

WEST END PARISH COUNCIL

**MINUTES OF THE ANNUAL PARISH ASSEMBLY
HELD ON WEDNESDAY, 29TH MARCH 2017
IN THE PARISH CENTRE, CHAPEL ROAD, WEST END at 7.15 PM**

Present: Councillor D Clarke
Chairman of the Parish Council

Councillors: S Turl, J Asman, C Boulton, T Craig, B Tennent, R Davis,
J Goguel, A Mortimer, R MacDonald

In attendance: Mrs Julia Birt, Local Area Coordinator

West End Parish Council Team:
Mrs L Cooke, Clerk to the Parish Council
Mr S Mockford, Deputy to the Parish Clerk
Mrs K Hartley, Admin Officer
Mrs N Penny, West End Youth Club
Miss H Rowe, West End Youth Club

List of Members of the Public in attendance:

Mary Lou Litten (Head Teacher) – Wildern School; Mr & Mrs Ramplee, Nick Thompson – Hilldene Community Association; Maureen Cook, Heather Tann – West End Lunch Club; Lynda Charlesworth, Sue Reynolds – Hatch Grange WI, Lin Dowdell, Nigel Wood – West End Local History Society; Michelle Bonnel – MENCAP; Colin Murphy – St Brigids Church; Seth Adjare – Life-Link; John Wall – Brendon Care; Lesley Hicks – West End Pre-School; Rev. Thomas Wharton, Rev. Linda Galvin – St James Church; Keith James – 10th Itchen North Scouts; Mrs Avril MacDonald – resident; Jimi Noyce – Youth Club member

1. **APOLOGIES:** Councillor P Brown; Mrs J Clements – West End Garden & Allotment Association; Mr Terry Buck – Friends of West End Copse; Mr Bob Hall – West End Christian Fellowship; Mrs M Marsh – St James' Primary School

Councillor G Bates and Councillor J Smith were absent from the meeting.

2. **TO APPROVE THE MINUTES OF THE MEETING HELD ON MONDAY, 21ST MARCH 2016**

The minutes of the meeting held on Monday, 21ST March 2016 were presented as a true record of the meeting by the Chairman.

Proposed: Cllr R MacDonald
Seconded: Cllr A Mortimer

The Minutes were accepted.

3. **MATTERS ARISING:**
There were no matters arising.

4. REPORT FROM THE CHAIRMAN OF THE COUNCIL

- Since 2011 West End Parish Council has aimed to rotate the Chairmanship and this has proved very successful. Gave thanks to all Parish Councillors for carrying out their roles during the year with special attention to:
Councillor Mortimer – she has had serious health concerns but has stayed engaged and used her skills to help with personnel issues;
Councillor Turl – she has led the community response to recent planning appeals by making strong recommendations at meetings;
Councillor Asman – she has carried out her duties as Treasurer and made regular visits to the Parish Office;
Councillor Boulton and Councillor Craig – both have helped with personnel issues;
Councillor Goguel – he has given time and effort in his role as Transport Representative;
Councillor Davis – he has given his support to many events during the year;
Councillor MacDonald – he has not only given his time as a Parish Councillor but is also Chair of the Carnival Committee.
- Congratulated the Carnival Committee for the success of last year's Carnival and wished them good luck for this year.
- Trees have been planted on Hatch Grange in memory of Tony Noyce and Tony Rest to show appreciation for all the work they carried out in the community.
- Gave thanks to: Laura Cooke for successfully leading all staff to provide a high service; Parish Office staff who deal with a wide range of issues; Nikki Penny and the Youth Team for delivering an excellent service to young people in West End; Steve Adams and the groundstaff for keeping up an excellent standard in the community; caretaking staff and Hatch Café staff.
- WEPC are still committed to improving what we do each year. Last year the Chartwell Youth Café was opened and play areas in Townhill Farm and Carpathia were updated. We continue to improve facilities for young people living in West End.
- Successful events held in 2016 included the Community Games; Tea Dance; Senior Citizens Xmas party.
- Ongoing projects include: Public toilets and dementia café.
- Gave thanks to St James' Church, Scouts and Hilldene for all their work on Remembrance Day and also to Mark Burton-Doe and Major Petty for their participation.
- Gave thanks to the Mayor of Eastleigh – Des Scott – for attending events including the West End Indoor Bowls event which raised money for the Mayor's Appeal.
- Gave thanks to Friends of West End Copse and Friends of Hatch Grange for all their time given to improving our open spaces.
- Improvements to be made in the Main Hall at the Parish Centre this year.
- Hatch Café received a 5* rating from environmental health. Need to look to build on potential of this facility.
- Parish Council has frozen the Council Tax for this year.
- Central government and County Council are squeezing every budget and we may as a Parish Council have to look at costs after speaking with residents to see how they would like to see the Parish grow.
- Resident satisfaction seems to be high and this is due to all those here this evening who make West End a great place to live.

5. PRESENTATION OF AUDITED ACCOUNTS FOR 2015/16

The Treasurer, Councillor Asman, presented the Audited Accounts for year 2015/2016 – distributed to members of the Council.

Proposed: Cllr J Asman
Seconded: Cllr S Turl

The Schedule of Accounts for 2015/2016 was accepted.

The full set of Audited Accounts is available at the Parish Office.

6. REPORT FROM HAMPSHIRE POLICE REPRESENTATIVE

No representative present.

7. REPORT FROM ORGANISATIONS WITHIN WEST END PARISH

Wildern School – Miss Mary Lou Litten, Head Teacher

- Pupils were involved in the Somme 100 Year Anniversary.
- Pupils attended BS Ten Pieces Project at the Albert Hall in July.
- Wildern Well Being Week – focussing on physical and mental well being.
- Admissions – continue to support West End catchment with St James' School.
- The Community Hub and Learning Hub – previously known at The Box, this facility is used 4 nights a week by the youth service and can also be booked during the day time. The Learning Hub provides facilities for young people with problems.
- Free Schools – Wildern has been confirmed as securing a new school to meet basic need places. Final agreement of site to be confirmed.
- Rock Challenge – national event attended by Wildern since the start.
- Trips Abroad – annual New York trip linked to geography and trip to Kornwestheim for a science project.
- Annual Oscars – run via The Berry Theatre.

Miss Litten gave thanks to West End community for all their support.

Councillor Clarke spoke on behalf of all councillors thanking Miss Litten for the hard work she and her team carry out by engaging with the local community.

MENCAP – Michelle Bonnel

Eastleigh & Romsey MENCAP work with anyone with a learning disability in the Eastleigh Borough. We run two projects in West End:

- Gardening Club – we have two allotments at the Moorgreen Road site which enables members to learn new skills, help with their flexibility and mobility and also diet.
- Flagship Art Club – group meet weekly at the Fire Station. Winner in Zany Zebra Competition at Marwell Zoo. Our zebra was sold for £2000 at a charity auction. Small number of people attend but all members are very serious about their art and have sold some of their paintings.
- MENCAP will be joining in West End Carnival this year.

The group's artwork was displayed in the Parish Hall.

St James' School – Mrs Michelle Marsh apologies received – report read by Cllr Asman

- Church School Inspection (SIAMS) took place on 13th October 2016. Inspector agreed with our judgements and agreed with the actions we are taking to further develop on our journey to outstanding. St James' School has chosen three new Christian values : Love, Respect and Courage. This year St James' Church supported us with the creation of a courtyard spiritual garden in the centre of the school – a special space to sit for quiet reflection.

Annual Parish Assembly – 29th March 2017

- Our curriculum has further developed to provide opportunities including swimming, ‘Listen to Me’ music, outreach music and dance, bike and scooter training, specialist French teaching for Y6, specialist multi-skills sports training and residential weeks for Years 5 & 6.
- Worked with the local community including: attendance at West End Carnival; St James’ Church knitting group; Intergenerational Community Project; Choir sang at Ageas Xmas Fair; trained a team of Junior Road Safety Officers to help develop our school Travel Plan.
- Involvement in becoming more eco-friendly using various methods including: Travel Tracker website; The Big Pedal initiative; Walk to School Week and Scooter Week.
- Building work is due to start in May 2017 to expand to three form entry. This will be a disruptive period for us and our neighbours but we look forward to the finished product.

Mrs Marsh gave thanks to West End Parish Council for supporting St James’ School and all the work in helping the school.

St James’ Church – Rev. Thomas Wharton

- Gave thanks to the Parish Council for their support on Remembrance Sunday.
- Busy month in December with over 1000 people visiting the Church plus the Xmas Tree Festival
- Support many groups including: St James’ Lunch Club; Play & Stay; Bridge Club; Zumba.
- Links with local schools with a close working relationship with St James’ Primary School encouraging older people to visit and school and interact.
- Looking forward to taking part in the West End Carnival.

Rev. Wharton gave thanks to West End Parish Council for all their support.

St Brigid’s Church – Mr Colin Murphy

- Our current priest is Father James Carling, a former Missionary in Sierra Leone.
- A small dedicated team of parishioners actively ensure that the church is maintained in good condition and provide a full range of services including: Sunday and Weekly Masses; outreach and taking communion to the sick and elderly of the parish.
- This year’s charity is Southampton Sunday Lunch Project. We also support the Basics Bank and every second Sunday in the month we serve tea and cakes after mass enabling people to stay for a chat and welcome newcomers.
- Enjoy excellent reciprocal arrangement with Hilldene with regard to car parking and also have an agreement with a local hairdresser for staff parking. We also provide a parking facility for events at the Ageas Bowl to raise funds.
- Next year we celebrate our 50th Anniversary of St Brigid’s Church.

Hatch Grange Women’s Institute – Lynda Charlesworth

- HGWI was formed 47 years ago and now has 70 members.
- Last year’s activities included: a tombola at the Easter Fayre; participation in the West End Carnival; a day out at Basildon Park; attended National Federation Annual Meeting; took part in Remembrance Service.
- Continue to fill ‘Shoe Boxes’ for children at Xmas; decorate a Xmas Tree at St James’ Tree Festival and provide knitted garments for the Premature Baby Unit at Princess Anne Hospital.
- Extra activities include: Darts Team; Scrabble Group; Badminton Group; Craft Group and 2 Poetry Groups.

Gave thanks to the Parish Council for their continued help.

Friends of Hatch Grange – Rick MacDonald, Chairman

- NICE in Hedge End returned in May, as part of the company's Global Community Month, and did some excellent work and will be in contact again this year.
- Thursday Task Days continue from March until October. Wood chippings on the paths through Centenary Copse were completed recently.
- Involved in the Carnival with a stall at the Fete.
- Our October Work Day proved successful with 15 volunteers and Parish Staff joining in.
- Our Skittles Evening will be repeated again this year – Saturday, 28th October.
- I laid our wreath on Remembrance Sunday – gratifying to see so many people at this event.
- Fit Trail used on a daily basis by old and young.
- Next Work Day to be held on Saturday, 8th April – all welcome to join in.
- Meetings held in the Parish Centre first Monday of the month (except Bank Holidays) when it's the following week at 7.30 pm. Work mornings held every third Thursday at 9 am.

West End Garden & Allotment Association – Joy Clements, Chair – apologies received - report read by Cllr Davis

- WEGAA provide a Trading Hut on the Moorgreen Road site for use of members which is manned on Saturday and Sunday mornings. Membership costs £2 per annum.
- Social events held throughout the year include: coffee mornings; harvest supper; summer show and BBQ.

West End Carnival Association – Rick MacDonald, Chairman

- Gave thanks to Carnival Committee, Parish staff, local businesses, volunteers and members of the public for all their support.
- 18 local charities and not for profit organisations received a grant last year.
- This year's Carnival will take place on 17th June with a theme "Children's Books". Anyone wishing to help on the day would be gratefully appreciated.
- Citizen of Honour this year is Mrs Zena Ramplee, who has lived in West End for over 60 years. She attended St James' School, was married in St James' Church, a mainstay at West End Pre-School for nearly 25 years and has been involved with the Hilldene Community Association for a similar time. Zena is also a long term member of West End WI and has been a volunteer fund raiser for Barnardos for almost 40 years. It was 50 years ago that Zena was a Carnival Princess.
- Events taking place leading up to Carnival week include: Shop Window Treasure Hunt; Quiz Night; Best Allotment and Garden competitions and more.
- Blue Cross will be holding a Dog Show at this year's Carnival.
- The Big Noise Community Samba Band will lead our procession this year.

West End Youth Club – Mrs Nikki Penny, Youth Leader

- The number of young people attending the club has grown with the opening of Chartwell Youth Centre with 4000 young people coming through the doors. We have a waiting list for Prenager sessions.
- Another successful Community Games was held in August 2016 with over 250 people attending. With the help of Barratt Homes and other local organisations we are able to offer this as a free event. This year's event will be held on 16th August 2017.
- Fundraising – raised almost £2500 from cricket and concert car parking; barn dance and a grant from the Carnival.

- Our new Youth Centre in Chartwell Green has been open for almost a year now. We run every Monday evening from 5.30 – 7.30 pm. The numbers for the group have increased and as a result we will be opening our second session after Easter at the Chartwell facility.
- Activities for the coming year include: Easter holiday activities; a trip to Thorpe Park and the Carnival.
- Gave thanks to all the youth workers and young volunteers for their hard work and devotion.

Jimi Noyce, Youth Club member gave the following report:

- I have attended since I was 8 years old and met friends that I went to junior school with as we go to different secondary schools.
- We enjoy a variety of activities including: pool; table tennis; X Box; cooking and basketball.
- I attended the Remembrance Sunday service and did a reading in St James' Church and laid the wreath.

This was followed by a Powerpoint presentation showing the activities the young people have been involved in during the past year.

Councillor Clarke gave thanks to Nikki and the youth team who are a credit to the Parish Council. He also thanked Jimi Noyce and said his grandfather would be proud of him.

Moorgreen Road Residents Association – Mrs Sarah Turl, Chairman

- Our main focus has been putting together information to oppose various planning applications in West End. Gave thanks to friends around the village who have supported MGRRA with a planning enquiry.
- Our next action plan will be to defend a planning application for Bubb Lane.
- We continue to work on local traffic issues.
- Gave thanks to all those in the community for their continued support.

West End Local History Society – Nigel Wood, Curator

- Good variety of speakers during the past year covering a wide range of subjects. An average of 40-60 people attend our meetings.
- Our society has been in existence for 21 years with the museum having been established 20 years ago. Our newsletter has an ever increasing circulation both local and via our excellent website. This has been in print for 18 years now.
- Museum opens to the public each Saturday between 10am and 4pm. We also open the museum out of hours for interested groups.
- Ongoing project is the protection and preservation of the society archive. Most of our funding requests this year have been to purchase archival products.
- Gave thanks for financial assistance to West End Parish Council, HEWEB and more recently Hamble Valley Rotary Club. Also Laura Cooke and her staff at the Parish Centre, Parish Councillors and Borough Councillors for their continued support.

St James' Lunch Club – Mrs Maureen Cook, Chair & Treasurer

- The West End Lunch Club has been running for over 30 years with 35 members and an average of 27-28 people coming along each Monday.
- Meals are provided by Roast Out Caterers which are very good.
- Entertainment is provided at each lunch session and we also hold special event parties throughout the year.
- Two community buses are provided for members unable to get to the hall. We rely on grants each year for this service as well as hire of the hall and other expenses.
- There is currently space for a few more members but they must be West End residents.

10th Itch North West End Scout Group – Mr Keith James

- We currently have over 100 members from West End with 100% attendance each week.
- We will be attending our District Camp at the end of May with 60 attending.
- Beavers are attending a camp in July – this will be the first Beaver camp to be held.
- Our project for the forthcoming year will be the creation of the “Alan Daw Gloaming”. This will offer an outside training facility as well as a camp fire circle for the group. To be named in memory of Alan Daw who gave many years’ service to West End Scouting.
- A grant of £1000 from HCC has been received for the project although the cost has been estimated at £7500 so fundraising will continue throughout the year.

Brendon Care – Mr John Wall

- We have 15 different activities which we run throughout the year which range from quizzes, outside speakers, entertainment from performers, games, bingo, raffles, Catchphrase, Play Your Cards Right and outings.
- The age range at the club is from 61 years to 92 years old and in two years we have grown from 8 members to 26.
- The club is entirely run by volunteers – 6 in total and exists on funds raised by ourselves and voluntary contributions.
- New members are welcome.

Life Link – Mr Seth Adjare

- We are a group of volunteers from the Seventh-Day Adventist Church and individuals from the local community. Our aim is to collectively use our skills to help build our community.
- Intended projects include: messy church for your families; marching drums and a community choir.
- We aim to promote social integration through activities in the Townhill Farm Community. We plan to achieve this by developing team working skills, respecting others, maximising individuals potential, build self-esteem and being disciplined.
- We aim to organise a Nativity Play in December 2017.
- We donated over 400 presents to children in the Townhill community last year and we also recently held a Health Event for community members.

Hilldene Community Association – Mr Nick Thompson, Chairman

- Hilldene Community Centre offer over 35 different activities each week.
- Our single most attended event remains using the facility to provide refreshments following the Remembrance service in November.
- Fundraising events are held throughout the year with the most recent being our Skittles Night which raised over £400.
- We will be running a stall at the Carnival again this year as well as helping with the marshalling of the procession.
- We are near completion of replacing all the lighting at Hilldene with low energy lights. Our grant application, if successful, will be put towards new curtains in the Main Hall.
- Gave thanks to West End Parish staff and councillors for their support.

School Governors

Wildern School – report provided by Miss Litten

St James Primary School – report provided by Mrs Marsh

Bitterne Park School – No representative

8. REPORT FROM COUNTY AND BOROUGH COUNCILLORS

Hampshire County Council, Eastleigh Borough Council, West End Parish Council – Cllr Bruce Tennant

- **Devolved Budget** – the following organisations have received contributions in the past year: Asian Welfare and Cultural Association (Eastleigh Mela); Asian Welfare and Cultural Association (Furniture for Community Use); West End Pre-School; 1st Hedge End Girl's Brigade; Eastleigh Swim Club; St James Church; Itchen North District Scouts; King's Community Church; St James' West End Lunch Club; St James' School Association; 10th Itchen North (West End) Scout Group; Mencap Flagship Arts and Allotments Project.
- **Boundary Changes** – due to boundary changes considerable amount of time spent getting to know important issues from residents of Horton Heath. Working with County Council on following issues: Allington Lane Railway Bridge; Botley Road pedestrian crossing; safer crossing to Texaco garage in Horton Heath and involved in large campaign to save local pub.
- **Government's Austerity Measures** – HCC will increase its council tax in April by 4.99%, 3% or which is a Social Services levy raising £16.6m. £480m cut back from Government.
- **Roads** –
 - (i) Residents of Chalk Hill, Botley Road and Telegraph Road have complained about volume of traffic using their road. Hampshire Highways no longer fund discretionary traffic measures therefore unable to help with issue.
 - (ii) Installation of pipeline by Southern Water in Mansbridge Road now all but complete.
- **Health** – Public Health Devolvement to local government moving at a pace, with national funding via the Better Care Fund increasing year on year. Point to note:
 - (i) Moorgreen Hospital affected by this under project Vanguard – new model of primary health care is being developed by the Clinical Commissioning Groups which will include a replacement for the now closed Bitterne Walk-In Centre. No update as yet.
- **Education** –
 - (i) Wildern School now full – latest information is that an additional school will be built in Woodhouse Lane, Botley and funded by Government and not developers contributions. No definite decision made of location of new school.

Hedge End, West End and Botley Local Area Committee – Cllr. Daniel Clarke, Chairman

- **Residents' Issues:** 10 traffic regulation orders authorised which have mainly involved double yellow lines; invested funding in speed limit reminder devices (40 sites this year); enforcement issues dealt with on a regular basis.
- **Planning Applications:** Reserved Matters at Boorley Park including consideration of final permission for 889 homes now approved. Continue to fight unacceptable development on Botley Road, North of Hedge End and Bubb Lane. Priority given to these public inquiries. Gave thanks to everyone who has made representations to the Planning Inspector at such inquiries.
- **Successful Projects:** Opening of Chartwell Green Youth Club; relocation of Choi Kwang Do to Ageas Bowl; re-launch of The Box now known at the Community Hub; Friday Night Football at Botley Recreation Ground.
- **Partners:**
 - (i) Gave thanks to Clerks, their staff and councillors within HEWEB and local organisations, especially voluntary ones. Local area committee continues to allocate £11,000 to local groups.
 - (ii) HEWEB Youth Partnership continues to provide excellent facilities and activities to local young people. Gave thanks to members of the Partnership for their contributions.

- (iii) Continue to support TADIC (Teenage Drop In centre based in Hedge End) and Park Sport (summer holiday activities programme for 8-16 year olds).
- **Future Aspirations:**
 - (i) Major improvements for Itchen Valley Country Park approved including café area; children's indoor and outdoor play; car parking and a re-branded educational offer.
 - (ii) Strive to deliver a skate park as part of the Hatch Farm development and modern public toilets will be arriving in West End soon.
 - (iii) Following Southern Water's road and ground works, the long awaited play area in Mill Gardens will be delivered this year.
 - (iv) Review of Hedge End town centre with measures to revitalise this area.
 - (v) A Neighbourhood Community Worker to be appointed to ensure integration of Boorley Green site with other parts of Botley.

Eastleigh Borough Council, West End Parish Council – Cllr Daniel Clarke

- Chaired Policy & Performance again this year and Vice Chair of the Administration Committee.
- Key matter from the Admin Committee is boundary changes.
- Policy & Performance Scrutiny Panel – main points dealt with by this Panel is:
 - (i) EBC budget – 0% council tax increase; £5.5m income from investments; no cuts to services
 - (ii) Public Transport
 - (iii) Community Safety
 - (iv) Reorganisation of EBC
 - (v) West Hampshire CCG

Led a revamp of Panel resulting in:

- (i) Panel to be much more involved in internal policy making
- (ii) Members will be assisting in strategy development in key priority areas for EBC
- (iii) Key issues: Economy; Environment; Health; Housing; Transport.

Eastleigh Borough Council, West End Parish Council – Cllr Janice Asman

Councillor Asman thanked everyone for giving her the opportunity to learn over the past year and said by attending HEWEB LAC, this enables her to carry forward views of the people of West End.

Eastleigh Borough Council, West End Parish Council – Cllr Carol Boulton

Gave a report on the following:

- Involved in the Local Plan – this will not be ratified until July 2017.
- Planning applications – Government pressure forces us to have more housing but we scrutinise plans very carefully. Proud to announce that this year we have managed to save the façade of Moorgreen Hospital and this will now remain part of our history.
- Gap Policy issue – understanding that our wildlife need to move around.

Eastleigh Borough Council, West End Parish Council – Cllr Bruce Tennent

Reported that people are now aware of the structure of local government. EBC have an extensive property portfolio which keeps the Borough going and as a result EBC have achieved a lot more than other local authorities. A future EBC project will result in a saving of £1.8m per annum.

Eastleigh Borough Council, West End Parish Council – Cllr T Craig

Commented that EBC works hard with partnerships, and groups like those here this evening, make these partnerships work. Gave thanks to all those present for their support.

9. PUBLIC QUESTION TIME

There were no questions from members of the public.

10. PARTICIPATORY BUDGET - ANNOUNCEMENT OF SUCCESSFUL GRANT APPLICATIONS

The Chairman presented cheques to the following organisations from the Participatory Grant Budget.

The Chairman read out the results from the votes received:

Life Link	£217
Hilldene Community Association	£204
West End Local History Society	£264
St James' Lunch Club	£356
West End Pre-School	£409
West End Surgery PPG	£257
Hatch Grange WI	£173
Brendon Care	£313
10 th Itchen North (West End) Scouts	£227
St James' Church	£319
Eastleigh Borough & Romsey MENCAP	£260

Details will be published on the West End Parish Council website.

There being no further business the Chairman closed the meeting at 9.35 p.m.