

## WEST END PARISH COUNCIL

### MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING, WEDNESDAY 18<sup>TH</sup> JULY 2018 AT THE PARISH CENTRE, CHAPEL ROAD, WEST END COMMENCING AT 7.15 PM

**PRESENT:** Councillors: **R MacDonald** Chairman  
**C Boulton**  
**J Asman**  
**J Goguel**

**In attendance:** **Mrs L Cooke** Parish Clerk  
**Mr S Mockford** Deputy Clerk  
**Two members of the Public**

#### **054/18/REC APOLOGIES**

Apologies were received and accepted from Councillor Turl.

#### **055/18/REC DECLARATIONS OF INTEREST**

**Members were invited to declare interests in relation to items of business on the agenda.**

Councillor Turl is the Chair of Moorgreen Road Residents Association.  
Councillor Asman's husband is an allotment holder.

#### **056/18/REC MINUTES OF MEETING HELD ON 20<sup>TH</sup> JUNE 2018**

The Minutes of the meeting held on 20<sup>th</sup> June were accepted as a true record and signed by the Chairman.

#### **057/18/REC MATTERS ARISING**

##### Chartwell Green

As agreed at the last meeting the Committee discussed at length the petition received from residents asking that Chartwell Green be split into two fenced areas. They also considered all comments made by residents. The Admin staff had also researched the provision of a dog training area and it was agreed that this is not something that the Council can provide. It is also apparent from the title deed for Chartwell Green that this area was originally intended as a children's play area.

The Clerk reported that there has been recent complaints about drug use at Chartwell Green.

After further discussion, the following proposal was made.

**Councillor Goguel proposed and Councillor Boulton seconded that it be resolved to remove some of the fencing to make Chartwell Green an open space for all and to withdraw the ban on dogs. The Committee agreed unanimously.**

It was agreed that the Deputy Clerk will contact the resident who presented the petition.

Rat infestation – Rights of Way Footpath 505 between Hilldene Way and Beacon Road

Councillor Boulton had received further communication from a resident of Littlewood Gardens regarding the rat infestation along the footpath and the issue that neither EBC or HCC will accept responsibility or have the resources to deal with this problem. Councillor Boulton has previously suggested that the residents form a Residents' Association to deal with the problem and any potential costs together.

The Head Groundsman had walked the footpath and noted areas of garden waste being dumped which will attract rats. He had also researched online and found a very useful document 'Rates in the Garden : Advice, Control and Elimination'.

After discussion, it was agreed that the Deputy Clerk will write to the resident and advise that the residents will need to take responsibility for this problem themselves, and to forward a copy of the above document.

EBC Public Art – West End Heritage Trail

Nothing new to discuss.

Cricket World Cup 2019

The Deputy Clerk reported that he had attended a Cricket World Cup Interim City meeting on 20<sup>th</sup> July which discussed joint working and ways of maximising the Tournament's impact on the local and wider regional community and economy.

The three main topics discussed were : working relationship between Eastleigh Borough Council, Southampton City Council and Hampshire County Council; Value in Kind Suggestions (VIK) i.e. the value of any commercial rights for the Host City; and, the Trophy tour ideas and schedules, which will involve local schools. A follow up meeting is scheduled for August.

The Chairman commented that he understood that there will be a meeting prior to the next Liaison Panel meeting in November to discuss issues which will specifically affect West End residents. The Clerk will make enquiries in due course.

## **058/18/REC CORRESPONDENCE**

1. Email received from Greggs School requesting use of Cutbush Lane pitches on a long term basis for rugby matches. This would involve marking the pitches for rugby and to install posts. After discussion, it was agreed that this would be detrimental to the condition of the pitches.
2. Email received from Treasurer of St. James' School Association requesting the help of councillors and staff to facilitate their planned Guinness World Record attempt on Monday 24<sup>th</sup> September to raise funds for new playground equipment. The record is for 'most people playing heads or tails simultaneously'. After discussion, it was agreed that councillors and staff available on the day will help to facilitate this.
3. Letter received from Seafarers UK . Seeking support to raise public awareness of Merchant Navy Day on Monday 3<sup>rd</sup> September by flying a Red Ensign. The Chairman commented that the Council should support this and it was unanimously agreed to purchase a Red Ensign flag.
4. E-mail received ref. Itchen Valley Country Park  
Councillors Boulton and Asman reported on recent correspondence with residents about the lack of maintenance at Itchen Valley Country Park and a Oak tree that needs attention. It was agreed that the Deputy Clerk will contact Direct Services about the Oak tree and contact EBC Local Area Manager regarding IVCP.

## **059/18/REC EVENTS FOR 2018**

West End Carnival – Saturday 16<sup>th</sup> June, 2018

The Chairman reported that the Carnival Awards evening will be held on Saturday 21<sup>st</sup> July and extended an invitation to all Councillors.

Senior Citizens Tea Dance – Friday 27<sup>th</sup> July, 2018 from 2 – 4.30pm

All in hand.

YoutHouse Community Games – Wednesday 15<sup>th</sup> August, 2018.

All in hand

Remembrance Day – Sunday 11<sup>th</sup> November, 2018

All in hand for the morning service.

With reference to the twelve names of the fallen in World War 1 which are missing from the memorial stone, the Deputy Clerk had tabled approximate costs to install an additional memorial stone which would be £1,000-£1,500. The costs to engrave the names are £8 per letter. The Committee agreed that this was too expensive although Councillor Asman asked that provision of a new memorial stone be added to the Council's CIP list so this can be provided in the future.

Another option previously discussed was a metal plaque fixed to the railings to include all 47 names of the fallen in WW1 and to incorporate hooks on either side for wreaths to be suspended on. It was agreed to obtain costs for this.

WW1 A Nations Tribute – Beacon Lighting Ceremony 11<sup>th</sup> November 2018 @ 7pm - WEPC will be participating by Lighting of the Beacon.  
All as previously discussed and agreed.

Turning on the Lights – Friday 30<sup>th</sup> November, 2018.  
It was agreed to invite the Mayor to this event.

Children’s Panto – Friday 14<sup>th</sup> December 5pm – 7pm  
Sleeping Beauty. Nothing new to report.

Senior Citizens Christmas Party - Monday 17<sup>th</sup> December, 2018  
Nothing new to report.

**060/18/REC BARNSLAND/HATCH FARM**

The Deputy Clerk reported that he had contacted EBC to request a replacement dog bin at Barnsland.

No further information to date ref. Hatch Farm Working Party.

**061/18/REC HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE**

HATCH GRANGE

Staff car park to the rear of workshop.

The Deputy Clerk reported that the local architect is still working on the plans

SINC Area Signage

Further to the discussion at the last meeting, the Deputy Clerk tabled a quote for 3 no. A3 signs for £157. The Chairman commented that these do not have to be A3, A4 signs would be sufficient. A green sign stating that the Fields are open; a red sign stating that the Cows are in the Meadow and dogs are prohibited. It was therefore agreed to seek a further quote.

Tree issues

The Deputy Clerk reported that a branch from a pine tree had fallen onto a footpath and was dealt with by Treemenders as an emergency.

The groundstaff have removed an Oak tree from the border of the SINC area which had fallen onto the fencing. This tree had been previously highlighted as needing attending in the recent Tree Survey.

Oak Tree on Hatch Grange

Awaiting confirmation of date when carving will be carried out.

QUOB GREEN

A meeting has been arranged with the Environment Agency on Thursday 2<sup>nd</sup> August to discuss how to clear the culvert.

**062/18/REC MOORGREEN RECREATION GROUND**

Tennis Court

The Deputy Clerk reported that the tennis court surface has now been treated with weed killer.

MUGA

Complaint received from local resident that youths playing in the MUGA late at night. Youth and caretaking staff are now locking this at night.

**063/18/REC TOWNHILL FARM RECREATION AREAS**

Chartwell Green

e-mail received from resident of Harbourne Gardens regarding trees/high hedging. The Head Groundsman has visited and agreed to reduce the height of the hedging in due course.

Chartwell Copse/Upmill

Nothing new to report.

Townhill Play Area

Councillor Goguel reported that a local resident had complained to him that dog owners are allowing their dogs access to the play area and not picking up after them. The resident suggested a self closing spring gate. However, after discussion the Committee agreed that this would not necessarily be a deterrent and there is no budget available for this at the present time.

**064/18/REC WEST END FOOTBALL FACILITY**

Further to the discussion at the last meeting when a local resident attended to request disabled access onto the playing fields, the Head Groundsman had costed the installation of a disabled access gate. The total approximate cost would be £700 – Radar compatible mobility gate is £550, scalpings/miscellaneous materials £150; installation would be carried out by the grounds team. A site visit will be required to agree the most suitable location for the gate.

After discussion, the Committee agreed in principle to the installation of the gate and noted that the location and funding for this needs to be confirmed.

The Deputy Clerk will update the resident.

#### Football Contracts 2018/2019 Season

A draft contract had been previously forwarded to all Councillors for comment. After discussion it was unanimously agreed to accept the amended contract which asks teams to pay for three games prior to the start of the season.

### **065/18/REC WEST END CEMETERY/BURIAL GROUND**

Burial Ground - Strimming and clearing site – ongoing. Nothing new to report.

#### Cemetery

Community Payback Team have started painting the fences along Cemetery Drive.

#### Request from non West End Resident

The Deputy Clerk reported on a request by a Funeral Director to purchase a grave space at Quob Lane from a Bishops Waltham resident. This was discussed at length and although the Committee sympathised with the family for their loss, the following proposal made.

**Councillor Asman proposed and Councillor MacDonald seconded that it be resolved not to allow the purchase of a grave by a non-resident on this occasion as they have no link to West End. The Committee agreed unanimously.**

### **066/18/REC ALLOTMENTS**

The Committee noted the following:

- Following allotment inspection carried out on 14<sup>th</sup> May, several plots have been vacated. Next inspection due 14<sup>th</sup> August.
- Requests from non-residents. In view of the number of vacant, the Committee agreed to consider requests from non-residents.
- Waiting list : 4 residents waiting for specific plots
- Tenancy agreement. Further to the discussion at the last meeting, it was suggested that all new plot holders pay a ‘holding deposit’ of £50 in addition to the £30 key deposit. The holding deposit will be returned if the plot is left in a lettable condition once vacated. A photo will be kept on file to support this.

**Councillor MacDonald proposed and Councillor Asman seconded that it be resolved to amend the Allotment Tenancy Agreement to include payment of a £50 holding deposit from new plot holders. The Committee agreed unanimously.**

**067/18/REC YOUTH CLUB**

The Youth Club are forward to the summer programme, and particularly the Community Games. The Club will be open every Tuesday and Wednesday evening during the summer holidays as well as 4 trips and a weekend residential.

**068/18/REC GROUNDS EQUIPMENT**

The Deputy Clerk reported that a new push mower has been purchased this month.

**069/18/REC DATE OF NEXT MEETING**

Wednesday 19<sup>th</sup> September 2018

The meeting closed at 8.40 p.m.

DRAFT