



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371 – Fax: (023) 8047 4147. E-mail: clerk@westend-pc.gov.uk

CHARGES AND CONDITIONS OF HIRING THE TOWNHILL FARM COMMUNITY CENTRE **AS FROM 1ST APRIL 2017 – 31ST MARCH 2018**

MAIN HALL

Monday – Thursday & Friday
up to 5.00pm.

£12.75 per hour

MAIN HALL

Friday 5.00pm onwards and
all day Saturday & Sunday

£24.00 per hour

£100 Deposit

CHILDRENS PARTIES

MAIN HALL CHILDRENS PARTIES **£20.30** per hour to 6.00pm only

£25 Deposit

(up to age 12) **Not available for teenage parties**

MAIN HALL AND COFFEE LOUNGE **£28.10** per hour to 6.00pm only

£25 Deposit

(up to age 12) **Not available for teenage parties**

***NOTE: DEPOSITS WILL BE REFUNDED 7-14 DAYS AFTER THE EVENT PROVIDED
THE FACILITIES ARE LEFT IN GOOD ORDER***

COFFEE LOUNGE

Monday – Friday

9.00am. – 12 midnight

£9.40 per hour

Weekends

9.00am. – 12 midnight

£12.50 per hour

PLEASE NOTE WE WILL ONLY ACCEPT BOOKINGS MADE AT LEAST 14 DAYS IN ADVANCE.

CANCELLATION POLICY

Deposits will be refunded as follows:-
28 DAYS PRIOR TO EVENT – FULL REFUND
14 DAYS PRIOR TO EVENT – 50% REFUND
7 DAYS PRIOR TO EVENT – NIL REFUND