

WEST END PARISH COUNCIL

MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING, WEDNESDAY 20TH JUNE 2018 AT THE PARISH CENTRE, CHAPEL ROAD, WEST END COMMENCING AT 7.15 PM

PRESENT: **Councillors: R MacDonald**
 C Boulton
 J Asman
 S Turl
 J Goguel

In attendance: **Mrs L Cooke Parish Clerk**
 Mr S Mockford Deputy Clerk
 Eight members of the Public

038/18/REC APOLOGIES

Apologies were received and accepted from Councillor Boulton.

039/18/REC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda.

Councillor Turl is the Chair of Moorgreen Road Residents Association. Councillor Asman's husband is an allotment holder.

040/18/REC MINUTES OF MEETING HELD ON 16TH MAY 2018

The Minutes of the meeting held on 16th May were accepted as a true record and signed by the Chairman.

041/18/REC MATTERS ARISING

Chartwell Green

Further to the visit by members of this Committee to Chartwell Green last month when it was agreed that it would be dog free children's play area, a petition was presented to the Committee from dog owners supporting a suggestion from a resident that Chartwell Green be split into two fenced areas, one for a children's play area, the other for a fenced in dog training area. The dog owners feel they are being penalised because of a minority of people who do not pick up after their dogs. If the Council agree to fencing in an area for dog training, the residents agreed to take responsibility for keeping the area clear of dog mess. The dog owners would also be prepared to pay for this fence. Prior to banning dogs in the area, there was a group of local dog owners who regularly met on

the site and it became a social activity for the residents, many of whom are elderly and unable to walk any further.

There followed a discussion during which examples were reported of dog owners continuing to use the area and verbally abusing other residents who challenged them for being in Chartwell Green with their dog.

In the opinion of the dog owners, Chartwell Copse is not a viable alternative as some of the dogs cannot be let off leads unless they are in a secure fenced area.

The Chairman thanked the residents for attending the meeting to give their views and it was agreed that the Committee will discuss this further at the next meeting and report back to them.

EBC Public Art – West End Heritage Trail

The Committee noted that the public consultation runs from 16th – 29th June. EBC had a stall at the recent West end Carnival and their display is now in the Parish Centre Reception Area and has been posted on Facebook. There has been reasonable feedback to date.

2019 Cricket World Cup

The Clerk has asked the HEWEB Local Area Manager to set up an informal meeting with the Ageas Bowl prior to the next Liaison Panel meeting.

042/18/REC CORRESPONDENCE

1. Email received from resident requesting use of Hatch Grange to organise a charity event/concert. Councillor Turl commented that all previous requests of this nature had been refused. However, the resident specifically asked that the Committee consider his request. After consideration, the Committee unanimously agreed to refuse this request due to the risks and liabilities involved.
2. Email received regarding EBC regarding this year's Summer of Sport which has now been rebranded 'Your Park 2018' encouraging families and children to be more active and utilising the Borough's open spaces. The programme runs from 30th July until 26th August. The following sessions will be held in West End :

Adult sessions:

- Boxercise at Cutbush Lane on Tuesday 2nd, 16th and 23rd August from 6.30pm – 7.30pm
- Kettlebells at Moorgreen Rec on Wednesday 1st, 8th, 15th and 22nd August from 6.00 – 7.00pm

Junior sessions:

- Cricket at Cutbush Lane on Monday 30th July, 6, 13 & 20th August from 11.45am – 12.45pm
- Basketball at Moorgreen Rec. on Friday 3, 10, 17, 24 & 31st August from 12pm – 1pm

3. E-mail from Councillor Tennent regarding an enquiry he has received for the provision of an enclosed dog training area. The Committee noted that there is currently no local facility but that Councillor Tennent had suggested Itchen Valley Country Park.
4. Guidance Note received from Hampshire Association of Local Councils – Providing Financial Assistance to a Church. This was noted.

043/18/REC EVENTS FOR 2018

West End Carnival – Saturday 16th June, 2018

The Chairman thanked the Carnival Committee, local businesses, Parish Councillors, staff and all volunteers who all helped to make the day a great success.

Senior Citizens Tea Dance – Friday 27th July, 2018 from 2 – 4.30pm

The Singing Jukebox confirmed booking, and the Line Dancing instructor has confirmed participation. Tickets are now available to West End residents – non residents £5

YouthHouse Community Games – Wednesday 15th August, 2018.

Youth Leader in the process of organising events for the day. Ice cream van confirmed.

Remembrance Day – Sunday 11th November, 2018

Morning service as usual – p.a. system has been booked.

As previously discussed, there are 12 names of the fallen missing from WW1 at the cenotaph and it was agreed that an additional memorial stone be positioned next to the existing memorial stone. Still waiting for costings for the additional memorial stone.

WW1 A Nations Tribute – Beacon Lighting Ceremony 11th November 2018 @ 7pm - WEPC will be participating by Lighting of the Beacon.

Previously discussed and agreed

- Youth club members to make lanterns to be carried to beacon prior to lighting.
- Rev. Wharton is leaving St James Church to be the new Vicar of Romsey. The new Rev. to read out the names of those from the parish killed in action during WW1 to be read out prior to the beacon lighting
- P.a. system booked for the evening.
- Bugler to play The Last Stand once the beacon is lit.
- Professional photographs to be taken during the event.
- Ticket only evening event - £7.50pp adults only. Tickets to be designed as a ration book.
- Ploughman's lunch during interval.
- Also during the interval, poetry will be read by Councillor MacDonald and Avril MacDonald, the chosen poems are My Boy Jack; The Soldier, and In Flanders Fields.

- National Anthem played after the poetry has been read
- Optional fancy dress and prize for the best dressed
- Bunting and hand flags
- Glass of fizz, with cake

Councillor Turl asked that representatives of the Armed Services be asked to attend the morning service and be invited guests of the Council to the evening celebration. The Committee agreed unanimously.

Turning on the Lights – Friday 30th November, 2018.

The Singing Jukebox confirmed booking. Previously agreed that there wouldn't be a Christmas Tree in the High Street this year but the trees within the Parish Centre car park area will be decorated with lights instead.

Children's Panto – Friday 14th December 5pm – 7pm

Using a new production company for this year: 'Touring Panto's' – Sleeping Beauty. £675 (INC. VAT). £100 deposit has been paid.

Senior Citizens Christmas Party - Monday 17th December, 2018

The Singing Jukebox confirmed booking.

044/18/REC BARNSLAND/HATCH FARM

The Clerk referred to the ditch at Barnsland which is currently being maintained by the Community Pay Back Team. Councillors had raised concern that there was no regular liaison with the Pay Back Team Administrators. Councillor Turl suggested that there should be a detailed worksheet to accompany their risk assessment to ensure there is no chance of misunderstanding of the task. It was noted that it had taken a lot of time and effort to progress the works to clear the ditch and important to sustain this.

No further information to date ref. Hatch Farm Working Party.

045/18/REC HATCH GRANGE / MEGAN GREEN/QUOB GREEN/WEST END COPSE

HATCH GRANGE

Staff car park to the rear of workshop.

The Deputy Clerk reported that the local architect is still working on the plans

Car Park flooding

The soakaway has now been installed from the Parish Centre car park to the ditch on the boundary with Chapel Close.

SINC Area

Cows are now in the Meadow and signage up advising members of the public that no dogs should go through whilst the cows are grazing. The Chairman

commented that the meadow should be closed to public access during the gazing season. It was agreed that signage is imperative and the public to be advised not to walk through.

The Chairman has also suggested putting up permanent alternating wooden signs at the entrances to the meadow. One stating that the fields are open; the other stating that the cows are grazing and no public access. The Committee agreed that this was a good idea and for costs to be obtained for discussion at the next meeting.

Oak Tree on Hatch Grange

As agreed at the last meeting, the Oak tree was inspected by a representative of the Hampshire Bat Society. There was no evidence of bats but there was a Tree Creeper nest in the bark so the carving has been postponed.

QUOB GREEN

E-mail received from HCC regarding the water course at the junction of Brookside Way and Quob Lane. During recent heavy rain, the manhole cover was blown off due to the water pressure in the culvert, resulting in the carriageway and adjacent gardens being flooded. HCC Highway Engineer stated that one of the possible reasons for the water pressure to rise is that the bed of the open water course on Parish land is too high and is partly obstructing the outfall of the culvert. Hampshire Highways will deal with the blocked drains in the vicinity but he suggested that WEPC contact the Environment Agency for advice on how to reduce the obstruction on Quob Green. Meeting to be arranged with the Environment Agency as soon as possible.

046/18/REC MOORGREEN RECREATION GROUND

Tennis Court

The Deputy Clerk has contacted LTA to discuss the requirement of a Welfare Officer. He will report back to next meeting.

Councillor Turl commented that Jem Tennis have reported that there are weeds on the tennis court which need to be treated/removed as they will damage the surfacing.

047/18/REC TOWNHILL FARM RECREATION AREAS

Chartwell Green - discussed under Matters Arising.

E-mail received from resident of Carpathia Close regarding a tree to the rear of their property interfering with their satellite signal. The Head Groundsman visited and provided a copy of the WEPC Tree Policy. A tree surgeon has now provided the resident with a quote to cut back the trees who has requested that the Parish Council contribute 50% of the cost.

Councillor Turl stated the satellite TV company should have made the resident aware if the trees would restrict the signal and not installed it if it was not suitable.

It was unanimously agreed that the Council would not contribute to the cost of these tree works and would only agree to the work being carried out if the work is not detrimental to the tree.

048/18/REC WEST END FOOTBALL FACILITY

A local resident was present at the meeting to discuss her previous request earlier in the year for disabled access onto the playing fields which had not been addressed. She was disappointed with the response from the Council.

The Clerk had spoken to the resident and had agreed to raise this again. She wants access to walk her dog with her disabled husband who is in a wheelchair. During football and youth club sessions, the main gates are open but under DDA regulations the Council need to make reasonable adjustment for disabled access.

After discussion, it was agreed that the groundstaff will look at the feasibility of installing a gate with a radar key. The Committee will discuss further at the next meeting.

Eastleigh Football Club are currently training four evenings per week and have requested a gate key. Although this was originally refused, this would assist with caretaking cover which is proving difficult during staff holidays. There followed a lengthy discussion.

Councillor MacDonald proposed and Councillor Goguel seconded that it be resolved to allow Eastleigh Football Club a key to the gates until the beginning of the football season in September provided that they sign a temporary key holder contract. The Committee agreed unanimously.

It was also agreed to meet up with representatives of Eastleigh Football Club in September to review the arrangements.

The Deputy Clerk reported that the contract for the cess pit emptying has had to be increased from 8 visits per year to 12, due to the increased use of the facility. However, this will be offset by additional income.

It was noted that the necessary work to the Monterey Pines on the boundary with Haskins has now been completed.

The Clerk reported on an outstanding invoice for £249.50 owed by a football club which has now folded. It was agreed to give the Club Secretary the opportunity to pay in instalments before any further action. This prompted a discussion on when the team were invoiced which is in arrears. The Committee unanimously agreed that all teams should pay in advance in future.

049/18/REC WEST END CEMETERY/BURIAL GROUND

Burial Ground - Strimming and clearing site – ongoing. Nothing new to report.

Cemetery

The Clerk reported on the meeting with the Chairman of the Council and the bereaved relative. At full Council it was agreed to pay a full and final settlement figure to bring this matter to a conclusion.

Request from non West End Resident

Request received for a reduction in interment fees. The family previously lived in West End. After discussion, the Committee agreed to a 50% reduction.

Transfer of Deed

The Deputy Clerk referred to a recent request from a family to transfer a deed. This administrative task is not currently on the list of charges. After discussion, it was agreed to charge a £30 admin fee in future and list of charges amended to include this.

050/18/REC ALLOTMENTS

The Committee noted the following:

- Allotment inspection carried out on 14th May. Letters to be sent to 15 plot holders. Next inspection due 14th August.
- E-mail received from one plot holder who received a letter to quit the allotment due to non working over the last year, asking that the Council give her another chance to clear the plot and retain it. It was agreed that this plot will be re-inspected on 14th August and if no significant work has been carried out, the letter to quit the plot will stand.
- Tenancy agreement – a more robust policy is needed for new plot holders as there have been several incidents of new plots being relinquished without any work being done and the Groundstaff needing to spend a considerable amount of time clearing and tidying the plot to bring up to a reasonable standard in order to re-let it. It was agreed to review the Tenancy Agreement at the next meeting.
- Request from allotment holder to keep chickens - Head Groundsman now happy with the standard of the chicken coup and the plot holder has signed a new tenancy agreement and paid the additional fee.
- E-mail received from WEGAA inviting Councillors and staff to their annual BBQ and Show to be held on Sunday 5th August from 1.30 p.m.

051/18/REC YOUTH CLUB

The Youth Club are preparing their summer programme, particularly busy organising the Community Games. With reference to the Chartwell Youth Club, the Lottery have informed them of an underspend which they need to address.

