



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE

Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the **ANNUAL GENERAL MEETING OF THE PARISH COUNCIL** which will be held on **WEDNESDAY, 11TH MAY 2022 AT 7.15 P.M.** in the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON, SO30 3FE**

Sheridan Mockford,
Clerk to the Parish Council

4th May 2022

- 013/22/PC** Open Public Session
The Chair to welcome all attending the meeting and invite questions from members of the public
- 014/22/PC** To receive and accept apologies
- 015/22/PC** Declarations of Interest
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded on the relevant minutes
- 016/22/PC** To appoint a Chair of the Parish Council for the year 2022/23
- 017/22/PC** To appoint a Vice Chair of the Parish Council for the year 2022/23
- 018/22/PC** To appoint the Treasurer of the Parish Council for the year 2022/23
- 019/22/PC** To appoint a Chair and Vice Chair of the following Committees for the year 2022/23
- Planning & Highways Committee
 - Recreation & Environment Committee
 - Policy & Resources Committee
 - Personnel Committee
- 020/22/PC** To appoint membership of the following Committees:
- Planning & Highways Committee
 - Recreation & Environment Committee
 - Policy & Resources Committee
 - Personnel Committee
 - I.T. Sub-Committee
 - Master Plan Sub-Committee (Creation of a picnic area in Hatch Grange play area & Hatch Café refurbishment)
- 021/22/PC** To appoint Councillor Representatives to the following:
- Hilldene Community Association
 - Transport Liaison Representative
 - Airport Consultative Committee
 - West End Carnival Association
 - Friends of West End Copse
 - Wildern Management Committee
 - HEWEB Youth Partnership
- 022/22/PC** To authorise implementation of the review of Standing Orders
- 023/22/PC** **Approval of Unaudited Accounts** – For a year up to 31.3.22 previously circulated to all Councillors

- 024/22/PC** Co-option to fill Councillor vacancy in Telegraph Woods Ward
- 025/22/PC** To receive PCSO/Police Report
Public and Councillor questions after each report
- 026/22/PC** To authorise the signing of the Minutes of the Meeting of the Parish Council held on Wednesday, 13th April 2022
- Public statements/questions to before each set of minutes
 - Councillors to propose/second acceptance of the minutes – comment on accuracy – vote
 - Councillors/Clerk to raise any matters relating to minutes
- 027/22/PC** To Receive the Minutes of the Committee Meetings since the last Full Council Meeting
- Public statements/questions to before each set of minutes
 - Councillors to propose/second acceptance of the minutes – comment on accuracy – vote
 - Councillors/Clerk to raise any matters relating to minutes
- Planning & Highways Committee Meetings of April 2022
Recreation & Environment Committee Meeting of 20th April 2022
Policy & Resources Committee Meeting of 27th April 2022
Personnel Committee Meeting of 6th April 2022
- 028/22/PC** Reports from Councillor Representatives on Outside Bodies
Public and Councillor questions after each report
- Transport Representative’s Report
 - Hilldene Community Association
 - Airport Consultative Committee
 - West End Carnival
 - Friends of West End Copse
 - Wildern Management Committee
 - HEWEB Youth Partnership
- 029/22/PC** To receive reports from County/Borough Councillors:
- County Councillors S Broomfield and T Craig
 - Borough Councillors Asman, Bearder, Gomer, Tennent
- 030/22/PC** Date and Time of Next Meeting: **Full Parish - Wednesday, 8th June 2022 at 7.15 p.m.**
- 031/22/PC** **ANY EXEMPT BUSINESS**
- 032/22/PC** Close of meeting