



members who approve the keeping of chickens subject to appropriate terms and conditions being in place in the tenancy agreement.

Councillor MacDonald suggested to monitor the possible increase in complaints regarding vermin and to report back to the committee for updates.

The Clerk suggested to have a separate tenancy agreement for plot holders keeping chickens and for contact details to be available on site.

Councillor MacDonald suggested to also increase the annual charge: A full plot is currently £31.50 for the 2017/18 season and recommended to increase the cost to £63.00 due to the increase monitoring by Groundstaff.

Councillor Turl suggested to amend the tenancy agreement to include keeping of livestock, the committee agreed.

**Councillor Turl proposed and Councillor MacDonald seconded that it be resolved to increase the cost of a full plot to £63.00 and to include within the tenancy agreement; “there are restrictions in keeping livestock. Please contact the Parish Council for advice and costs on the keeping of livestock” - for the 2017/18 season.**

**2 in Favour  
1 Abstained**

All other Matters Arising will be dealt under agenda headings.

**050/17/REC**

### **CORRESPONDENCE**

Public Art – Funding obtained from E.B.C. to create an Art & Heritage Trail in West End. The trail to be inspired by local characters and personalities. Thirteen sites have been identified as suitable locations. Correspondence to be tabled.

This has been discussed at the P&H meeting on Tuesday 4<sup>th</sup> July – **38/17/PL**; and it was agreed to be discussed for further comment during this meeting.

A discussion was held and Mr Adams advised that the Jubilee Gates by Hatch Lodge need replacing and to incorporate art work for Mr Haines and Mr & Mrs Fletcher. Councillor MacDonald suggested to possibly position some artwork by the bench opposite the War Memorial along the High Street. The Clerk commented that all suggestions will be put to Mrs Julia Birt, Local Area Co-Ordinator for E.B.C.

The Committee agreed to prioritise the artwork as below:

1. Artwork for Kate Oram, which has already been agreed by E.B.C. on land adjacent to the Moorgreen Hospital housing development.
2. The Jubilee Gates to incorporate artwork for Mr Harry Haines and Mr & Mrs Fletcher.
3. Replace the ‘Welcome to West End’ road signs to incorporate artwork.
4. Change the colour of the ‘Man of the Trees’ artwork on the corner of the High Street and Chapel Road.

Tree Complaints since the last Recreation & Environment meeting

LOCATION	NO. OF COMPLAINTS
Barbe Baker Avenue	1
Barnsland	1
Chartwell Green	3
Hatch Grange	2
Upmill Close	2

West End Parish Council’s Tree policy was tabled along with Eastleigh Borough Council’s for comparison. This is scheduled to be reviewed during September’s meeting.

Resident visited the Parish Office to report a ‘dog v dog’ attack on Hatch Mead. Deputy Clerk advised resident to report to 101 and also reported by email to PC Steele.

A discussion was held and there was a concern raised that the dogs may have been the same dogs that attacked the cows in Hatch Grange.

**Councillor Clarke proposed and Councillor MacDonald seconded that it be resolved to write to the local area Police Officer and the P.C.SO. expressing concerns over the recent dog incidents. The committee agreed unanimously.**

051/17/REC

**EVENTS FOR 2017/18**

The sub-committee met prior to this meeting and the recommendations made are attached as ‘Appendix I’ to these minutes.

Whilst summarising the Events Sub-Committee meeting, a discussion was held regarding the Beacon Lighting Ceremony on November 11<sup>th</sup>, 2018. The Clerk suggested to have a celebration in the Parish Centre main hall after the beacon lighting; for this to be a ticketed adult’s only event with a brass band, food and drink. The Clerk also advised this would mean increased costs for next year’s ‘events’ budget.

**Councillor Clarke proposed and Councillor MacDonald seconded that it be resolved organised a post lighting the beacon celebration in the parish centre main hall and agreed to also increase the budget for the event. The committee agreed unanimously.**

053/17/REC

**BARNSLAND**

Two replacement bins have been ordered.

Email received from local resident regarding the recreation ground: thanking the Groundstaff for the grass cutting on the recreation ground.

Voicemail message received regarding a resident of The Drive cutting down a tree on Parish Council land. The resident has contacted the Parish office admitting liability. It was agreed for the resident to remove the pieces of tree dumped in the wooded area behind their property and to pay for a replacement tree to be planted.

054/17/REC

**HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE**

Hatch Grange

Pre-application advice submitted for staff car park at the rear of the workshop.

In conjunction with the Library & Hatch Café – “Animal Agents” trail in Hatch Grange has been organised – find the characters positioned around Hatch Grange. An animal shaped biscuit as a reward. Commences Monday 31<sup>st</sup> July throughout the summer break.

As previously discussed - resident along the High Street has put up hedging around the rear of his property – possibly encroaching onto West End Parish land. Councillor Clarke suggested to write a letter to the resident to clear their belongings and property from Council land and to do this within 14 days; if this is not done the belongings will be removed and disposed of.

**Councillor Clarke Proposed and Councillor Boulton seconded.**

**Councillor Asman proposed an amendment;** to send a letter to the resident giving them a fixed date to clear belongings on Parish Council land; if this is not done the Parish Council will clear the belongings and invoice the resident the cost of doing so.

**Councillor Clarke proposed and Councillor Asman seconded that it be resolved to send a letter to the resident with a date for the boundary to be cleared. The committee agreed unanimously.**

A resident of Hatch Mead visited the office to complain of trees encroaching into her property boundary, which is exacerbating health problems.

The Clerk advised the committee, historically, the Parish Council has agreed to carry out work on trees as a good will gesture, as at the time the landowner of the row of trees in questions was unknown. Now the area is established as ‘no man’s land’ the Parish Council has agreed to only carry out necessary work on larger trees; if there is a health and safety issue; smaller trees are the responsibility of the residents.

A discussion was held and it was agreed to send a letter to the resident confirming the trees are not on Parish Council land and to speak with the local Borough Councillor if there are any further concerns.

FOHG – Nothing new to report.

SINC Area: As previously agreed – the Grazier has so far put 2 cows in the meadow - Fern & Erica. Due to the length of the grass 2 more cows will be put on the field on the field in the coming weeks.

Cheque received - £344.75 for the Higher Level Stewardship Scheme that the Council has with Natural England.

Katy Roberts from The Conservation Volunteers As previously discussed the date to clear the Parrots Feather on the pond has been rescheduled to 27/28 September.

Natural England Stewardship Scheme – Nothing new to report.

Megan Green – Nothing new to report.

Wednesday Volunteer Group – Date TBA.

Quob Green – Nothing new to report.

West End Copse – Tree surgeon has completed tree survey. Report to follow.

Graffiti removed from the table and chairs and some of the surrounding trees. Pine tree has lost a large branch – Groundstaff have made good. Mr. Adams has reported to E.B.C. The tree is not on Parish Council land.

Small Grants Scheme – As previously discussed - application to be submitted to improve the pathways.

FoWEC – Nothing new to report.

**055/17/REC**

### **MOORGREEN RECREATION GROUND**

Following complaint from resident - footpath adjacent to tennis court issue with flooding and drainage, trying to establish responsibility – ongoing.

Email received from local resident reporting overgrowing hedging along the footpath adjacent to the tennis court – Steve has carried out necessary work.

Tennis Court: Work commenced Monday 19<sup>th</sup> June. Surface has been left to cure. Court expected to be playable w/c 7<sup>th</sup> August.

A discussion was held regarding the booking rules and terms of use, the following was agreed:

- ‘Pay as you play’ cost £6 p/h
- Opening times of the court 9am – last session starting at 8pm
- ‘Court Booking Rules and Terms of Use’ document agreed and is attached as ‘Appendix II’ to these Minutes.
- Wording of sample poster agreed to be put on the tennis court fencing for booking instructions.

The Court has now been registered with the LTA and the Deputy Clerk is currently setting up the online booking form with ClubSpark.

As previously discussed the Mayor has confirmed attendance to officially open the Court at the start of the Community Games on Wednesday 16<sup>th</sup> August.

**056/17/REC**

### **TOWNHILL FARM RECREATION AREAS**

Chartwell Green – Pre-application advice to be sought from E.B.C. regarding the installation of play equipment.

Email received from local resident informing the Parish Council dogs are still using the field in Chartwell Green. Groundstaff will continue to monitor.

Chartwell Copse – Nothing new to report.

Upmill Play Area – Existing piece of play equipment damaged – needs replacing. Deputy Clerk to obtain quotes.

**057/17/REC**

### **WEST END FOOTBALL FACILITY**

- Ash tree has now been removed by S.C.C. stump remaining. The issue of responsibility on the strip of land is still ongoing and requires legal advice.
- Large branch is broken on a large Pine tree on land overlooking the car park area of Haskins – only partly attached. Tree surgeon to quote for work.
- Football contracts have been sent out for the upcoming season. Saturday and 10am Sunday mornings are at capacity. Sheridan to advertise for Sunday afternoon teams.
- Email received from a Teacher of Gregg School requesting to use the perimeter of the Cutbush Football field for a weekly 5k running event. A discussion was held and concerns were raised regarding the safety of runners along Cutbush Lane, it is a very narrow road only wide enough for one car; safety of runners will be compromised. Also the condition of the field if this is a weekly event. The Deputy Clerk to respond to Greggs School the Parish Council cannot assist this time.

**058/17/REC**

### **WEST END CEMETERY/BURIAL GROUND**

#### Burial Ground

Strimming and clearing site – ongoing

#### Cemetery

- Groundstaff will be moving water pipe to map new area for plots.
- Cemetery plot – incident of plastic flowers being moved from one grave space to another. Groundstaff to monitor.

**052/17/REC**

### **ALLOTMENTS**

- Relinquished plots have now been allocated
- 3 people on the waiting list – would like specific plots

**059/17/REC**

### **GROUNDS EQUIPMENT**

Nothing new to report.

Awaiting exam date for Groundstaff's chainsaw cross cutting and maintenance certificate.

**060/17/REC**

**YOUTH CLUB**

Summer programme for YoutHouse and Cutbush Youth Facility Attached as 'Appendix III' to these Minutes.

**DATE OF NEXT MEETING** – Wednesday 20<sup>th</sup> September 2017

‘APPENDIX I’ TO MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE  
MEETING HELD ON WEDNESDAY 21<sup>ST</sup> JUNE 2017

**RECREATION & ENVIRONMENT  
SUB COMMITTEE MEETING 17TH MAY 2017**

**EVENTS 2017/18**

Flying the Flag for Commonwealth – Next year’s date to be confirmed.

Carnival – Saturday 16th June 2017 – Subject to clarification of cricket dates from the Ageas Bowl. Theme to be confirmed.

Senior Citizens Afternoon Tea Party – Friday 28th July, 2017.

Human Juke Box - confirmed booking. Sequence dancing group have confirmed attendance for the event. Café staff are preparing the food. Individual quiz and a ‘yes/no’ game to be arranged. Councillor MacDonald happy to compere; box of biscuits or chocolates as a prize.

I conjunction with the library & Hatch Café – ‘Animal Agents’ trail in Hatch Grange has been organised. W/c Monday 31<sup>st</sup> August, 2017. Children will have to sign up for the reading challenge in the library; then to find hidden characters randomly positioned around Hatch Grange. Forms to be available from the Hatch Café – biscuit/cake as a reward.

YoutHouse Community Games – Wednesday 16th August, 2017.

Blake Entertainment booked; activities planned - large interactive bouncy castle, race track and pedal cars, candy floss machine, face paint & glitter tattoos.

The Mayor has confirmed attendance to officially open the tennis court at the beginning of the event.

Remembrance Service – Sunday 12th November, 2017

The Clerk has spoken with local Scouts about stewarding for this year’s event. Deputy Clerk to book the P.A. system and invite Hamble Valley Brass Band. Event plan to be submitted to E.B.C.

Events to be discussed during September’s sub-committee meeting:

Turning on the Lights – Friday 24th November, 2017.

Senior Citizens Christmas Party – Monday 18th December, 2017

Children’s Pantomime – Friday 22nd December.

WW1 A Nations Tribute – Beacon Lighting Ceremony 11th November 2018 @ 7pm

As previously agreed WEPC will be participating in Lighting of the Beacon. A discussion was held and it was agreed to speak with the curator of W.E.L.H.S. to invite a relative of someone who served in WW1 and lives in West End; to invite them to light the beacon.

Councillor MacDonald will invite the photographer who took Carnival photos to the event and the YoutHouse children will be making lanterns to be carried to the beacon prior to lighting.

**The next sub-committee meeting will be held on  
Wednesday 19th July at 6.15pm.**



‘APPENDIX II’ TO MINUTES OF THE RECREATION & ENVIRONMENT  
COMMITTEE MEETING HELD ON WEDNESDAY 21<sup>ST</sup> JUNE 2017

Court Booking Rules & Terms Of Use

We like to keep your booking and tennis experience as easy and straightforward as possible, so it’s important that you take a little time to read the following Terms & Conditions to understand how West End Parish Council manages tennis bookings.

The facilities are only to be used for recreational tennis. Professional coaching on the tennis courts may only take place, other than by Jem Tennis, unless arranged prior with West End Parish Council.

Court Booking Rules & Terms of Use will be reviewed annually.

**Bookings**

- You must book a Court online before you play through ‘Clubspark’. A code to the combination lock will be given at the time of the booking, for access to the Tennis Court.
- Cancel any unwanted bookings online (24 hours in advance of your session to receive an automatic refund, otherwise a refund will be given at the Parish Council’s discretion).
- You can book up to 2 hours’ worth of Tennis per day.
- Bookings can be made up to 7 days in advance.
- The Parish Council has the right to cancel bookings at their discretion. An email will be sent to the hirer notifying them.
- The Parish Council reserves the right to pre-book the Court for coaching, events and maintenance.

## **Court Rules**

- Players should comply with the principles of Respect and Fair Play, both on and off the Court.
- Members should wear appropriate sports clothing and footwear when on Court.
- Smoking is not allowed on the Court.
- Members play tennis at their own risk and are asked to apply common sense in looking out for themselves and other users at all times.
- Please take all your rubbish with you. Leave the court clean and tidy for the next player to use and enjoy.
- Early morning and late evening players please be mindful of the local residents who live nearby. Try to keep loud conversation and outbursts on the court to a minimum.
- Ensure you close the Court gate properly when you leave.
- No person may coach others for financial gain without the prior approval of the Parish Council.
- Report any damage to the Parish Council.
- West End Parish Council reserves the right to cease any hire immediately as a result of misuse, damage to property, dangerous or inappropriate conduct.

## **Right to Play**

- You must book a court online before playing – if someone is playing on the Court when you arrive use your booking confirmation as proof. If you have any problems contact us during office hours (Mon – Fri 8.30am – 4.30pm).

## **Contact**

Should you have a problem or complaint at any time or need to contact the Parish Council in regards to your booking, contact details are below:

Tel: 023 8046 2371

Email: [enquiries@westend-pc.gov.uk](mailto:enquiries@westend-pc.gov.uk)

West End Parish Council, The Parish Centre, Chapel Road, West End,

Southampton, SO30 3FE.

**‘APPENDIX III’ TO MINUTES OF THE RECREATION & ENVIRONMENT  
COMMITTEE MEETING HELD ON WEDNESDAY 21<sup>ST</sup> JUNE 2017**