

WEST END PARISH COUNCIL

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
WEDNESDAY, 8TH MAY 2019 AT 7.15 PM IN THE
PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

**PRESENT: Councillors: J Asman, C Boulton, J Goguel,
H Hellier, R MacDonald, B Tennent, T Craig, T Bearder, B
Coles, B Tennent, S Turl, S Collett, H Hellier, A Price, R
Gomer, M Hodgson**

**IN ATTENDANCE: Mrs L Cooke, Parish Clerk
Mr S Mockford, Deputy Clerk
Mrs E Davies, Admin Assistant**

5 MEMBERS OF THE PUBLIC

At 6:30 pm, prior to the commencement of the formal meeting, all newly elected and re-elected Councillors signed their Declaration of Acceptance.

The Chair welcomed new Councillors – Cllr Gomer, Cllr Price and Cllr Hodgson. Thanks were also made to all the Council staff particularly the Parish Clerk.

012/19/PC OPEN PUBLIC SESSION

There were no questions from members of the public.

013/19/PC APOLOGIES

No apologies were received.

014/19/PC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda. There were no interests to declare.

**015/19/PC TO APPOINT THE CHAIRMAN OF THE PARISH COUNCIL FOR
THE YEAR 2019/2020**

It was proposed Cllr R MacDonald be elected Chairman of West End Parish Council for the year 2019/2020.

Proposed: Cllr J Asman
Seconded: Cllr T Craig
In favour: Unanimous

Elected unopposed.

Councillor MacDonald was duly elected Chairman of the Council for the year 2019/2020 and duly signed the Declaration of Acceptance of Office.

016/19/PC TO APPOINT THE VICE CHAIRMAN OF THE PARISH COUNCIL FOR THE YEAR 2019/2020

It was proposed that Cllr C Boulton be elected as Vice Chairman of the West End Parish Council for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr T Craig
In favour: Unanimous

Elected unopposed.

Councillor Boulton was duly elected Vice Chairman for the year 2019/2020 and duly signed the Declaration of Acceptance of Office.

017/19/PC TO APPOINT THE TREASURER OF THE PARISH COUNCIL FOR THE YEAR 2019/2020

It was proposed Cllr J Asman be appointed Treasurer of the Parish Council for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr H Hellier
In favour: Unanimous

Elected unopposed.

018/19/PC TO APPOINT CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES FOR THE YEAR 2019/2020

19a) POLICY & RESOURCES COMMITTEE

A vote was taken for the appointment of the position of **Chairman** of the Policy & Resources Committee for the year 2019/2020. Nominees were Cllr J Asman and Cllr S Collett.

Appointed as Chairman: Cllr J Asman

A vote was taken for the appointment of the position of **Vice Chairman** of the Policy & Resources Committee for the year 2019/2020. Nominees were Cllr B Coles and Cllr S Collett.

Appointed as Vice Chairman: Cllr Coles

19b) RECREATION AND ENVIRONMENT COMMITTEE

It was proposed Cllr C Boulton be appointed **Chairman** of the Recreation and Environment Committee for the year 2019/2020.

Proposed: Cllr C Boulton
Seconded: Cllr B Coles
In favour: Unanimous

Elected unopposed.

It was proposed Cllr Macdonald be appointed **Vice Chairman** of the Recreation and Environment Committee for the year 2019/2020.

Proposed: Cllr S Turl
Seconded: Cllr T Craig
In favour: Unanimous

Elected unopposed.

19c) PLANNING & HIGHWAYS COMMITTEE

A vote was taken for the appointment of the position of **Chairman** of the Planning & Highways Committee for the year 2019/2020. Nominees were Cllr S Collett and Cllr H Hellier.

Appointed as Chairman: Cllr S Collett

It was proposed Cllr J Goguel be appointed **Vice Chairman** of the Planning & Highways Committee for the year 2019/2020.

Proposed: Cllr R Macdonald
Seconded: Cllr B Coles
In favour: Unanimous

Elected unopposed.

19d) PERSONNEL COMMITTEE

It was proposed Cllr S Turl be appointed **Chairman** of the Personnel Committee for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr J Goguel
In favour: Unanimous

Elected unopposed.

It was proposed Cllr C Boulton be appointed **Vice Chairman** of the Personnel Committee for the year 2019/2020.

Proposed: Cllr R Macdonald
Seconded: Cllr J Asman
In favour: Unanimous

Elected unopposed.

019/19/PC TO APPOINT MEMBERSHIP OF COMMITTEES FOR 2018/2019

20a) Planning and Highways Committee

Cllr Collett (Chairman)
Cllr Goguel (Vice Chair)
Cllr Asman
Cllr Hodgson
Cllr Hellier

20b) Recreation and Environment Committee

Cllr Boulton (Chairman)
Cllr MacDonald (Vice Chair)
Cllr Asman
Cllr Turl
Cllr Coles
Cllr Price

20c) Policy and Resources Committee

Cllr Asman (Chairman)
Cllr Coles (Vice Chair)
Cllr Collett
Cllr Goguel
Cllr Turl
Cllr Gomer
Cllr Tennent

20d) Personnel Committee

Cllr Turl (Chairman)
Cllr Boulton (Vice Chair)
Cllr Asman
Cllr Collett
Cllr Craig

The Chair and the Vice Chair of the Council are ex-officio members on each Committee. The appointment of the above Councillors to the above Committee's for the year 2019/2020 was duly proposed.

Proposed: Cllr T Craig
Seconded: Cllr R Gomer
In favour: Unanimous

020/19/PC **TO APPOINT COUNCILLOR REPRESENTATIVES TO THE FOLLOWING COMMITTEES:**

21a) Hilldene Community Association

It was proposed Cllr J Goguel be appointed as **Councillor Representative** of the Hilldene Community Association for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr A Price
In favour: Unanimous

21b) Transport Liaison Representative

It was proposed Cllr J Goguel be appointed as **Transport Liaison Representative** for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr T Craig
In favour: Unanimous

21c) Airport Consultative Committee

It was proposed Cllr H Hellier and Cllr J Asman (Deputy) be appointed as **Councillor Representatives** of the Airport Consultative Committee for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr J Goguel
In favour: Unanimous

21d) West End Carnival Association

It was proposed Cllr R MacDonald be appointed as **Councillor Representative** of the West End Carnival Association for the year 2019/2020.

Proposed: Cllr J Goguel
Seconded: Cllr M Hodgson
In favour: Unanimous

21e) Friends of Hatch Grange

It was proposed Cllr R MacDonald and Cllr M Hodgson be appointed as **Councillor Representatives** of the Friends of Hatch Grange for the year 2019/2020.

Proposed: Cllr M Hodgson and Cllr R MacDonald

Seconded: Cllr M Hodgson and Cllr R MacDonald
In favour: Unanimous

21f) Wildern Management Committee

It was proposed Cllr S Collett be appointed as **Councillor Representative** of the Wildern Management Committee for the year 2019/2020.

Proposed: Cllr R MacDonald
Seconded: Cllr H Hellier
In favour: Unanimous

21g) HEWEB Youth Partnership

It was proposed Cllr A Price be appointed as **Councillor Representative** of the HEWEB Youth Partnership for the year 2019/2020.

Proposed: Cllr J Goguel
Seconded: Cllr T Craig
In favour: Unanimous

21h) Friends of West End Copse

No Councillors came forward as representatives of this Committee.

021/19/PC TO AUTHORISE IMPLEMENTATION OF THE REVIEW OF STANDING ORDERS

It was proposed by Councillor T Craig and seconded by Councillor S Turl that the review of Standing Orders be delegated to the Policy & Resources Committee. The Council agreed unanimously.

022/19/PC PCSO/POLICE REPORT – April 2019

All beat officers conduct normal patrols of the beat, deal with / make enquiries / investigate crimes and other incidents and domestic abuse safeguarding allocated to the Neighbourhood police team. As well as deal with incidents as and when they occur, whilst on patrol or when deployed.

- We continue to make use of our own Twitter account @HedgeEndCops, we now have **917** followers.
- We continue to encourage registration to Hampshire Alerts, in our normal day to day activities, as well as specific ops. We now have **1098** West End residents receiving the alerts. Worryingly this is going down! However - We continue to receive positive feedback and regularly get replies from people thanking us for the information we are sending out to prevent crime / scams.

Anyone in Hampshire can register – www.hampshirealert.co.uk

- We continue to attend the Early Help Hub joint agency safe guarding meetings, on a rotation basis, in Eastleigh.
- We continue to attend the ASB panel meetings, on a rotation basis, to work with other agencies regarding antisocial behaviour.
- We are continuing to manage and work with a number of vulnerable individuals and families in West End, involving complex cross agency work.

Crime statistics of last 90 days vs the previous 90 days. Report run on – 05/05/19

Neighbourhood Policing: crime and incident summary			
Incident	Previous 90-days	Last 90-days	Difference as a %
Anti-Social Behaviour	115	129	12.17%
Crime	Previous 90-days	Last 90-days	Difference as a %
Criminal Damage / Arson	63	49	-22.22%
Disorder	40	61	52.50%
Burglary Residential	35	31	-11.43%
Burglary Bus. & Comm.	10	10	0.00%
Theft of or from Vehicles	67	38	-43.28%
Cycle Theft	9	2	-77.78%
Violence	137	172	25.55%
Drugs	7	9	28.57%
Shoplifting	63	58	-7.94%
Theft from person/Robber	3	4	33.33%
Possession of Weapons	7	6	-14.29%
Sexual Offences	10	12	20.00%

EASTLEIGH -
HEDGE END -
HEDGE END
NORTH

Questions from Councillors and Members of the Public

Cllr Craig commented that, in the last 24 hours she has been contacted to say that low level crime is on the increase in the area. Currently, low level crimes do not appear in the police records. Cllr Craig asked if such figures are able to be obtained. An example of this would be figures showing how many calls are received by the police for low level. The Clerk to the Council agreed to email the police representative to ask.

Cllr Goguel gave information on a recent crime involving the theft of heavy equipment from the construction site at the doctor's surgery next to Townhill Farm Community Centre. As this theft took place early in the morning, Cllr

Goguel asked if patrols of this area form part of the local police presence.

023/19/PC **TO AUTHORISE THE SIGNING OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY, 10TH APRIL 2019**

The minutes of the meeting held on Wednesday, 10th April 2019, were accepted as a true record of events and signed by the Chairman.

Proposed: Cllr R MacDonald
Seconded: Cllr H Hellier
In favour: Unanimous

Matters arising:

There were no matters arising.

024/19/PC **TO RECEIVE MINUTES OF THE COMMITTEE MEETINGS:**

Planning & Highways Committee Meetings 2nd & 16th April 2019

Cllr S Collett presented the minutes of the Planning & Highways Committee Meetings held on 2nd & 16th April 2019 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr S Collett
Seconded: Cllr J Goguel
In favour: Unanimous

Matters arising:

There were no matters arising.

Recreation & Environment Committee Meeting of 17th April 2019

Cllr C Boulton presented the minutes of the Recreation and Environment Committee Meeting held on 17th April 2019 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr C Boulton
Seconded: Cllr A Price
In favour: Unanimous

Matters arising:

There were no matters arising.

Policy & Resources Committee Meeting of 24th April 2019

Cllr J Asman presented the minutes of the Policy & Resources meeting held on 24th April 2019 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr J Asman
Seconded: Cllr J Goguel
In favour: Unanimous

Matters arising:

There were no matters arising.

Personnel Committee Meeting

No meeting took place in April 2019.

025/19/PC TRANSPORT REPRESENTATIVES REPORT

Cllr Goguel has contacted the local bus company with regards to reinstating a stop outside Haskins Garden Centre, which would also serve the new Speedwell Court nursing home which is located opposite. He also expressed his frustration at the limited bus services available over Bank Holidays.

026/19/PC REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES

Hilldene Community Association – Councillor J Goguel

Nothing to report. The next meeting will take place on 13th May 2019.

Airport Consultative – Councillor J Asman

Nothing to report. The next meeting will take place on 21st June 2019.

West End Carnival – Councillor R MacDonald

Cllr MacDonald reported that carnival brochures have recently been submitted to the publishers and should be back by Tuesday 14th May. These will then be delivered alongside the Parish Newsletter. Advertisement in the brochure is disappointingly low but sufficient to break even with the publication costs. This year's Joint Citizen of Honour Award will go to Lin Dowdell and Nigel Wood of the West End Local History Society.

Friends of Hatch Grange – Councillor R MacDonald

Cllr Hodgson will be joining the group. The next meeting is due to take place on Monday 13th May. Local Geocachers and representatives from NICE in Hedge End have been in touch to offer their services for volunteer work. One suggestion is to clear the stream between Megan Green and Hatch Grange.

Wildern Management Committee – Ex-Councillor R Davis

An email report was submitted by ex-Councillor Davis. Of note is the delay to the intended work on the swimming pool. This will now start in September 2019.

Friends of West End Copse – Councillor H Hellier

Cllr Hellier gave thanks for the energy, commitment and contribution from Terry Buck to the Saturday morning work groups.

HEWEB Youth Partnership– Mrs L Cooke, Parish Clerk

No report since last. The next meeting is due to take place on 4th June.

027/19/PC

TO RECEIVE REPORTS FROM COUNTY/BOROUGH:

County Councillor B Tennent – gave the following report:

Cllr Tennent met with Debbie Holmes of Speedwell Court to discuss issues associated with the development, including the lack of pavement. The development is situated adjacent to Mill Gardens which is currently an un-adopted road. Cllr Tennant also enquired as to when Mill Gardens will be adopted as this has been outstanding for over a year. Cllr Craig pointed out that the pavement is a separate issue and would not be affected by the adoption or non-adoption of Mill Gardens..

County Councillor T Craig gave the following report:

Nothing to report. The Full Council are due to meet on Friday 10th May 2019.

Borough Councillor Asman – gave the following report:

The next meeting of HEWEB is due to take place on Monday 17th June at 7pm. Change of venue to Norman Rodway Pavilion in Hedge End. The Application for 16 parking spaces on the Midlands Estate is due to come before the committee at this meeting.

Borough Councillor Bearder – gave the following report:

Nothing to report

Borough Councillor Gomer – gave the following report:

Housing for vulnerable adults is due to be provided by Southampton City Council at a property in West End. No planning application has been made as the proposed changes are within the Change of Use Guidelines. A neighbouring property owner has expressed concern but it is expected that the impact to neighbours should be minimal.

Borough Councillor Tennent – gave the following report:

Cllr Tennent's term as Mayor will end on Thursday 9th May 2019. A Mayor Making Ceremony will take place in the evening of Thursday 9th May 2019. Cllr Tennent stated that his time as Mayor had been both fun and interesting, with an average of one engagement per day.

Cllr Craig informed the meeting that Kanes Hill is currently closed for emergency gas repair works, with a traffic diversion in place. Concern was expressed on the impact this will have on the cricket match which is due to take place this Saturday 11th May.

Questions from Members of the Public

There were no questions.

028/19/PC DATE AND TIME OF NEXT MEETING

Wednesday, 12th June 2019 at 7.15 pm.

029/19/PC EXEMPT BUSINESS (if applicable)

No Exempt Business

Planning Training for Councillors

Councillors have been asked to vote for which date they prefer for the Planning Training for Southern Cluster Parish Councillors:

- Option 1 on 30th May 2019 from 6:30pm – 8:00pm.
- Option 2 on 1st July 2019 from 6:30pm – 8:00pm.

Votes need to be registered by Friday 9th May.

Cllr Craig commented on the importance of this training course, for both new and existing Councillors, given the frequency of changes to legislation regarding planning

030/19/PC CLOSE OF MEETING

There being no further business the Chairman closed the meeting at 8pm.