

WEST END PARISH COUNCIL

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
WEDNESDAY, 9TH MAY 2018 AT 7.15 PM IN THE
PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

PRESENT: Councillor: S Turl (Chairman until item 16)
**Councillors: J Asman, C Boulton, D Clarke, R Davis, J Goguel,
H Hellier, R MacDonald, B Tennent**

IN ATTENDANCE: Mrs L Cooke, Parish Clerk
Mr S Mockford, Deputy Clerk

THREE MEMBERS OF THE PUBLIC

13/18/PC OPEN PUBLIC SESSION

There were no questions from members of the public.

14/18/PC APOLOGIES

Apologies were received and accepted from Councillors Craig, Mortimer and Smith.

15/18/PC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda. There were no interests to declare.

**16/18/PC TO APPOINT THE CHAIRMAN OF THE PARISH COUNCIL FOR
THE YEAR 2018/2019**

It was proposed Cllr J Asman be elected Chairman of West End Parish Council for the year 2018/2019.

Proposed: Cllr S Turl
Seconded: Cllr R MacDonald
In favour: Unanimous

Elected unopposed.

Councillor Asman was duly elected Chairman of the Council for the year 2018/2019 and duly signed the Declaration of Acceptance of Office.

Councillor Turl said it had been an enjoyable year to Chair the Parish Council. She congratulated Councillors Asman, Boulton, Clarke, Craig and Tennent on being re-elected as Borough Councillors

Councillor Asman gave thanks to Councillor Turl for her contributions to the Parish Council during the past year and was an “example to us all, whose enthusiasm cannot be beaten”.

17/18/PC **TO APPOINT THE VICE CHAIRMAN OF THE PARISH COUNCIL FOR THE YEAR 2018/2019**

It was proposed that Cllr R MacDonald be elected as Vice Chairman of the West End Parish Council for the year 2018/2019.

Proposed: Cllr H Hellier
Seconded: Cllr J Goguel
In favour: Unanimous

Elected unopposed.

Councillor R MacDonald was duly elected Vice Chairman for the year 2018/2019 and duly signed the Declaration of Acceptance of Office.

18/18/PC **TO APPOINT THE TREASURER OF THE PARISH COUNCIL FOR THE YEAR 2018/2019**

It was proposed Cllr J Asman be appointed Treasurer of the Parish Council for the year 2018/2019.

Proposed: Cllr J Goguel
Seconded: Cllr S Turl
In favour: Unanimous

Elected unopposed.

19/18/PC **TO APPOINT CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES FOR THE YEAR 2018/2019**

19a) POLICY & RESOURCES COMMITTEE

It was proposed Cllr D Clarke be appointed **Chairman** of the Policy & Resources Committee for the year 2018/2019.

Proposed: Cllr H Hellier
Seconded: Cllr J Goguel
In favour: Unanimous

It was proposed Cllr J Asman be appointed **Vice Chairman** of the Policy & Resources Committee for the year 2018/19.

Proposed: Cllr R MacDonald
Seconded: Cllr R Davis
In favour: Unanimous

19b) RECREATION AND ENVIRONMENT COMMITTEE

It was proposed Cllr R MacDonald be appointed **Chairman** of the Recreation and Environment Committee for the year 2018/2019.

Proposed: Cllr H Hellier
Seconded: Cllr J Goguel
In favour: Unanimous

Elected unopposed.

It was proposed Cllr C Boulton be appointed **Vice Chairman** of the Recreation and Environment Committee for the year 2018/2019.

Proposed: Cllr R MacDonald
Seconded: Cllr R Davis
In favour: Unanimous

Elected unopposed.

19c) PLANNING & HIGHWAYS COMMITTEE

It was proposed Cllr R Davis be appointed **Chairman** of the Planning & Highways Committee for the year 2018/2019.

Proposed: Cllr H Hellier
Seconded: Cllr J Goguel
In favour: Unanimous

Elected unopposed.

It was proposed Cllr J Goguel be appointed **Vice Chairman** of the Planning & Highways Committee for the year 2018/2019.

Proposed: Cllr R MacDonald
Seconded: Cllr R Davis
In favour: Unanimous

Elected unopposed.

19d) PERSONNEL COMMITTEE

It was proposed Cllr S Turl be appointed **Chairman** of the Personnel Committee for the year 2017/2018.

Proposed: Cllr H Hellier
Seconded: Cllr J Goguel
In favour: Unanimous

Elected unopposed.

It was proposed Cllr C Boulton be appointed **Vice Chairman** of the Personnel Committee for the year 2018/2019.

Proposed: Cllr R MacDonald
Seconded: Cllr R Davis
In favour: Unanimous

Elected unopposed.

20/18/PC TO APPOINT MEMBERSHIP OF COMMITTEES FOR 2018/2019

20a) Planning and Highways Committee

Cllr R Davis (Chairman)
Cllr J Goguel (Vice Chair)
Cllr H Hellier
Cllr J Smith
Cllr R MacDonald (ex officio)
Cllr J Asman (ex officio)

Proposed: Cllr S Turl
Seconded: Cllr R MacDonald
In favour: Unanimous

20b) Recreation and Environment Committee

Cllr R MacDonald (Chairman) (ex officio)
Cllr C Boulton (Vice Chair)
Cllr J Goguel
Cllr S Turl
Cllr J Asman (ex officio)

Proposed: Cllr H Hellier
Seconded: Cllr J Goguel
In favour: Unanimous

Events Subcommittee: Recreation & Environment Committee agreed that Events for 2019 will be discussed initially by Full Council at February 2019's meeting.

20c) Policy and Resources Committee

Cllr D Clarke (Chairman)
Cllr J Asman (Vice Chair) (ex officio)
Cllr J Goguel
Cllr B Tennent
Cllr R MacDonald (ex officio)

Proposed: Cllr R MacDonald
Seconded: Cllr J Goguel
In favour: Unanimous

20d) Personnel Committee

Cllr S Turl (Chairman)
Cllr C Boulton (Vice Chair)
Cllr J Asman (ex officio)
Cllr T Craig
Cllr D Clarke
Cllr R MacDonald (ex officio)

Proposed: Councillor R MacDonald
Seconded: Councillor R Davis
In favour: Unanimous

21/18/PC

TO APPOINT COUNCILLOR REPRESENTATIVES TO THE FOLLOWING COMMITTEES:

21a) Hilldene Community Association

Cllr J Goguel
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous

21b) Transport Liaison Representative

Cllr J Goguel
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous

21c) Airport Consultative Committee

Cllr J Asman
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous

21d) West End Carnival Association

Cllr R MacDonald
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous

21e) Friends of Hatch Grange

Cllr R MacDonald
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous

- 21f) Wildern Management Committee**
Cllr R Davis
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous
- 21g) HEWEB Youth Partnership**
Mrs L Cooke – Parish Clerk
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous
- 21h) Friends of West End Copse**
Cllr H Hellier
Proposed: Cllr J Goguel Seconded: Cllr D Clarke
In favour: Unanimous

22/18/PC TO AUTHORISE IMPLEMENTATION OF THE REVIEW OF STANDING ORDERS

It was proposed by Councillor J Asman and seconded by Councillor D Clarke that the review of Standing Orders be delegated to the Policy & Resources Committee. The Council agreed unanimously.

23/18/PC PCSO/POLICE REPORT

No officer present. No report provided.

Questions from Councillors and Members of the Public

There were no questions.

24/18/PC TO AUTHORISE THE SIGNING OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY, 11TH APRIL 2018

The minutes of the meeting held on Wednesday, 11th April 2018, were accepted as a true record of events and signed by the Chairman.

Proposed: Cllr J Asman
Seconded: Cllr R MacDonald
In favour: Unanimous

Matters arising:

There were no matters arising.

25/18/PC TO RECEIVE MINUTES OF THE COMMITTEE MEETINGS:

Planning & Highways Committee Meetings 3rd & 17th April 2018

Cllr R MacDonald presented the minutes of the Planning & Highways Committee Meetings held on 3rd & 17th April 2018 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr R Davis
Seconded: Cllr J Goguel
In favour: Unanimous

Matters arising:

There were no matters arising.

Recreation & Environment Committee Meeting of 18th April 2018

Cllr Davis presented the minutes of the Recreation and Environment Committee Meeting held on 18th April 2018 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr R MacDonald
Seconded: Cllr C Boulton
In favour: Unanimous

Matters arising:

There were no matters arising.

Policy & Resources Committee Meeting of 25th April 2018

Cllr Clarke presented the minutes of the Policy & Resources meeting held on 25th April 2018 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr D Clarke
Seconded: Cllr R MacDonald
In favour: Unanimous

Matters arising:

There were no matters arising.

Personnel Committee Meeting of 4th April 2017

Cllr Turl presented the minutes of the Personnel meeting held on 4th April 2018 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr S Turl
Seconded: Cllr C Boulton
In favour: Unanimous

Matters arising:

There were no matters arising.

26/18/PC **REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

Transport Representative’s Report – Councillor J Goguel

- As from Sunday 13th May, 2018 First Bus is changing their ‘No. 8’ timetable, with more frequent buses during peak times.
- There was a concern that bus companies were not being informed of road closures.

Hilldene Community Association – Councillor J Goguel

Minutes circulated to all Councillors.

Airport Consultative – Councillor J Asman

No meeting.

West End Carnival – Councillor R MacDonald

Councillor MacDonald gave an update:

Carnival brochure is now with the printers and raffle tickets will be available to purchase at the beginning of June.

Friends of Hatch Grange – Councillor R MacDonald

Councillor MacDonald has cancelled the workday planned for Saturday 12th May, 2018. The Wednesday Workday Volunteer Group are due to reinstate the pathway on the bottom field and also will help to clear the stream between Hatch Grange and Megan Green.

Friends of West End Copse – Councillor H Hellier

Councillor Hellier advised the committee the next workday is this Saturday 12th May, 2018 meeting at 9.30am at the Ullswater entrance. Plan to remove the profusion of Sycamore saplings and also remove the evasive Spanish Bluebells. All Councillors were invited to attend.

Wildern Management Committee – Councillor R Davis

Councillor Davis reported the recent meeting covered various topics, mainly focussing on budgets and to increase the number of exercise classes. The Berry Theatre is also consulting with users for ideas on the types of shows/performances to hold.

HEWEB Youth Partnership– Mrs L Cooke, Parish Clerk

The Clerk attended the meeting held on 1st May, 2018. The new Chairman PC Steel set out suggested themes and objectives for the next two years; Help promote the Partnership with the use of social media and to deal with issues in hedge End/Botley; to establish an outreach/detached youth provision in HEWEB and continue to work on empowering young people. It was agreed to produce a matrix showing what is currently available for young people, not just in youth clubs but uniform groups etc..

West End Youth Club is applying to the Partnership for funding towards this year's Community Games.

The next meeting to be held on Monday 18th June at 12.30pm at The Hub, Hedge End.

27/18/PC **TO RECEIVE REPORTS FROM COUNTY/BOROUGH:**

County Councillor B Tennent – gave the following report:

Councillor Tennent commented that due to Purdah rules there were very few meetings over the election period: Provided update on recent meeting at HCC; the Government plan to make all vehicles electric by 2040 and the County Council have set aside £2.7m to increase the number of electric charging points.

County Councillor T Craig – absent from meeting.

It was noted that Councillor Craig had been re-elected as Borough Councillor for Bursledon & Hound.

Borough Councillor C Boulton – commented that due to the elections, casework has increased and thanked the public for being voted back in as a Borough Councillor.

Borough Councillor B Tennent – nothing to report.

Borough Councillor J Asman – provided the following summary:

- Appointed to the following EBC committees: Policy & Performance; Licencing Committee and Airport Consultative Committee.

Councillor Asman commented she is looking forward to the coming year and is working through case work and reminded Councillors to inform the Clerk if they will be attending the 'Celebration of Road Name Plates' on Saturday 19th May at 10.00am, so catering arrangements can be made.

Councillor Asman suggested to contact the developer's to make them aware of the arrangements in place for the naming ceremony.

Councillors were also reminded the official opening of the new Public Toilets will be prior to the next full Council meeting at 6.45pm. The Mayor to be invited to open the new Public Toilets.

Questions from Members of the Public

There were no questions.

28/18/PC DATE AND TIME OF NEXT MEETING

Wednesday, 13th June 2018 at 7.15 pm.

29/18/PC EXEMPT BUSINESS (if applicable)

No exempt business to discuss.

30/18/PC CLOSE OF MEETING

There being no further business the Chairman closed the meeting at 8pm.

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