

WEST END PARISH COUNCIL

MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING, WEDNESDAY 15TH FEBRUARY 2017 AT THE PARISH CENTRE, CHAPEL ROAD, WEST END COMMENCING AT 7.15 PM

PRESENT: Councillors: R Davis (Chairman)
J Asman
R MacDonald
S Turl
D Clarke

In attendance: Mrs L Cooke Parish Clerk
Mr S Mockford Deputy Clerk

Members of the Public: Mr & Mrs Clay

126/17/REC **APOLOGIES**

Apologies were received and accepted from Councillor Bates. Councillors McCusker & Boulton were absent from the meeting.

127/17/REC **DECLARATIONS OF INTEREST**

Members were invited to declare interests in relation to items of business on the agenda.

Councillor Asman's husband is an allotment holder. Councillor Turl is the Chair of Moorgreen Road Residents Association.

128/17/REC **MINUTES OF MEETING HELD ON 18TH JANUARY 2017**

The Minutes of the meeting held on 18th January were accepted as a true record and signed by The Chairman.

129/17/REC **MATTERS ARISING**

All Matters Arising will be dealt under agenda headings.

130/17/REC **CORRESPONDENCE**

Letter from the Environment Agency: Regarding land owned by West End Parish Council is within an area the Secretary of State for Environment, Food, and Rural Affairs has designated as a Nitrate Vulnerable Zone for 2017 to 2020.

Request received from the Blue Cross Rehoming Centre, Bubb Lane, West End:

To hold another Dog Show for families and their pet dogs in the grounds of Hatch Grange on Saturday 2nd September between 11am – 3pm.

They will provide a risk assessment and have their own Public Liability insurance.

The Chairman & Committee are happy for the Dog Show to go ahead.

Resident of Western Road – has requested dog fouling signs used by E.B.C.. Deputy Clerk has put in a request to Street Scene. In the interim, Groundstaff have put WEPC's 'A' frame dog fouling sign along the problem footpath.

Email received from St. James' School Association: Requesting to hold an Easter Egg Hunt on Hatch Grange. The Committee are happy to support the charity event which will be held on Saturday 8th April, 2017.

Groundstaff suggestion to have an Easter Trail Hunt in Hatch Grange in conjunction with the Hatch Café. Head Groundsman and Café Manager to organise. Dates to be confirmed.

131/17/REC

EVENTS FOR 2016

Flying the Flag for Commonwealth – Monday 13th March, 2017 at 10 a.m. Email confirmation from St. James' School that approximately 20 children will be attending. A Commonwealth quiz, flag challenge and refreshments have been organised. Councillors Asman, Clarke and Davis are able to attend.

Carnival – Saturday 17th June 2017 – Theme 'Children's books' Event Plan to be completed.

Remembrance Service – Sunday 12th November, 2017
The Clerk has spoken with local Scouts about stewarding for this year's event.

YouthHouse Community Games – Youth Leader has confirmed date for this year's event as Wednesday 16th August, 2017.

Senior Citizens Afternoon Tea Party – Friday 28th July, 2017. Committee are happy to book 'Human Jukebox' for this year's event.

Turning on the Lights – Friday 24th November, 2017.
'Ukebox Glory' email received, confirming attendance for the evening. They have requested a charitable donation.

Senior Citizens Christmas Party – Monday 18th December, 2017
Committee are happy to book 'Human Jukebox' for this year's event.

Children's Pantomime – Hurricane Promotions Ltd confirmed booking for Friday 22nd December. Performance at 10am - Aladdin.

132/17/REC

BARNSLAND

Photographs of the condition of the bins in Barnsland were tabled including the dog waste bin. A request has been sent to EBC StreetScene. Details of bins were tabled and the Committee

discussed whether to replace with steel bins. It was agreed to discuss further when Streetscene had responded.

133/17/REC

HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE

Hatch Grange

The soft closing gate between the two children's play areas has now been installed.

Tree surgeon has started carrying out tree work as identified in the tree survey – along Hatch Mead. Ongoing.

Residents of Hatch Mead have complained trees blocking satellite signal to their properties. Meeting held with Tree Surgeon, Head Groundsman, Deputy Clerk and residents.

After discussion, it was agreed for the Tree Surgeon to provide a quotation for the necessary works: The Head Groundsman suggested that the removal of the saplings by the entrance and the work on the Willow tree should be charged to the Parish Council and the residents to pay for the reduction and reshaping of the Ash tree. The Committee are happy with this arrangement. The Tree Surgeon will be asked to directly invoice the residents for the Ash tree work.

Enquiry from resident regarding responsibility of culvert and difficulty of establishing who is responsible. This was discussed at last month's meeting. As no-one was taking responsibility the resident wrote to the local MP. As a result the resident has reported Eastleigh Borough Council have cleared the culvert.

Councillor Clarke confirmed Eastleigh Borough Council are responsible for the culvert which is positioned just off Barbe Baker Avenue, West End.

The Clerk advised that the Parish Council are still trying to establish who is responsible for 2 other culverts: The Environment Agency have responsibility to check them but not to carry out any required work.

Email received regarding outdoor exercise class on Hatch Grange:

A discussion was held and the Committee agreed Hatch Grange is primarily an open public space for recreational use and not for commercial activities.

Councillor Clarke proposed and Councillor MacDonald seconded that it be resolved the outdoor exercise class would not be permitted on Hatch Grange. The Committee agreed unanimously.

The Clerk invited ideas from the Committee to help alleviate parking issues in the Parish carpark and suggested the possibility of a parking area for staff parking only, behind the Groundsmen's workshop. The Chairman welcomed the suggestion and commented this area could

be re-instated as an open area if the carpark was no longer needed. The committee were happy with the proposal. The Head Groundsman will provide more detailed costings.

FOHG – Meeting held on Monday 6th February – Work morning scheduled for Saturday 8th April – working on the pathway from the back of Chapel Close to the bridge in Megan Green. Thursday task days will be held on the 3rd Thursday of every month. FoHG not participating in the year's Carnival.

Natural England Stewardship Scheme – Nothing new to report.

Megan Green – Groundstaff continuing to install Chippings along footpath thinning out / coppicing and ongoing.

The second hand rail has now been installed over the bridge.

Wednesday Volunteer Group – Date TBA.

Quob Green – Nothing new to report.

West End Copse – Management Plan. The Clerk met with Richard Mould-Ryan who has confirmed that the Plan is just about ready; he needs to speak with the Youth Leader about Youth Provision and Friends of West End Copse (FoWEC).

FoWEC action day to be held on Saturday 11th March, 2017. Volunteers to meet at Ullswater Avenue entrance at 9.30 a.m.

134/17/REC

MOORGREEN RECREATION GROUND

Following complaint from resident - footpath adjacent to tennis court issue with flooding and drainage, trying to establish responsibility – ongoing.

135/17/REC

TOWNHILL FARM RECREATION AREAS

Chartwell Green – Councillor Clarke has spoken to the local resident regarding the installation of a memorial bench and commemorative plaque. The resident is pleased with the idea. Councillor Clarke would like to arrange a Saturday morning in April for an official unveiling of the memorial bench. Costs to be sought for next meeting.

Chartwell Copse – Overhanging trees along the length of the road – Agreed at last meeting for work to be carried out and is scheduled for Friday, 3rd March.

Upmill Play Area – Part of equipment needs replacing – spring chicken has lost part of its foot.

Carpathia and Townhill Play Areas

Official opening Thursday 16th February. Post installation sign off completed by RoSPA, report sent to all Councillors. Wicksteed are supplying 100 goodie bags for the official openings. Noah's Ark & Townhill Junior School happy to be involved for the official openings.

Email sent to Wicksteed ref. snag list for the two sites; Jamie Brady has visited the sites and will put right the concerns.

136/17/REC

WEST END FOOTBALL FACILITY

- As previously discussed quote for new drop post has been obtained. Like for like replacement £400.00. To be purchased in the new financial year.
- As previously discussed, an Ash tree has split in two (6 feet up and is leaning towards the fencing and boundary of the Gregg's School). The Clerk is trying to establish who is responsible for the work and strip of land. Quotes have been obtained from Southampton City Council and Tree Menders.

137/17/REC

WEST END CEMETERY/BURIAL GROUND

Burial Ground

Strimming and clearing site – ongoing

Telephone call from resident of Ingersley Rise; ongoing issues with the Lime tree encroaching into their back garden. Causing lots of problems; sap attracting wasps in the summer, sap covers windows, garden furniture and vehicles parked in driveway. A discussion was held and the Committee agreed to discuss this again in April's meeting; once the Tree Surgeon has carried out the tree survey on Monday 3rd April, 2017.

Cemetery

Groundstaff will be moving water pipe to map new area for plots.

Letter received from a resident requesting a small tree be placed in Quob Cemetery in memory of late husband whose ashes are interred there. A discussion was held and the Committee did sympathise with the resident, however it has been previously agreed not to plant any further plants or trees, so the request has been declined. The Clerk suggesting to review the cemetery rules and guidelines to ensure this rule is clearly stated.

138/17/REC

ALLOTMENTS

- To date – no vacant allotments
- Head Groundsman carrying inspections this week
- As discussed at previous meeting, MENCAP have agreed to take on plot 2A
- The Clerk has suggested to increase deposit for allotment key – currently £10.20. Three recently relinquished plots, plot holders have not returned key despite numerous attempts to contact them.

(WEGAA to mention at AGM end of February). A discussion was held and The Chairman suggested £30 as a key deposit.

Councillor Turl proposed and Councillor MacDonald seconded that it be resolved the deposit for an allotment key will be £30 with immediate effect. Four councillors voted in favour with 1 abstention.

- A thank you telephone call was received from an allotment holder: “for repairing the tracks so promptly. Please let all the boys know it was much appreciated.”
- Head Groundsman has reported the front gates are still being left open. Reported to WEGAA.

139/17/REC

GROUNDS EQUIPMENT

- Purchased a bush cutter (trimmer) £529
- New push mower to be purchased est. £465 – old mower uneconomical to repair.
- White van serviced and MOT'd
- All other vehicles serviced.
- Head Groundsman carrying out inventory check – each piece of machinery will be itemised & numbered.

140/17/REC

YOUTH CLUB

Youth Leader report attached as ‘Appendix I’ to these minutes.

DATE OF NEXT MEETING – Wednesday 15th March 2017

**‘APPENDIX I’ TO MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE
MEETING HELD ON WEDNESDAY 15TH FEBRUARY 2017**

Report from Nikki Penny Youth Leader:

Contact with Young People:

December 2016	9 Club night's	179 young people
January 2017	16 Club night's	308 young people
Panto Trip		52 young people
February 2017	6 Club night's	to date 114 young people

Closed for 2 weeks for Christmas holidays

News

We have had a very busy December, we held 3 parties and a Senior Xmas Dinner Party, which was very successful and was enjoyed by all.

We also held our annual Barn dance and raised £275.00.

In January we took 52 young people to see Robin Hood at the Mayflower Theatre, we have also already booked for this year's show.

The numbers are still going up at Cutbush Youth Facility; we are hoping to recruit 2 new members of staff so that we can run 2 sessions a week.

We have been asked if we want to join the Fare Space Project, which gives out food to local community groups. We will be given a Thursday to collect food bakery and fruit and vegetable from Tesco's in West End Road, which we can then use and give out to young people and the other community groups running that day.

Recent Activities & Events

Fruit tasting, Chinese lanterns and fortune cookie making, Valentine card making, Valentine cookies, decorating and 'Oxygen' trip.

Future Activities

Pancake making, International Women Week, Mother's Day gift making, Mother's Day card making.

Current Issues - Internet safety

Fundraising - Barn dance raised - £275.00

Staff, Training & Development

Nikki Penny- Food Hygiene course - Level 2