

This vacancy was filled by co-option at the Parish Council meeting on 14th June 2017. Councillor Hellier was attending this meeting as an observer.

The Clerk had previously circulated a draft procedure for Councillor Induction to work through with newly appointed councillors. Following discussion and minor amendment, this procedure was approved. The Clerk will liaise with Councillor Hellier to arrange a mutually convenient time to meet.

Tree/boundary issue at Cutbush Lane

Nothing further received from Southampton City Council.

042/17/PR REVIEW OF POLICIES

Standing Orders

The Chairman had asked all Councillors to read through Standing Orders and report if there are any necessary amendments for the Committee to consider.

The Clerk reported that Councillors Asman & Davis (in place of Councillor Goguel), Clerk and Sheridan attended Code of Conduct seminar on 14th June. The NALC Model Code of Conduct (adopted by WEPC) is currently being reviewed. Since the Localism Act there is no national standard strategy and therefore no sanctions or censure. Any ethical issues are currently dealt with by the Committee of Standards in Public Life which is geared more towards district/borough/county rather than parish councils. Hampshire Association of Local Councils will be drafting a new code based on the 7 Nolan principles of public life, as an option for Hampshire parishes and asking for input from parish councils. By law each council should have a Code based on Nolan principles and should include mandatory interest provisions. Details of the Nolan principles can be found at: <https://www.gov.uk/government/publications/the-7-principles-of-public-life>

There followed a discussion and the Chairman suggested that WEPC's Code of Conduct be reviewed when the HALC draft is available. This was agreed. Councillor Clark commented that the Code must give an explanation of the differences of the interests that councillors declare so that members of the public understand these.

043/17/PR CORRESPONDENCE

1. June Update received from HALC – circulated to Councillors.
2. Notification from Ellis Whittam advising that they will be carrying out the annual Health & Safety review in August.

3. The Chairman referred to Eastleigh Borough Council's e-news dated 23rd June which included their updated Emergency Plan. She stated that the Planning & Highways will be reviewing WEPC's Community Resilience Plan.

044/17/PR PROVISION OF NEW PUBLIC TOILETS IN WEST END

Danfo have now provided EBC with the additional information required although the planning application is not yet valid as there is a backlog of applications at EBC due to a new computer system.

This prompted a discussion on the current planning applications in West End, particularly the High Street and the ongoing issues with parking.

The Chairman reminded Committee members that there is a meeting on Wednesday 12th July with residents of Midlands Estate to discuss parking problems. HEWEB have agreed to fund a Feasibility Study for this.

The Clerk commented that she has discussed parking issues with the HEWEB Local Area Manager, Julia Birt, who has suggested that there should be a consultation on the 'Vision for West End High Street' which will incorporate parking and public art. She has asked that WEPC re-visit the Public Art Heritage Trail that was drafted in 2012 to complement the Men of the Trees sculpture. After discussion, it was agreed that the Public Art Heritage Trail be discussed at all Committee meetings to ensure that all Councillors have an opportunity to comment on this.

045/17/PR PARISH CENTRE

1. Workshop

The Clerk has not yet contacted HCC

2. Cafe

The Clerk reported that a lease has been signed with La Spaziale for a new coffee machine and will be installed within the next two weeks.

As agreed last month, the Clerk had circulated income figures for the Café. Councillor Brown asked if it would be possible to have more detail on the expenditure and the Clerk agreed to run off a separate report from the Accounts programme. Councillor Clarke commented that the Café has now become an established facility that would be missed by residents.

3. Library

The Clerk reported that the new boiler in the Library has been fitted. Councillor Clarke commented on the success of West End Library and although the future of

Tier Three libraries is still being reviewed, it is hoped that West End will be retained.

4. Working Party

With reference to the refurbishment of the main hall, the Clerk reported that she has been in touch with contractors and will be meeting up with them prior to the start date (31st July) to confirm schedule.

5. Parking issues at the Parish Centre

The Deputy Clerk has sought pre-application advice from EBC for a staff car park at the rear of the grounds workshop. No response to date.

Councillor Clarke commented that the Council must try to regulate and manage the car parking at the Parish Centre and maybe introduce a small charge. Following a discussion, the Chairman asked members of the Committee to give this some thought and come back with ideas to the September meeting.

046/17/PR FIRE STATION

Nothing new to report

047/17/PR YOUTH FACILITY

Youth Club accounts to end May previously circulated to Councillors were noted. The Clerk commented that the 2016/2017 accounts were currently being audited.

048/17/PR TOWNHILL FARM COMMUNITY CENTRE

General

With reference to the works to be carried out during the six week summer holidays, the Clerk reported that the Contractor appointed to do this is currently in hospital and unlikely to be well enough to do the work this summer.

Townhill Farm District Ltd.

Nothing new to report.

Noah's Ark Pre-School Licence Agreement

The Clerk informed the Committee that Noah's Ark have not yet had the opportunity to collate all the information they need to discuss the ongoing use of THFCC but are meeting with Hampshire Early Years next week, after which they will be in a position to meet with the Council. It was noted that the proposed 30 hour funding is causing problems for many pre-schools.

The Clerk tabled a copy of Noah Ark's recent Ofsted inspection which graded them outstanding.

049/17/PR HILLDENE COMMUNITY CENTRE

Minutes of the meeting of the Hilldene Community Association held on 19th June previously circulated to all Councillors were noted.

050/17/PR MONTHLY ACCOUNTS

The Financial Statements for May were previously circulated to Councillors. The list of payments will form an appendix to the minutes

Expenditure over £500 (excluding salaries/pensions/NI/utility bills) during May :

£1515	J. Hartley	New Lights in Main hall
£935	J. Hartley	Hilldene lights
£700	Treemenders	Tree work at Cemetery
£1975	PJ & CM Froud	Seeding Cutbush pitches
£7396	Police & Crime Comm.	Contribution to PCSO 2017/2018
£1400	T P Stevenson	4 Dexter Heifers
£525	DCK Accounting	Year end Accounts

Two Card payments in May - £1870.10- Purchase of scaffold tower & café purchases ; £1503.43 – café purchases; First Aid training

Councillor Turl proposed and Councillor Clarke seconded that it be resolved that the financial statements for May be approved. The Committee agreed unanimously.

Charge for Tennis

The Clerk and Deputy Clerk have met with Adam Goble from the Lawn Tennis Association regarding their on-line booking system, Club Spark. The Recreation & Environment Committee did not discuss what the hourly charge would be and this needs to be incorporated in the system. After discussion, the Committee unanimously agreed that the hourly charge will be £6.00.

Year End

Councillor Turl carried out the Review of the Internal Audit and this had been circulated to members of the Committee. The Committee agreed with the comments made by Councillor Turl and recommended acceptance of this review.

Insurance

The insurance policy is due for renewal in September and the Clerk & Deputy Clerk will be meeting with Came & Co. to discuss this, who will provide three quotes for the Council's consideration.

051/17/PR **NEWSLETTER**

The Clerk reported that she is waiting for a quote from an alternative distributor. She also tabled a letter from a resident of Wyllye Close who did not receive the current newsletter.

After discussion, it was agreed that the next edition will be prepared for distribution in October and Councillor Clarke suggested that it should feature an article on the parking issues at the Parish Centre.

052/17/PR **COUNCILLOR TRAINING**

Nothing new to report.

053/17/PR **DATE OF NEXT MEETING**

Wednesday 26th July 2017 at 7.15 pm.

054/17/PR **EXEMPT BUSINESS**

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the Council resolve that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

There was no exempt business to discuss.

The meeting closed at 8.45 p.m.

DRAFT