

WEST END PARISH COUNCIL

**MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING,
WEDNESDAY 17TH MAY 2017 AT THE PARISH CENTRE, CHAPEL ROAD,
WEST END COMMENCING AT 7.15 PM**

PRESENT: Councillors: R Davis (Chairman)
J Asman
G Bates
S Turl

In attendance: Mrs L Cooke Parish Clerk
Mr S Mockford Deputy Clerk

Members of the Public: Mr & Mrs Clay & Mr R Vivian

016/17/REC APOLOGIES

Apologies were received and accepted from Councillors Boulton, Clarke & MacDonald.

017/17/REC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda.

Councillor Turl is the Chair of Moorgreen Road Residents Association. Councillor Asman's husband is an allotment holder. Councillor Bates' wife is an allotment holder.

018/17/REC MINUTES OF MEETING HELD ON 19TH APRIL 2017

The Minutes of the meeting held on 19th April were accepted as a true record and signed by The Chairman.

019/17/REC MATTERS ARISING

West End Copse Management Plan: - Agreed to be adopted at the A.G.M. Available to download from the Parish Council's website.

Email response from Paul Airey Planning Associates Ltd – regarding Council's decision not to take over long term management of Dumbleton Copse, Kanes Hill: Paul Airey commenting if the Parish Council is able to be involved in promoting the area for the local community. The Council agreed as the land is currently privately owned

Small Grants Scheme – As previously discussed - now the West End Copse Management Plan has been adopted; the Council will be able to support an application to improve the pathways.

As previously discussed regarding email received from resident of Monnow Gardens: The Head Groundsman will be arranging a meeting with the Council's Tree Surgeon for advice on the Oak. Date to be confirmed.

All other Matters Arising will be dealt under agenda headings.

020/17/REC

CORRESPONDENCE

Email received from RoSPA – Play area inspections will be taking place in May.

021/17/REC

EVENTS FOR 2017/18

Sub-committee agreed at A.G.M.: Chairman Cllr Davis, Cllr Goguel & Cllr MacDonald.

The sub-committee met prior to this meeting and the recommendations made are attached as 'Appendix I' to these minutes.

022/17/REC

BARNSLAND

Two replacement bins have been ordered.

023/17/REC

HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE

Hatch Grange

Pre-application advice to be sought for staff car park at the rear of the workshop.

Play area – Head Groundsman obtaining quotes to repair wetpour.

Email received from resident requesting to buy a memorial bench for Hatch Grange: Resident spent all of their childhood growing up in West End and now sadly have lost both parents and feel this would be 'a good tribute to them both'. A discussion was held and the committee would be happy for an environmentally friendly bench to be installed, made from recycled materials and the bench would be located by Lime Tree Avenue. Deputy Clerk to update and provide costings to resident.

As previously discussed - resident along the High Street has put up hedging around the rear of his property – possibly encroaching onto West End Parish land. The Clerk has emailed resident to arrange a meeting – date to be agreed.

Groundstaff have completed tree works as identified in the tree survey.

FOHG - NICE Business Systems will be carrying out work to re-instate pathways as part of their volunteering month. Thursday 18th May.

SINC Area: As previously agreed - 4 cattle put onto SINC area; Saturday 13th May by the Grazier. Groundstaff have placed signs around the area noting dogs to be kept on leads.

Sadly, the cows were attacked by a dog in the afternoon of Sunday 14th May. Causing lacerations to the faces of 2 of the cows which required stitching. There are witnesses and the owners of the dogs identified. The Police were also called.

The Grazier has taken them off the field and relocated them to his farm in Swanmore – these particular cows will not be returned.

Email received from PC Steel who attended the scene just after the attack and is the investigating Officer – will be taking witness statements prior to interviewing the owner of the dog and will advise the Parish Council on how to go about recovering uninsured losses from the owners of the dogs.

A discussion was held with the Grazier prior to the committee meeting who suggested 3 adult cows could be put into the field who have previously grazed there, however to do so costs of approximately £200 in total would be incurred to artificially inseminate the cows.

A discussion was held, the Clerk commented the parish council has spent a lot of money over the years in preparing the SINC area so it is suitable for grazing cattle; installing perimeter fencing, water troughs etc. Councillor Turl commented the committee should agree to have cows back on the field if the Grazier is happy to do so as well. The area should be restricted, dogs to be prohibited from entering the SINC area; to avoid any risk to the cattle and clear signage should be erected.

Councillor Turl proposed and Councillor Bates seconded that it be resolved to agree for 3 adult cows to be put in the SINC area and to make this area a dog free zone. The committee agreed unanimously.

Groundstaff to clear out the Parrots Feather w/c 22nd May, 2017 – Councillor Bates commented that black plastic bags can be used to help eradicate the plant. It was agreed for the Head Groundsman to liaise with Councillor Bates to discuss further.

Natural England Stewardship Scheme – Annual claim form has been renewed.

Megan Green – Nothing new to report.

Wednesday Volunteer Group – Date TBA.

Quob Green – Nothing new to report.

West End Copse – Management plan has been adopted and is available for the public to download from the parish council website.

FoWEC – Action Day, Saturday 13th May – very successful event. Cleared a large area of scrub, close to the path – runs parallel to the back on Monnow Gardens.

024/17/REC

MOORGREEN RECREATION GROUND

Following complaint from resident - footpath adjacent to tennis court issue with flooding and drainage, trying to establish responsibility – ongoing.

Tennis Court Refurbishment – As previously agreed, the Policy & Resource Committee have agreed to use 'reserve funds' to finance the tennis court upgrade. Order has been placed with Sovereign Sports - approximately a 7 week lead time.

Roadside hedges encroaching onto road – committee unanimously agreed for work to go ahead at the end of August, due to nesting birds. Costs to be obtained for next meeting.

025/17/REC

TOWNHILL FARM RECREATION AREAS

Chartwell Green –

As previously agreed – quotes obtained for new play equipment:

QUOTE NO. 1

Viking Swing	
2 bay – 1 flat/1 cradle & basket seat	£3,986.00
Installation charge	£953.00
Supply & lay 38sqm artificial grass	£4287.50
Temporary fence hire	£300.00
Storage hire	£300.00
Welfare	£300.00
TOTAL COST (including carriage & discount)	£8,503.03

QUOTE NO. 2

1 Nest swing with rubber seat	£3,017.00
Installation	£757.70
Site set up – security, welfare etc.	£523.71
Surfacing	£776.54
Finishing	£400.00
TOTAL COST (including carriage)	£5,701.23

A discussion was held and it was unanimously agreed to move forward with Quote No. 1 and to include a picnic bench. The Deputy Clerk to submit a grant application through the Big Lottery fund.

As previously agreed – a memorial bench/tree to be purchased. It was agreed to revisit in September with a view to plant a tree in November.

Email receive from local resident – thanking the Parish Council in making the area a dog free zone.

Email received from local resident concerned dog walkers are still using the area. Deputy Clerk has replied to the resident.

Chartwell Copse – Nothing new to report.

Upmill Play Area – Existing piece of play equipment damaged – needs replacing. Deputy Clerk to obtain quotes for next meeting.

026/17/REC

WEST END FOOTBALL FACILITY

- Ash tree has now been removed by S.C.C. stump remaining. The issue of responsibility on the strip of land is still ongoing and requires legal advice.
- Illegal camping on the edge of the football pitch. Future incidents to be reported to 101.

027/17/REC

WEST END CEMETERY/BURIAL GROUND

Burial Ground

Strimming and clearing site – ongoing

As previously discussed: resident of Ingersley Rise has received a quotation from our tree surgeon to bring in branches - resident to pay for work. Committee unanimously agreed for work to go ahead.

Cemetery

As previously discussed resident of Lime Gardens complaint of Oak tree bordering property – squirrels getting into loft. Tree surgeon has completed work.

- Groundstaff will be moving water pipe to map new area for plots.

028/17/REC

ALLOTMENTS

- As a result of recent plot inspections – 5 plots to be vacated
- 7 people on the waiting list
- Splitting 2 full size plots into 4 half plots - 54A & 21B
- A discussion was held regarding the tenancy agreement. Councillors Bates & Asman declared an interest and were not involved in the discussion. Amendments were agreed and final version to be approved at the next meeting.

029/17/REC

GROUNDS EQUIPMENT

- One of the Groundstaff is attending a chainsaw training course. Day 2 of a 3 day course has been booked for Thursday 18th May. Will be certified in cross cutting and chainsaw maintenance.

030/17/REC

YOUTH CLUB

- Still very busy – over 20 young people attending every night
- Recently had first year report meeting with the National Lottery – the Funding Officer was very pleased with the progress made.
- 2 new Youth Workers starting next week.
- Summer trips have been organised along with the Community Games and West End Carnival.
- During half term both Youth Clubs will be open and inviting the children to a craft day with Bella Craft.
- Thorpe Park trip booked for 23rd June, 2017 – a Teacher training day at Wildern School. 29 spaces available.

DATE OF NEXT MEETING – Wednesday 21st June 2017

‘APPENDIX I’ TO MINUTES OF THE RECREATION & ENVIRONMENT
COMMITTEE MEETING HELD ON WEDNESDAY 17TH MAY 2017

**RECREATION & ENVIRONMENT
SUB COMMITTEE MEETING 17TH MAY 2017**

EVENTS 2017/18

Flying the Flag for Commonwealth – Next year’s date to be confirmed.

It was agreed to continue with the event and to extend invitations to pre-school and local groups.

Carnival – Saturday 17th June 2017 – Theme ‘Children’s books’

Event Plan and road closure application has been sent to E.B.C. for approval.

The Parish Council staff would like to enter this year’s carnival procession. The committee unanimously agreed for the Parish staff to enter the procession.

Senior Citizens Afternoon Tea Party – Friday 28th July, 2017.

Human Juke Box - confirmed booking. Sequence dancing group have confirmed attendance for the event.

YouthHouse Community Games – Wednesday 16th August, 2017.

Blake Entertainment booked – various activities planned.

Remembrance Service – Sunday 12th November, 2017

The Clerk has spoken with local Scouts about stewarding for this year’s event.

Turning on the Lights – Friday 24th November, 2017.

‘Ukebox Glory’ confirmed booking. They have requested a charitable donation.

Senior Citizens Christmas Party – Monday 18th December, 2017

Human Juke Box – confirmed booking

Children’s Pantomime – Hurricane Promotions Ltd confirmed booking for Friday 22nd December. Performance at 10am - Aladdin.

WW1 A Nations Tribute – Beacon Lighting Ceremony 11th November 2018 @ 7pm -

As previously agreed WEPC will be participating in Lighting of the Beacon. It was agreed to bring Bruno Peeks activity suggestions to the next meeting.

**The next sub-committee meeting will be held on
Wednesday 19th July at 6.15pm.**