

278/17/PR REVIEW OF GENERAL RISK ASSESSMENT

The Committee accepted the reviewed risk assessment at the last meeting. The Clerk stated that she will prepare a schedule of policies to be reviewed for discussion at the next meeting.

279/17/PR CORRESPONDENCE

The Committee considered an e-mail received from Hampshire Association of Local Council regarding the proposed amendment to the Local Government Finance Bill – that there should be 100% mandatory council tax relief on public toilets. HALC have suggested that Parish Councils should contact their MP to ask them to support this amendment. After discussion, it was agreed unanimously that the Clerk will contact Mims Davies, MP.

The Committee noted the following correspondence that previously circulated been circulated.

1. March Update received from HALC – previously circulated to Councillors on 20th March
2. Notification that the HALC Advice and Resources pages on their website are to be updated.

280/17/PR PROVISION OF NEW PUBLIC TOILETS IN WEST END

The Clerk reported that Danfo have now produced plans for the new public toilet facility and have applied for planning permission on behalf of the Council.

281/17/PR PARISH CENTRE

1. Workshop

Nothing new to report on boundary issue with HCC . The Clerk will need to contact them regarding the installation of the public toilet.

2. Cafe

The Clerk reported that the Film Night on 17th March was well attended and profitable. Tickets are already selling for the two music evenings on 21st April and 7th July. The Café are also supporting an Easter Egg Hunt in Hatch Grange which has been organised by the Groundstaff during week commencing 10th April.

The Clerk also reported that the oven in the café is not working and not economical to repair. The Café Manager is using the opportunity to look at re-fitting the kitchen to extend the serving area. Details will be available for discussion at the next meeting.

3. Dogs in Parish Centre

The Clerk reported on an issue with Café customers with dogs who use the foyer area of the Parish Centre as they are not permitted in the café area. There have been complaints from other users as the dogs are barking when anyone passes. There followed a lengthy discussion. The Chairman commented that he feels that dogs should be banned from any public building. Fellow councillors agreed although recognise that there are a lot of dog walkers who use the café. However, it was unanimously agreed that allowing dogs into the Parish Centre should be discouraged.

Councillor Clarke referred to the discussions of the Parish Centre Working Party who have raised the possibility of creating a sheltered area with heating on the patio area outside the main hall to provide outside seating for the café.

4. Request for advertising in the Parish Centre

The Clerk reported that a representative from a photographic company had been in touch with the Deputy Clerk and asked to advertise in the foyer of the Parish Centre to attract members of the public. Following discussion, it was agreed that this would set precedent and may not be welcomed by users of the Centre. However, the Committee may re-consider if a fee was offered. It was agreed that the Deputy Clerk discuss this further with the company and to suggest that they book a stall at the Carnival fete and/or attend other events organised in the Parish.

5. Request from Youth Club

The Youth Leader has asked if members of the Youth Club could use the Parish Centre car park for a car wash to raise funds towards life saving surgery for a local young person. The Committee were happy to support this although the Chairman raised concerns about the waste water going into the water course. The Clerk commented that they will wash the cars in front of the garage and the waste water will go into the inceptor tank used by the Grounds team. The Youth Leader will discuss further with the Head Groundsman.

6. Working Party

The Working Party met on 8th March and discussed the following : .

- Lighting upgraded - £1515 – to be installed on 12th April – as agreed at last meeting
- New scaffold tower to be purchased – approx. £1100. The Chairman commented if WEPC were to buy a tower this would need an annual inspection.
- Some decorating to be carried out by groundstaff.
- Replacement window handles/locks
- Quote received for works to rear of hall.
- Re-varnishing of staged
- Provide outside sheltered heated area for Hatch café customers
- Car parking issues

The Clerk commented that quotes are being sought for the works and that she will provide a schedule and time scales for discussion at the next meeting.

There followed a lengthy discussion on the car park issues and possible ways of restricting parking for users of the Parish Centre only. The car park is regularly used by Asda customers particularly at weekends.

282/17/PR FIRE STATION

The Clerk reported that the flat roof at the Fire Station is leaking and she will be contacting the company who replaced this a few years ago for advice. She will also prepare a list of necessary maintenance work for discussion.

283/17/PR YOUTH FACILITY

Youth Club accounts to end February previously circulated to Councillors were noted. The Clerk stated that the youth club accounts were being audited this week.

Chartwell Youth Facility

The Youth Leader is currently preparing a report to forward to The Lottery to support the grant received. Unfortunately, there has been several incidents of graffiti in the Chartwell area including the Cutbush facility.

284/17/PR TOWNHILL FARM COMMUNITY CENTRE

General

The Clerk reported that she is still waiting for the quote for replacement soffits/guttering/external painting and some internal work.

Townhill Farm Ltd.

Councillor Clarke reported that the provision of the dropped kerb has been discussed and agreed subject to funding. Councillor Goguel reported that the car park is still flooding and agreed to contact Park Lane Management Company regarding this.

Childrens' Centre

The Clerk has received an e-mail confirming that the outstanding payment of £2,030 will be paid before the end of the financial year.

285/17/PR HILLDENE COMMUNITY CENTRE

Minutes of the meeting of the Hilldene Community Association held on 13th March previously circulated to all Councillors were noted

286/17/PR **MONTHLY ACCOUNTS**

The Financial Statements for February were not prepared in time to be scrutinised at this meeting. They will be circulated to all Councillors for consideration at the next full Council meeting on 12th April.

Expenditure over £500 (excluding salaries/pensions/NI/utility bills) during February :

£938	R.Mould-Ryan	WE Copse management plan
£1112	Iris Solutions	Upgraded payroll software
£529	Spaldings	Replacement brushcutter
£1225	Wicksteed	Self closing gate – HG Play area
£1193	DJ Scott	Ride on mower Annual service
£729	John Cribb & Sons	Replacement lighting Hilldene
£910	Bishop Printers	February newsletter

No credit card payments in February

287/17/PR **NEWSLETTER**

The Clerk referred to the participatory budgeting exercise featured in the February newsletter and reported that 134 voting slips were returned voting for 11 applications, compared to last year when only 59 votes were made for 6 applications. The analysis showing the grants to be awarded at the Annual Parish Assembly on 29th March 2017 is attached as an appendix to these minutes.

Whilst discussing grants, the Clerk commented that Southern Water had been in touch regarding their Legacy Fund and the offer of £2,000 towards various community groups in West End. Councillor Clarke stated that this amount was an insult and that it should not be accepted as Southern Water will use this as a PR exercise to show their support for the Community. He feels that they should offer significantly more to compensate for the disruption to West End residents during the laying of the new pipeline. It has been suggested that a sum of £6,000 towards the installation of the new play area in Mill Gardens is a more realistic amount as a Legacy. It was therefore unanimously agreed that the Clerk will contact Southern Water to advise them of this decision.

288/17/PR **COUNCILLOR TRAINING**

Nothing new to report.

299/17/PR **DATE OF NEXT MEETING**

Wednesday 26th April 2017 at 7.15 pm.

290/17/PR **EXEMPT BUSINESS**

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, the Council resolve that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

There was no exempt business to discuss. The meeting closed at 8.57 p.m.

DRAFT

APPENDIX TO MINUTES OF THE POLICY & RESOURCES COMMITTEE MEETING
HELD ON WEDNESDAY 22ND MARCH 2017

(ANALYSIS OF WEST END COMMUNITY GRANTS TO BE AWARDED)

Summary of results

Total number of voting
slips received = 134

(1)	(2)	(3)	(4)	(5)	
ORGANISATION	TOTAL AMOUNT AWARDED TO ORGANISATION	AVERAGE AWARD	% OF AVERAGE AWARD	AWARD TO BE MADE (£)	REQUESTED AWARD
Life Link	£9,850	£307.81	7.24	£217	£500
Hilldene Community Association	£19,950	£289.13	6.80	£204	£300
West End Local History Society	£19,850	£374.53	8.81	£264	£500
St. James Lunch Club	£44,370	£504.20	11.86	£356	£500 - £600
West End Pre-School	£33,045	£579.74	13.63	£409	£750
West End Surgery PPG	£17,870	£364.69	8.58	£257	£500
Hatch Grange W.I.	£10,274	£244.62	5.75	£173	£200 - £500
Brendon Care	£31,060	£443.71	10.43	£313	£500
10th Itchen North (West End) Scouts	£18,035	£322.05	7.57	£227	£350
St. James Church	£27,160	£452.67	10.65	£319	£440
Eastleigh Borough & Romsey MENCAP	£19,190	£369.04	8.68	£260	£400
TOTAL		£4,252.20	100	£3,000	£4,240