



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE

Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **PARISH COUNCIL**
which will be held on **WEDNESDAY, 13TH JULY 2022 AT 7.15 P.M.**
in the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON, SO30 3FE**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Sheridan Mockford,
Clerk to the Parish Council

6th July 2022

- 047/22/PC** Open Public Session
The Chair to welcome all attending the meeting and invite questions from members of the public
- 048/22/PC** To receive and accept apologies
- 049/22/PC** Declarations of Interest
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded on the relevant minutes
- 050/22/PC** Co-option to fill Councillor vacancy in Chartwell Ward
Nomination form previously circulated to all Councillors
- 051/22/PC** Co-option to fill Councillor vacancy in Telegraph Woods Ward
Nomination form previously circulated to all Councillors
- 052/22/PC** Co-option to fill Councillor vacancy in Hatch Grange Ward
Nomination form previously circulated to all Councillors
- 053/22/PC** To receive PCSO/Police Report
Public and Councillor questions after each report
- 054/22/PC** To authorise the signing of the Minutes of the Meeting of the Parish Council held on Wednesday, 8th June 2022
- Public statements/questions to be before each set of minutes
 - Councillors to propose/second acceptance of the minutes – comment on accuracy – vote
 - Councillors/Clerk to raise any matters relating to minutes
- 055/22/PC** To Receive the Minutes of the Committee Meetings since the last Full Council Meeting
- Public statements/questions to be before each set of minutes
 - Councillors to propose/second acceptance of the minutes – comment on accuracy – vote
 - Councillors/Clerk to raise any matters relating to minutes
- Personnel Committee Meeting – No meeting held in June
 - Planning & Highways Committee Meeting of 7th June 2022 and 5th July 2022.
 - Ratification of meeting frequency
 - Recreation & Environment Committee Meeting of 18th May 2022.
 - Policy & Resources Committee Meeting of 25th May 2022 – as meeting not quorate, no minutes to approve.

The following recommendations from the Policy & Resources meeting need to be approved:

- Accounts: Monthly reports for May previously circulated to all Councillors, to be scrutinised & approved.
- Purchase 6 x new office chairs at a cost of £2,025 + VAT
- I.T. sub committee have recommended a budget of £6,000 to move forward with the proposal of a brand-new Parish website using Smart Marketing UK.
- To approve the following essential works in the café:
 - o Purchase a new commercial dishwasher at a cost of £2589.99 + VAT plus installation costs.
 - o Replacement of all worktops.
 - o Relocation of the hand sink.

056/22/PC Reports from Councillor Representatives on Outside Bodies
Public and Councillor questions after each report

- Transport Representative's Report
- Hildene Community Association
- Airport Consultative Committee
- Friends of West End Copse
- Wildern Management Committee
- HEWEB Youth Partnership

057/22/PC To receive reports from County/Borough Councillors:

- County Councillors Broomfield and Craig
- Borough Councillors Asman, Bearder, Gomer, Tennent

058/22/PC Date and Time of Next Meeting: **Full Parish - Wednesday, 14th September 2022 at 7.15 p.m.**

059/22/PC **ANY EXEMPT BUSINESS**

060/22/PC Close of meeting