

**WEST END PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY, 12<sup>th</sup> JANUARY 2022 AT 7.15 PM**

**PRESENT: Councillor: J Asman**  
**Councillors: C Boulton, B Coles, J Goguel, R Gomer,**  
**J Haylett, H Hellier, R MacDonald, A Price,**  
**S Turl**

**IN ATTENDANCE: Mr S Mockford, Parish Clerk**  
**Ms B Bond, Admin Officer**

**MEMBERS OF THE PUBLIC: 3 members of the public in attendance**

**091/22/PC OPEN PUBLIC SESSION**

The Chairman invited questions from members of the public as explained in the document ref. Public Participation at West End Parish Council meetings.

**092/22/PC APOLOGIES**

Apologies received and accepted from Councillor Craig.

Apologies also from Sgt. Jackson, Councillor Broomfield, and Kitty Budden.

Councillors Bearder and Tennent were absent.

**0693/22/PC DECLARATIONS OF INTEREST**

Members were invited to declare interests in relation to items of business on the agenda.

There were no interests to declare.

**094/22/PC VACANCY NOTICE**

Due to the resignation of Martin Hodgson, there is now a Councillor vacancy in the Telegraph Woods ward. Eastleigh Borough Council have been notified.

In accordance with Standing Orders, the vacancy was advertised. This expired on 4<sup>th</sup> January and the Clerk has received confirmation from Eastleigh Borough Council's Senior Elections Officer, the vacancy was not called to be filled by an election.

We can now advertise to co-opt the vacancy.

**095/22/PC POLICE REPORT**

The Eastleigh Police Partnership updates for November and December have been circulated to all Councillors.

Cllr Boulton joined the meeting.

**096/22/PC TO APPROVE THE BUDGET 2022/23**

To approve the Budget for 2022/2023 as recommended by the Policy & Resources meeting held on Wednesday 24<sup>th</sup> November 2021 (previously circulated to all Councillors).

**Cllr MacDonald proposed, and Cllr Turl seconded that the 2022/2023 Budget be approved. The Committee agreed unanimously.**

**097/22/PC TO APPROVE THE RECOMMENDATION OF THE POLICY & RESOURCES COMMITTEE MEETING HELD ON WEDNESDAY 24<sup>th</sup> NOVEMBER 2021 THAT WEST END PARISH COUNCIL REQUESTS A PRECEPT FIGURE OF £491,980.66**

To approve the recommendation of the Policy & Resources meeting held on Wednesday 24<sup>th</sup> November 2021 that West End Parish Council requests a 4% increase to Precept Figure of £491,980.66 from Eastleigh Borough Council.

**Cllr Hellier proposed, and Cllr Haylett seconded that the requested precept figure of £491,980.66 be approved. The Committee agreed unanimously.**

**098/22/PC ACCOUNTS – OCTOBER 2021**

Accounts for October 2021 have been circulated to all Councillors and were approved at the Policy and Resources meeting on 24<sup>th</sup> November 2021.

**099/22/PC ACCOUNTS – NOVEMBER 2021**

The Financial Statements and list of payments for **November 2021** previously circulated to Councillors. The list of payments will form appendix to minutes. **Expenditure over £500** (excluding salaries/pensions/NI/utility bills/rates etc) during November 2021.

Virtual Build Architects	£630.00	Assistance with the Fire Station change of use planning application
Gear4Music	£512.14	P.A. system for Parish events
West End Youth Club	£4,380.00	Grant money received from Eastleigh Borough Council
Proludic	£1,516.10	Play equipment repairs
Absolute Technology	£869.60	Laptop for the Youth Leader
SafeScaff UK Ltd	£922.00	Remaining balance for the emergency scaffolding for Hilldene Community Centre

November Credit Card Payments:

- Cafe	£789.60
- Parish Centre	£80.72
- Townhill Farm Community Centre	£44.54
- Miscellaneous	£90.66
- Advertising	£91.00
- Christmas	£9.32
- Cemetery	£31.98
- Stationary	£15.79
- Staff Training	£65.00
- Special Projects	£230.00
- Moorgreen Recreation Ground	£193.29
- Fire Station	£131.15
- I.T.	£28.13

**Councillor Coles proposed, and Councillor MacDonald seconded that it be resolved that the financial statements for November 2021 be approved. The Committee agreed unanimously.**

**100/22/PC TO AGREE A DATE OF THE ANNUAL PARISH ASSEMBLY**

A date of Wednesday 30<sup>th</sup> March 2022 was suggested with the meeting to commence at 7.15pm.

**Councillor Coles proposed, and Councillor Turl seconded that the Annual Parish Assembly be held on Wednesday 30<sup>th</sup> March 2022 with food and refreshments to be offered from 6:30pm and the meeting to then commence from 7.15pm. The Committee agreed unanimously.**

**101/22/PC MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON 10<sup>th</sup> NOVEMBER 2021.**

Councillor Asman presented the minutes of the Parish Council meeting held on Wednesday 10<sup>th</sup> November 2021. These were accepted as a true record of events and signed by the Chairman.

**Proposed:** Councillor Hellier  
**Seconded:** Councillor Haylett  
**In favour:** Unanimous

**Matters Arising**

No matter's arising.

**102/22/PC TO RECEIVE MINUTES OF COMMITTEE MEETINGS**

**Planning & Highways Committee Meeting of the 16<sup>th</sup> November 2021.**

Councillor Goguel presented the minutes of the Planning & Highways Committee Meetings held on 16<sup>th</sup> November 2021 and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor Goguel  
**Seconded:** Councillor MacDonald  
**In favour:** Unanimous

**Matters Arising**

No matters arising

**Recreation & Environment Committee Meeting of the 17<sup>th</sup> November 2021**

Councillor Boulton presented the minutes of the Recreation & Environment Committee Meeting held on 17<sup>th</sup> November 2021 and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor Coles  
**Seconded:** Councillor Turl  
**In favour:** Unanimous

**Matters Arising**

No matters arising

**Policy & Resources Committee Meeting of the 24<sup>th</sup> November 2021**

Councillor Coles presented the minutes of the Policy & Resources Committee Meeting held on 24<sup>th</sup> November 2021 and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor Haylett  
**Seconded:** Councillor Turl  
**In favour:** Unanimous

**Matters Arising**

No matters arising

**Personnel Committee Meeting of the 3<sup>rd</sup> November 2021**

Councillor Turl presented the minutes of the Policy & Resources Committee Meeting held on 3<sup>rd</sup> November 2021 and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor Hellier  
**Seconded:** Councillor Goguel  
**In favour:** Unanimous

**Matters Arising**

No matters arising

**103/22/PC REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

**Councillors Gomer and Price joined the meeting.**

**Transport Representative - Councillor Goguel**

Councillor Goguel reported that he has been trying, without success to speak with first bus regarding the Number 8 bus service. He has also been in touch with Blue Line about their buses parking up at a particular bus stop and using it as a break spot rather than just a rolling pick up stop. Blue Line advised Councillor Goguel they will raise this issue with their management.

**Hilldene Community Association - Councillor Goguel**

No report

**Airport Consultative - Councillor Hellier**

A date has yet to be set for the judicial review, but the airport are hoping to restart talks by April.

**West End Carnival**

*No Representative*

**Friends of Hatch Grange**

*No Representative*

**Friends of West End Copse**

*No Representative*

**Wildern Management**

*No Representative*

**HEWEB Youth Partnership - Councillor Price**

No report

**One Horton Heath – Local Development Forum - Councillor Asman, Councillor Gomer & Councillor Tennent**

Councillors Asman and Gomer reported that there had been no further meetings about One Horton Heath at this time, neither have there been any meetings with the Local Development Forum. Councillor Gomer confirmed the next stage of this project is the approval for the link road. Overall, there is good progress with the development.

**West End Community Support Forum - Councillors Gomer & Price**

No report

**104/22/PC TO RECEIVE REPORTS FROM COUNTY/BOROUGH:**

**County Councillor Broomfield** – Apologies received

**County Councillor Craig** – Apologies received

**Borough Councillor Asman** – reported that the next Hatch Farm working group meeting is due to be held on Monday 17<sup>th</sup> January.

**Borough Councillor Bearder** – No report

**Borough Councillor Gomer** – reported that the graffiti on the bus stop on Allington Lane has now been cleaned.

**Councillor MacDonald** raised the issue of graffiti in the village and asked the Clerk if he could contact the Police to ask for more patrols as there has been a limited police presence around the village recently.

It was also raised that it would be nice to see the front of the old in excess building to be covered up with some blinds or artwork as it looks unsightly at the moment. The Clerk will contact the Estate Agent to see what can be done.

**Borough Councillor Tennent** – No report

**Councillor MacDonald**, on behalf of the Parish Council, wanted to offer a word of thanks to the outgoing Groundsman. We thank you for all your hard work and dedication and for always flying the flag for the Parish. We wish him the best of luck and he will be missed. This sentiment was shared by Councillor Asman.

**105/22/PC DATE AND TIME OF NEXT MEETING**

Wednesday 9<sup>th</sup> February 2022 at 7.15 pm

**106/22/PC EXEMPT BUSINESS**

**107/22/PC CLOSE OF MEETING**

The meeting closed at 7.40pm

Parish Council Meeting – 12<sup>th</sup> January 2022

Appendix A

Date: 15/12/2021		West End Parish Council				Page: 1696	
Time: 11:10		Cashbook 1				User: DCW	
		CURRENT/INSTANT ACCESS ACCOUNT				For Month No: 8	
Payments for Month 8				Nominal Ledger Analysis			
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Detail
01/11/2021	LA SPAZIALE	S/O	108.00		18.00	2120 201	90.00 COFFEE MACHINE LEASE
01/11/2021	LLOYDS CREDIT CARD	DDR	1,915.78		114.60	2120 201	789.60 LLOYDS CREDIT CARD
						2111 201	80.72 LLOYDS CREDIT CARD
						1310 103	44.54 LLOYDS CREDIT CARD
						1160 101	90.66 LLOYDS CREDIT CARD
						1129 101	91.00 LLOYDS CREDIT CARD
						1125 101	9.32 LLOYDS CREDIT CARD
						3511 305	31.98 LLOYDS CREDIT CARD
						31110 311	230.00 LLOYDS CREDIT CARD
						3311 303	193.29 LLOYDS CREDIT CARD
						1113 101	15.79 LLOYDS CREDIT CARD
						3710 307	131.15 LLOYDS CREDIT CARD
						1159 101	28.13 LLOYDS CREDIT CARD
						1106 101	65.00 LLOYDS CREDIT CARD
02/11/2021	HGWI	17900	190.00			2111 201	190.00 MICROPHONE DONATION
04/11/2021	BUSINESS STREAM	FP	28.25			3710 307	28.25 FS WATER
04/11/2021	DENNIS EDWARDS	FP	316.68		18.82	2120 201	297.86 CAFE PURCHASES
04/11/2021	ABSOLUTE TECHNOLOGY	FP	1,043.52		173.92	1159 101	869.60 HP LAPTOP
04/11/2021	LLOYDS COMMERCIAL FINANCE	FP	1,626.42		271.07	1108 101	1,355.35 CLEANING OCT 21
04/11/2021	MOON ROAST LTD	FP	146.40		7.00	2120 201	139.40 CAFE PURCHASES
04/11/2021	HAMBROOKS	FP	43.00		7.16	31110 311	35.84 SHINGLE
04/11/2021	PROLUDIC LTD	FP	319.46		53.24	3216 302	266.22 PLAY EQUIPMENT REPAIR
04/11/2021	TRADE UK	FP	26.50		4.42	31110 311	22.08 B&Q MATERIALS
04/11/2021	A CRITCHLEY	FP	16.99			2120 201	16.99 CAFE PURCHASES
04/11/2021	SAFESCAFF UK LTD	FP	1,106.40		184.40	1411 104	922.00 SCAFFOLD HIRE
04/11/2021	EP HEATING LTD	FP	315.60		52.60	3803 308	108.00 Y/C TOILET REPAIRS
						2111 201	155.00 PC TOILET REPAIRS
04/11/2021	ABBAY OFFICE	FP	18.00		3.00	1116 101	15.00 COPIER CHARGES
04/11/2021	HCC	FP	4,220.40			517	4,220.40 PENSIONS OCT 21
04/11/2021	HMRC	FP	5,387.63			515	5,387.63 PAYE/NI OCT 21
04/11/2021	CSG LTD	FP	214.00			3111 301	214.00 SLUDGE DISPOSAL
04/11/2021	SPALDINGS LTD	FP	386.94		64.49	3212 302	322.45 EQUIPMENT REPAIRS
04/11/2021	INSPIRATIONS	FP	35.80			2120 201	35.80 CAFE PURCHASES
04/11/2021	PETTY CASH	17901	200.00			202	200.00 PETTY CASH
08/11/2021	EBC	DDR	349.00			1310 103	349.00 TFCC RATES
08/11/2021	EBC	DDR	359.00			3710 307	359.00 FS RATES
08/11/2021	EBC	DDR	649.00			2113 201	649.00 PC RATES
08/11/2021	A BOOT	17902	25.00			523	25.00 A BOOT DEP REFUND
10/11/2021	UK FUELS LTD	DDR	166.37		27.73	3213 302	138.64 FUEL A/C
10/11/2021	EE LTD	DDR	149.47		24.91	1112 101	124.56 MOBILE PHONES
10/11/2021	PRO SOUND SYSTEMS	17903	450.00		75.00	31110 311	375.00 REMEBERANCE DAY SOUND SYSTEM
12/11/2021	C HUGHES	FP	80.00			522	30.00 BROWN ALLOT 6A REFUND
						521 0	50.00 BROWN ALLOT 6A REFUND
12/11/2021	COOPER	FP	10.20			3977 309	10.20 ALLT REFUND 32B
12/11/2021	PROLUDIC	FP	1,873.32		312.22	3216 302	1,561.10 PLAY EQUIPMENT REPAIR
12/11/2021	CSG LTD	FP	147.00			2114 201	147.00 SLUDGE DISPOSAL

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Date: 15/12/2021		West End Parish Council				Page: 1697			
Time: 11:10		Cashbook 1				User: DCW			
		CURRENT/INSTANT ACCESS ACCOUNT				For Month No: 8			
Payments for Month 8				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
12/11/2021	ABSOLUTE TECHNOLOGY	FP	301.50		50.25	1159	101	251.25	IT SUPPORT
12/11/2021	SCREWFIX	FP	73.95		12.32	3911	309	44.17	SCREWFIX MATERIALS
						2114	201	17.46	SCREWFIX MATERIALS
12/11/2021	HCC	FP	50.17		8.36	1113	101	41.81	STATIONERY
12/11/2021	LYRECO	FP	615.48		102.58	2111	201	512.90	CLEANING MATERIALS
12/11/2021	RBS LTD	FP	198.00		33.00	1159	101	165.00	PLANNING SOFTWARE SUPPORT
12/11/2021	ROD GASKIN LTD	FP	571.23		95.20	3212	302	476.03	CUSHMAN REPAIRS
12/11/2021	SLCC LTD	FP	42.00		7.00	1106	101	35.00	SH COMMAN LAND TRAINING
12/11/2021	DENNIS EDWARDS	FP	436.83		37.14	2120	201	399.69	CAFE PURCHASES
12/11/2021	BUSINESS STREAM	FP	27.67			1172	101	27.67	TOILETS WATER CHARGE
12/11/2021	A CRITCVHLEY	FP	33.98			2120	201	33.98	CAFE PURCHASES
12/11/2021	INSPIRATIONS	FP	99.80			2120	201	99.80	CAFE PURCHASES
15/11/2021	BUSINESS STREAM	DDR	1.00			3511	305	1.00	WATER CHARGES CEMETERY
15/11/2021	BUSINESS STREAM	DDR	7.00			3111	301	7.00	WATER CHARGES CUTBUSH
15/11/2021	BUSINESS STREAM	DDR	13.00			3803	308	13.00	WATER CHARGES YC
15/11/2021	PLUSNET	DDR	29.54		4.92	1112	101	24.62	ADSL LINE
15/11/2021	BUSINESS STREAM	DDR	34.00			3911	309	34.00	WATER CHARGES ALLOTMENTS
15/11/2021	BUSINESS STREAM	DDR	85.00			1310	103	85.00	WATER CHARGES TFCC
15/11/2021	BUSINESS STREAM	DDR	87.00			3911	309	87.00	WATER CHARGES ALLOTMENTS
15/11/2021	BUSINESS STREAM	DDR	252.00			3710	307	252.00	WATER CHARGES FS
15/11/2021	BTE SERVICES LTD	DDR	282.47		47.08	3803	308	235.39	SANITARY UNIT HIRE
17/11/2021	BRITISH GAS	DDR	86.64		4.12	3803	308	82.52	YC GAS
17/11/2021	V WATSON	17904	25.00			523		25.00	V WATSON DEP REFUND
18/11/2021	SSE	DDR	1,654.30		275.71	2112	201	1,378.59	PC ELECTRICITY
18/11/2021	SSE	DDR	174.22		29.04	2112	201	145.18	PC ELECTRICITY
18/11/2021	BRITISH GAS	DDR	0.00						BRITISH GAS
18/11/2021	BRITISH GAS	DDR	269.49		44.91	2112	201	224.58	PC GAS
19/11/2021	NOV SALARIES	DDR	3,083.22			516		3,083.22	NOV SALARIES
19/11/2021	NOV SALARIES	DDR	19,523.35			516		19,523.35	NOV SALARIES
19/11/2021	WORLDPAY	DDR	202.23		20.35	2111	201	181.88	WORLDPAY CHARGES
19/11/2021	SOUTHERN COMMUNICATION	DDR	91.30		15.22	1112	101	76.08	TELEPHONE
23/11/2021	DENNIS EDWARDS	FP	158.82		13.67	2120	201	145.15	CAFE PURCHASES
23/11/2021	CSG LTD	FP	214.00			3111	301	214.00	SLUDGE DISPOSAL
23/11/2021	MOON ROAST	FP	171.30		7.00	2120	201	164.30	CAFE PURCHASES
23/11/2021	COMPLETE WEED CONTROL	FP	570.00		95.00	3111	301	475.00	FERILISE PLAYING FIELD
23/11/2021	VIRTUAL BUILD	FP	630.00			3710	307	630.00	CHANGE USE PLANNING APPLICATIO
23/11/2021	TOP SPEC CLEANING	FP	98.00			1310	103	98.00	2 X SINGLE OVENS CLEANING
23/11/2021	TRADE UK	FP	101.76		16.96	3214	302	3.50	B&Q MATERIALS
						1310	103	1.50	B&Q MATERIALS
						2114	201	79.80	B&Q MATERIALS
23/11/2021	SOUTHAMPTON TROPHIES	FP	18.20			2111	201	18.20	KEY CUTTING
23/11/2021	A CRITCHLEY	FP	16.99			2120	201	16.99	CAFE PURCHASES
23/11/2021	HCC	FP	802.80		133.80	3212	302	291.00	LEASE EJ18 KTK

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Date: 15/12/2021

West End Parish Council

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Time: 11:10

Cashbook 1

User: DCW

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
						3212	302	378.00	LEASE HX20 AEZ
23/11/2021	RIALTAS LTD	FP	70.80		11.80	1159	101	59.00	MTD SUPPORT
23/11/2021	EBC	FP	53.28		8.88	3214	302	29.60	EMPTY DOG BINS
						3511	305	7.40	EMPTY DOG BINS
						3111	301	7.40	EMPTY DOG BINS
23/11/2021	J JANAWAY	FP	53.40			2120	201	53.40	CAFE PURCHASES
23/11/2021	INSPIRATIONS	FP	50.75			2120	201	50.75	CAFE PURCHASES
23/11/2021	A DWAWALL	17905	75.00			523		75.00	A DWAWALL DEP REFUND
23/11/2021	J KELL	17906	25.00			523		25.00	J KELL DEP REFUND
26/11/2021	WEST END YOUTH CLUB	FP	4,380.00			528		4,380.00	WEST END YOUTH CLUB
26/11/2021	HCC	FP	4,049.05			517		4,049.05	PENSIONS NOV 21
26/11/2021	HMRC	FP	4,350.22			515		4,350.22	PAYE/NI NOV 21
26/11/2021	R BOND	FP	74.34			1101	101	74.34	R BOND
26/11/2021	GEAR4MUSIC LTD	FP	614.48		102.34	31110	311	512.14	PA SYSTEM HIRE
26/11/2021	P WREN	FP	90.00			2111	201	50.00	WINDOW CLEANING
						1310	103	40.00	WINDOW CLEANING
26/11/2021	WATER LOGIC	DDR	19.07		3.18	1160	101	15.89	WATER COOLER
29/11/2021	PLUSNET	DDR	40.80		6.80	3803	308	34.00	ADSL LINE
<b>Total Payments for Month</b>			67,003.56	0.00	2,599.21			64,404.35	
<b>Balance Carried Fwd</b>			378,420.72						
<b>Cashbook Totals</b>			445,424.28	0.00	2,599.21			442,825.07	