

The allotment plot holder who requested to keep chickens on his plot has signed a new tenancy agreement and full payment of £64.30 has been received.

All other Matters Arising will be dealt under agenda headings.

069/17/REC

CORRESPONDENCE

Eastleigh Borough Council have advised the Christmas tree will be delivered on the 16th or 24th November. The date will be confirmed over the coming weeks.

070/17/REC

REVIEW WEPC TREE POLICY

West End Parish Council's Tree policy was tabled along with Eastleigh Borough Council's for comparison.

A discussion was held and Councillor Turl commented that the Parish Council has received requests from local residents in the past – expressing an interest in planting a tree or shrub within West End in memory of deceased family member. It was agreed to include “The Council is committed to planting, protecting, improving and developing the Parish Council's tree stock in appropriate public places.”

Councillor Asman commented that Claus 5 of the tree policy could be more comprehensive; after discussion it was unanimously agreed to alter Claus 5.

The agreed Tree Policy is attached as ‘Appendix I’ to the Minutes.

071/17/REC

EVENTS FOR 2017/18

The sub-committee met prior to this meeting and the recommendations made are attached as ‘Appendix II’ to these minutes.

The Clerk summarised the sub-committee meeting held prior to the Recreation & Environment meeting.

Mr. Mockford commented the sub-committee have agreed to purchase new red and green Christmas bunting for the main hall. Councillor Turl suggested to obtain a further quote for gold and silver bunting as this would complement the main hall due to its recent refurbishment. Councillor Turl will liaise with the bunting supplier for a further quote.

Tree Complaints since the last Recreation & Environment meeting

LOCATION	NO. OF COMPLAINTS
Barbe Baker Avenue	2
Barnsland	1
Chartwell Green	3
Hatch Grange	1
Upmill Close	0

072/17/REC

BARNSLAND

Letter received from a resident of The Drive – regarding ‘3 professional dog walking firms’ using the area to exercise ‘up to 6 dogs’ at a time; concerns that all dog mess isn’t being picked up and 6 dogs running loose makes a ‘pack’ and can potentially be a danger to children and adults.

A discussion was held and it was noted that the maximum number of dogs a professional dog walker can be under control of at once is 6 dogs. Councillor Turl suggested to hand the dog walkers’ leaflets reminding them of their responsibility to be under control of the dogs and to ensure they ‘pick up’ after their dogs. It was unanimously agreed to provide the Groundstaff with leaflets to hand to professional dog walkers.

073/17/REC

HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE

Hatch Grange

Pre-application advice received from E.B.C. regarding staff car park at the rear of the workshop. Head Groundsman to provide more detailed costing at next meeting.

Play Area – Replacement parts for the multi-play toddler apparatus has been ordered.

Local resident has contact the Parish Office – requesting a tree to be planted in Hatch Grange in memory of late mother. Mr Adams has suggested to plant a Lime Tree on the lower field. The resident is happy to pay for the cost of purchasing the tree. After discussion it was unanimously agreed for the resident to purchase and plant a lime tree on the lower field. Mr Adams to liaise with the resident and confirm the location and cost of the new tree.

FOHG – Nothing new to report.

SINC Area: The Grazier has now put 3 cows on the meadow – Fern, Erica & Gloria.

The Police have contacted the parish regarding the cow attack in May. The owner of the dogs have agreed to pay the vet bill in full by monthly instalments at an agreed figure and the dogs will be subject to a lifetime Dog Behaviour Contract.

Katy Roberts from The Conservation Volunteers As previously discussed the date to clear the Parrots Feather on the pond has been rescheduled to 27/28 September.

Natural England Stewardship Scheme – Nothing new to report.

Megan Green – Nothing new to report.

Wednesday Volunteer Group – Date TBA.

Quob Green – Nothing new to report.

West End Copse – Tree surgeon has completed tree survey. Report to follow.

Email received from the Chairman of Friends of West End Copse, regarding anti-social behaviour around the tables and chair: Increased amount of graffiti, the table slats have been vandalised - safety concerns have been raised and there is a noticeable lack of Police presence in the area.

A discussion was held, Councillor MacDonald commented that as soon as the table and chair becomes dangerous they should be removed. Mr. Adams commented that he plans to board over the table, so there would be no gaps.

Councillor MacDonald expressed concerns that was no Police presence in the area and to speak with the PCSO.

Councillor MacDonald would like to visit the table and chair with Mr. Adams prior the next meeting.

Small Grants Scheme – As previously discussed - application to be submitted to improve the pathways.

FoWEC – Nothing new to report.

074/17/REC

MOORGREEN RECREATION GROUND

Email previously circulated to all Councillors - regarding the unauthorised installation of a footway along Moorgreen Road. A further meeting is to be held with Hampshire County Council, Eastleigh Borough Council and West End Parish Council – date to be advised.

Councillor Turl commented that fencing was agreed to be erected whilst the concerns of the footway are addressed, but nothing has been done. Mr. Mockford to contact the developers for an update.

Following complaint from resident - footpath adjacent to tennis court issue with flooding and drainage, trying to establish responsibility – ongoing.

Tennis Court: The Mayor officially opened the tennis court at the beginning of the YoutHouse Community Games, which was a very successful day.

075/17/REC

TOWNHILL FARM RECREATION AREAS

Chartwell Green – Pre-application advice received from E.B.C. regarding the installation of play equipment. E.B.C. have requested that local residents should be consulted prior to the installation of play equipment. A discussion was held and it was unanimously agreed to consult all residents of the following roads:

- Harbourne Gardens
- Duddon Close
- Horne Close

Mr. Mockford to update at the next meeting.

Chartwell Copse – Nothing new to report.

Upmill Play Area – Existing piece of play equipment damaged – needs replacing. Deputy Clerk to obtain quotes.

076/17/REC

WEST END FOOTBALL FACILITY

- Ash tree has now been removed by S.C.C. stump remaining. The issue of responsibility on the strip of land is still ongoing and requires legal advice.
- The new football season commenced w/e 3rd September.
- The Chairman asked Mr & Mrs Clay if they have any comments regarding Cutbush Lane – Mrs Clay asked the committee if they would continue to hold ‘wedding reception types of event’ at the site. Councillor Turl commented that this event was a one off; the Parish Centre main hall was not available and Townhill Farm Community Centre was not available. The Chairman concurred that this was a one off and the facility would not be let out for this size of event in the future.

077/17/REC

WEST END CEMETERY/BURIAL GROUND

Burial Ground

Strimming and clearing site – ongoing

Cemetery

- Nothing new to report.

078/17/REC

ALLOTMENTS

- Tenancy Agreements have been sent to all allotment holders. Fees are due to be paid by 30th September.
- Currently 2 people on the waiting list; would like specific plots. Possibly be a dozen or so vacant plots at the end of the month.
- Telephone call received from a resident of Shrubland Close who would like an allotment plot. Unfortunately he is outside of the Parish boundary, but within the ecclesiastical boundary. A discussion was held, Councillor Turl commented that the allotment policy has to be transparent. The Parish Council ‘may offer vacant plots if considered viable to non-residents of West End’. The vacant plots should be advertised first before being offered to non-parishioners.

079/17/REC

GROUNDS EQUIPMENT

The Deputy Clerk tabled 3 quotes to replace the Isuzu Denver – these are attached as ‘Appendix III’ to the minutes.

A discussion was held and the committee felt it appropriate for Mr. Adams and Mr. Mockford to test drive the Ford Ranger and Isuzu D-Max and feedback to the Clerk.

Groundsman has passed the Chainsaw Cross Cutting and Maintenance Certificate. Committee passed on their congratulations.

080/17/REC

YOUTH CLUB

Youth Leader to provide update at October's meeting.

081/17/REC

DATE OF NEXT MEETING – Wednesday 18th October 2017

‘APPENDIX I’ TO MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE
MEETING HELD ON WEDNESDAY 20TH SEPTEMBER 2017

WEST END PARISH COUNCIL - POLICY FOR TREES ON PUBLIC LAND

1. The Council is committed to planting, protecting, improving and developing the Parish Council’s tree stock in appropriate public places. This will be achieved in two main ways:
 - a. through the adoption of a continuous programme of tree survey and maintenance; and
 - b. through seeking a continuous improvement in the quality and quantity of trees on public land. A range of species will be selected for new and replacement planting taking into account their suitability to each site. Preference to be given to native species.
2. The Council’s priority in the management of the Parish Council’s trees will be that of public safety. Where a tree constitutes a demonstrable hazard to people or property, then the appropriate works will be carried out as a matter of urgency to render the tree safe by a qualified tree surgeon.
3. The Council is committed to maintaining the health and longevity of trees through appropriate management. Appropriate works will be undertaken on unhealthy trees where they are threatened by disease or instability.
4. Trees on public land will be encouraged to develop as well balanced individuals of a natural form characteristic of their particular species. Works on such trees will be carried out to the highest standards of Arboricultural practice and in accordance with all relevant health and safety legislation. All tree works will be carried out to at least BS 3998, 1989 standards, either by a suitable Arboricultural contractor or in house, if appropriate.
5. The Council will not unless legally obliged to do so undertake works to otherwise healthy and well-formed trees for reasons of:
 - Branches overhanging adjacent property / gardens etc.
 - Size or height (trees are naturally large organisms).
 - Shedding of leaf, seed, fir cone, twig, flower litter and fruit debris and general vegetative detritus.
 - Loss of light or shading of gardens, rooms or solar panels.
 - Interference with transmitted signals (TV, satellite or other forms of electronic communication or reception).
 - Honeydew secretion.
 - Reduced security by virtue of concealment or reduced visibility.
 - Remove trees to enhance countryside by creating vistas.
 - Alleged damage to property / gardens by roots or branches (direct or indirect).
 - Bird droppings and vermin.
 - Interference with BT & electricity company services.
 - Vandalism e.g. thrown apples.
 - Hayfever/ allergies.
 - Dampness/ algae/ moss.

- To create or reinstate private views.

Under Common Law, providing the tree is not the subject of a Tree Preservation Order or within a Conservation Area landowners may prune unprotected trees or hedges overhanging their land as far as their boundary without the consent of the owner of the tree or hedge. If the resultant works cause instability or lead to the decline or death of the tree, liability will be attached to the person arranging or carrying out the work. They must not trespass on the neighbouring land to carry out the work, and should offer to return the cut material (arising's). However, the Council will not accept arising's from work to its trees, and these should be disposed of responsibly; dumping on Council land is fly-tipping and may be subject to prosecution.

6. The Council will ensure that trees on public land are retained wherever possible and are given appropriate protection from the effects of development and construction activities including the installation of underground utilities.
7. The Council will ensure that all woodlands on public land are managed appropriately in accordance with accepted forestry practices and traditional methods of woodland management and with respect for their value as important landscape features, wildlife habitats and recreational amenities.
8. The Council will notify local residents in advance where major tree works are required. A clear explanation will be given as to why such works are necessary.
9. The Council will market all usable healthy timber which arises from tree works where it is cost effective to do so.

WEST END PARISH COUNCIL - TREE POLICY

West End Parish is committed to protecting its arboricultural heritage through positive tree management on land owned or managed by the Parish Council.

The Council has an adopted 'Policy for trees on public land' and accepts its duty of care to manage these trees. The Parish Council's Groundstaff visually inspect trees every week.

To assist with routine management and to regularise inspections, the Council will categorise trees as follows :

LOW RISK	No regular routine inspection of trees
MEDIUM RISK	Those trees such as those which are located close to informal paths, will be inspected every three years
HIGH RISK	Those trees such as those which overhang residential neighbours' properties, a play area or well-frequented paths, will be inspected annually

LOW RISK AREAS

All open space areas in West End are Medium or High Risk

MEDIUM RISK AREAS

Barnsland, Upmill, Carpathia, Townhill Play area, Allotment site, Moorgreen, Chartwell Green

HIGH RISK AREAS

Hatch Grange, Cemetery, Burial Ground, Megan Green, Quob Green, Cutbush Lane football facility, Chartwell Copse, West End Copse

‘APPENDIX II’ TO MINUTES OF THE RECREATION & ENVIRONMENT
COMMITTEE MEETING HELD ON WEDNESDAY 20TH SEPTEMBER 2017

**RECREATION & ENVIRONMENT
SUB COMMITTEE MEETING 20TH SEPTEMBER 2017**

Apologies: Councillor Goguel.

EVENTS 2017/18

Flying the Flag for Commonwealth – 12th March, 2018.

Invitations to be sent to St. James School and Play-a-way Nursery.

Carnival – Saturday 16th June 2018 – Subject to clarification of cricket dates from the Ageas Bowl. Theme to be confirmed.

Senior Citizens Afternoon Tea Party – Friday 28th July, 2017.

Successful afternoon – lots of positive feedback. Voluntary donations received.

YouthHouse Community Games – Wednesday 16th August, 2017.

Successful event – The Mayor of Eastleigh officially opened the tennis court. Lots of positive feedback and well attended.

Remembrance Service – Sunday 12th November, 2017.

The Clerk has spoken with local Scouts about stewarding for this year’s event. P.A. system has been booked. Road closure application has been submitted to E.B.C. Councillor Davis has requested the Scouts to confirm the number of helpers for the day.

Turning on the Lights – Friday 24th November, 2017.

‘Ukebox Glory’ email received confirming attendance for this year’s event. Asked for a charitable donation.

A discussion was held to purchase new red and green Christmas bunting for the main hall at a cost of £300 for 80 metres. The committee unanimously agreed and are happy to refer this to the Recreation & Environment Committee to ratify.

The YouthHouse children will be making wooden reindeer with the Head Groundsman in the Parish Workshop to sell around the festive period – to raise funds for a new kitchen at the YouthHouse in Moorgreen Road. The wood to be sourced from Hatch Grange.

The Christmas tree from E.B.C. is due to be delivered on the 16th or 24th November. Date to be confirmed.

Senior Citizens Christmas Party – Monday 18th December, 2017

Human Juke Box booking has been confirmed. A quiz to be arranged.

Children’s Pantomime – Friday 22nd December.

Hurricane Promotions Ltd confirmed booking for Friday 22nd December. Performance at 10am – Aladdin.

WW1 A Nations Tribute – Beacon Lighting Ceremony 11th November 2018 @ 7pm

As previously agreed WEPC will be participating in Lighting of the Beacon.

The Curator of W.E.L.H.S. has suggested to reprint the ‘Men Who Marched Away’ and to hand out at the Cenotaph. There would be costs involved. Councillor Davis would like costing to be available for the next meeting.

Two bands have been contacted to perform at the evening celebration. Awaiting response.

The Curator of W.E.L.H.S. will try and contact a relative of someone who served for their country in WW1 and are residents of West End to invite them to light the beacon.

The YoutHouse children will make lanterns to be carried up to the beacon, prior to lighting.

**The next sub-committee meeting will be held on
Wednesday 15th November at 6.15pm.**

‘APPENDIX III’ TO MINUTES OF THE RECREATION & ENVIRONMENT
COMMITTEE MEETING HELD ON WEDNESDAY 20TH SEPTEMBER 2017

Lease Hire Quotes – Isuzu Replacement

Leasing Company	Vehicle	Contract Term	Advanced Payment	Maintenance Included?	Specification	Monthly Payment
Quote 1	Ford Ranger 4x4 Double Cab	2 years	tbc	Yes Inc. breakdown Tyre Replacement	Roller Shutter Tow Bar Load Liner Sign Writing Ladder Rack	£396.00
Quote 2	Ford Ranger 4x4 Double Cab	3 years	£1,749.78	No	Tow Bar Ladder Rack	£291.63
	Ford Ranger 4x4 Double Cab	2 years	£1,834.62	No	Ladder Rack Tow Bar	£305.77
Quote 3	Isuzu D-max 4x4 Double Cab	3 years	£947.34	No	Load Liner Towbar & Pin All terrain tyres Ladder Rack	£315.21