Seconded: Cllr R MacDonald
In favour: Unanimous

Elected unopposed.

19c) PLANNING & HIGHWAYS COMMITTEE

It was proposed Cllr R MacDonald be appointed **Chairman** of the Planning & Highways Committee for the year 2017/2018.

Proposed: Cllr D Clarke

Seconded: Cllr G Bates
In favour: Unanimous

Elected unopposed.

It was proposed Cllr J Goguel be appointed **Vice Chairman** of the Planning & Highways Committee for the year 2017/2018.

Proposed: Cllr J Asman
Seconded: Cllr R MacDonald
In favour: Unanimous

Elected unopposed.

19d) PERSONNEL COMMITTEE

It was proposed Cllr A Mortimer be appointed **Chairman** of the Personnel Committee for the year 2017/2018.

Proposed: Cllr D Clarke
Seconded: Cllr P Brown
In favour: Unanimous

Elected unopposed.

It was proposed Cllr C Boulton be appointed **Vice Chairman** of the Personnel Committee for the year 2017/2018.

Proposed: Cllr D Clarke
Seconded: Cllr R Davis
In favour: Unanimous

Elected unopposed.

20/17/PC TO APPOINT MEMBERSHIP OF COMMITTEES FOR 2017/2018

20a) Planning and Highways Committee

Cllr R MacDonald (Chairman)
Cllr J Goguel (Vice Chair)
Cllr J Smith
Cllr P Brown
Cllr S Turl (ex officio)
Cllr J Asman (ex officio)

20b) Recreation and Environment Committee

Cllr R Davis (Chairman)
Cllr D Clarke (Vice Chair)
Cllr G Bates
Cllr C Boulton
Cllr R MacDonald
Cllr S Turl (ex officio)
Cllr J Asman (ex officio)

Events Sub-Committee

Cllr R Davis
Cllr J Goguel
Cllr R MacDonald

20c) Policy and Resources Committee

Cllr J Asman (Chairman) (ex officio)
Cllr D Clarke (Vice Chair)
Cllr G Bates
Cll B Tennent
Cllr P Brown
Cllr S Turl (ex officio)

20d) Personnel Committee

Cllr A Mortimer (Chairman)
Cllr C Boulton (Vice Chair)
Cllr J Asman (ex officio)
Cllr R Davis
Cllr T Craig
Cllr D Clarke
Cllr S Turl (ex officio)

Proposed: Councillor P Brown
Seconded: Councillor J Asman
In favour: Unanimous

21/17/PC

TO APPOINT COUNCILLOR REPRESENTATIVES TO THE FOLLOWING COMMITTEES:

21a) Hilldene Community Association

Cllr J Goguel
Proposed: Cllr R MacDonald Seconded: Cllr J Asman In favour: Unanimous

21b) Transport Liaison Representative

Cllr J Goguel
Proposed: Cllr J Asman Seconded: Cllr R Davis In favour: Unanimous

21c) Airport Consultative Committee

Cllr J Asman
Proposed: Cllr D Clarke Seconded: Cllr R MacDonald In favour: Unanimous

21d) West End Carnival Association

Cllr R MacDonald
Proposed: Cllr J Goguel Seconded: Cllr G Bates In favour: Unanimous

21e) Friends of Hatch Grange

Cllr R MacDonald
Proposed: Cllr G Bates Seconded: Cllr B Tennent In favour: Unanimous

21f) Wildern Management Committee

Cllr R Davis
Proposed: Cllr D Clarke Seconded: Cllr J Asman In favour: Unanimous

21g) HEWEB Youth Partnership
Mrs L Cooke – Parish Clerk
Proposed: Cllr D Clarke Seconded: Cllr R Davis In favour: Unanimous

21h) Friends of West End Copse
Vacant

22/17/PC TO ACCEPT THE RECOMMENDATION OF THE RECREATION & ENVIRONMENT COMMITTEE TO ADOPT THE WEST END COPSE MANAGEMENT PLAN
It was proposed by Councillor MacDonald and seconded by Councillor Bates to accept the recommendation of the Recreation & Environment Committee to adopt the West End Copse Management Plan. The Council agreed unanimously.

23/17/PC TO AUTHORISE IMPLEMENTATION OF THE REVIEW OF STANDING ORDERS
It was proposed by Councillor Clarke and seconded by Councillor Bates that the review of Standing Orders be delegated to the Policy & Resources Committee. The Council agreed unanimously.

24/17/PC PCSO/POLICE REPORT
No officer present. No report provided.

Questions from Councillors and Members of the Public
There were no questions.

25/17/PC TO AUTHORISE THE SIGNING OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY, 12TH APRIL 2017
The minutes of the meeting held on Wednesday, 12th April 2017, were accepted as a true record of events and signed by the Chairman.

Proposed: Cllr S Turl
Seconded: Cllr G Bates
In favour: Unanimous

Matters arising:
There were no matters arising.

26/17/PC TO RECEIVE MINUTES OF THE COMMITTEE MEETINGS:
Planning & Highways Committee Meetings 4th & 18th April 2017

Cllr MacDonald presented the minutes of the Planning & Highways Committee Meetings held on 4th & 18th April 2017 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr R MacDonald
Seconded: Cllr G Bates
In favour: Unanimous

Matters arising:
There were no matters arising.

Recreation & Environment Committee Meeting of 19th April 2017

Cllr Davis presented the minutes of the Recreation and Environment Committee Meeting held on 19th April 2017 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr R Davis
Seconded: Cllr R MacDonald
In favour: Unanimous

Matters arising:

There were no matters arising.

Policy & Resources Committee Meeting of 26th April 2017

Cllr Asman presented the minutes of the Policy & Resources meeting held on 26th April 2017 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr J Asman
Seconded: Cllr G Bates
In favour: Unanimous

Matters arising:

Code of Conduct Training – 14th June 2017. Councillors Asman and Goguel expressed an interest in attending this course to be held at St Mary's Stadium, Southampton at a cost of £60 per delegate. The Clerk will book places for both councillors.

Personnel Committee Meeting of 5th April 2017

Cllr S Turl presented the minutes of the Personnel meeting held on 5th April 2017 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr S Turl
Seconded: Cllr R Davis
In favour: Unanimous

Matters arising:

There were no matters arising.

27/17/PC SCHOOL GOVERNORS' REPORT

- **St James Primary School** – Mr Harry Hellyer said the school had recently started a knitting group allowing children to interact with the elderly. This was proving to be successful.

28/17/PC REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES

Transport Representative's Report – Councillor J Goguel

Councillor Goguel said he had been in contact with Richard Pemberton at EBC re. Sunday and Bank Holiday bus services, as residents have expressed concern of the withdrawal of many services during this time. He has been advised to take up the issue with Councillor Tennent to ask if he would raise this with HCC Transport

Department. Councillor Goguel said he was concerned that bus companies were receiving a subsidy but were not providing an extensive service, specifically at the weekend and on Public Bank Holidays. Councillor Tennent said he had spoken to a person responsible for bus services today and very little is being spent on subsidies for bus companies. He said he would report back at the next meeting. Councillor Goguel said members of the public have specifically asked for the X10 service to be run every hour on a Saturday and not two hourly and re-instated on a Sunday. Councillor Tennent said he would discuss timetabling issues with those responsible. Councillor Clarke commented that there needs to be an element of realism when dealing with the public with regard to bus services. Subsidies have been reduced and the bus companies need to make a profit. Xelabus have privately had to pay to cut back trees on various routes to prevent damage to their vehicles. We have to be grateful they are running many services at a low profit and take into consideration they are running as a private enterprise. It was in fact First Bus that withdrew the Sunday service. Councillor Goguel replied that he did not expect Xelabus to run empty buses but residents are entitled to some form of Sunday and Bank Holiday service. Councillor Turl said those people who use the bus service are often the most vulnerable and are reliant on the services bus companies provide. She thanked Councillor Goguel for his continued work in this area.

Hilldene Community Association – Councillor J Goguel

Minutes circulated to all Councillors.

Airport Consultative – Councillor J Asman

No meeting.

West End Carnival – Councillor R MacDonald

Councillor MacDonald gave an update. Main point to note: Carnival brochure and raffle tickets now with printers. Brochure will be sent out with Parish Council Newsletter on 22nd May.

Friends of Hatch Grange – Councillor R MacDonald

Councillor MacDonald gave an update. Main point to note: NICE Business Systems attending next week as part of their volunteer month. Work to be carried out on re-instating the pathways.

Friends of West End Copse – no representative

No meeting.

Wildern Management Committee – Councillor R Davis

No meeting.

HEWEB Youth Partnership– Mrs L Cooke, Parish Clerk

No meeting.

29/17/PC

TO RECEIVE REPORTS FROM COUNTY/BOROUGH:

County Councillor B Tennent – gave the following report:

- Now County Councillor for West End North and Horton Heath due to border changes.
- Attended Open Session held at HCC today – very useful. Discussed following:
 - (i) Lack of bus services in Allington Lane

- (ii) Rights of Way – issue in Megan Green. WEPC should report issues to HCC and it has been suggested WEPC join the Lengthsman Scheme in order to notify problems with Rights of Way. The Clerk commented that HCC only maintain 6 Rights of Way in West End which were discussed by the Recreation & Environment Committee. Councillor Tennent said he would send the Clerk information of available software to assist with Rights of Way.
- (iii) Currently working on opening up pathway between Moorgreen Road and Tollbar Way.
- (iv) Discussed issues with Highways including street signs and condition of pavements.

County Councillor T Craig – absent from meeting.

It was noted that Councillor Craig had been elected as County Councillor for West End South and Hedge End.

Borough Councillor J Asman – dates to note:

- Attending Mayor Making event on 11th May.
- EBC AGM to be held on 15th May at 7pm at the Berry Theatre, Hedge End.
- HEWEB LAC to be held on 22nd May at the 2000 Centre, Hedge End.

Borough Councillor C Boulton – apologies received.

Borough Councillor D Clarke – gave the following report:

- Now resigned from the Policy and Performance Scrutiny Panel.
- Continue to Chair HEWEB LAC and Vice Chair Admin Committee.
- Dealt with issue in Orchards Way whereby green had been churned up by refuse trucks and Housing Association vehicles. Refuse have now stopped taking vehicles onto site and Housing Association have been asked to be more responsible.
- Issue with parking in Midlands Estate – Housing Association redeveloping garage block and residents no longer able to park here. LAC have been asked to help find a solution to alleviate this.

Borough Councillor B Tennent – nothing to report.

Questions from Members of the Public

There were no questions.

30/17/PC **DATE AND TIME OF NEXT MEETING**

Wednesday, 14th June 2017 at 7.15 pm.

31/17/PC **EXEMPT BUSINESS (if applicable)**

Update from Standards Panel - See Appendix 1.

32/17/PC **CLOSE OF MEETING**

There being no further business the Chairman closed the meeting at 8.15 p.m.