



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 23rd NOVEMBER 2022 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford
Clerk to the Parish Council

17th November 2022

AGENDA

- 106/22/PR Public Participation**
- 107/22/PR Declarations of Interest**
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.
- 108/22/PR To receive and accept apologies from Councillors**
- 109/22/PR Minutes of the meeting, held on Wednesday 26th October approved at the Full Parish Council meeting on 9th November 2022**
- 110/22/PR Correspondence**
- Winter Warm Spaces Initiative: St James Church has requested a donation from the Parish Council towards the cost of heating their hall, to facilitate a warm space area for residents
 - The Internal Auditor is scheduled to inspect accounts up to and including November, on the 14th and 15th December 2022, including the Youth Club accounts
- 111/22/PR Parish Centre/Workshop/Hatch Café/Library**
- The Clerk to provide an update regarding the installation/replacement of the existing solar panels and new storage battery
 - Several issues with the building maintenance over the last 3 weeks; leaking Parish Centre roof, internal pipework leaking, power supply issues to the library boiler
 - A copy of the Hatch Café year to date takings to be tabled
 - New Admin. Officer starts on Monday 5th December. The Clerk to purchase a new laptop for their use
 - Discussions around a new office layout/new furniture to accommodate new staff members
- 112/22/PR Fire Station**
- Update on new meeting room furniture
- 113/22/PR West End Youth Facility**
- 3 quotes received to resurface the outside entrance area
 - The Clerk to discuss the utility charges
- 114/22/PR Townhill Farm Community Centre**
- Update on hirers
- 115/22/PR Hilldene Community Centre**
- Update on maintenance



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE

Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

- 116/22/PR Accounts**
Monthly reports for September previously circulated to all Councillors. October's monthly reports to be tabled and circulated to all Councillors on Wednesday 23rd November.
- 117/22/PR Budget for 2023/24 – Draft budget previously circulated to all Councillors**
- The Clerk arranged various dates for Councillors to discuss and review the budget together
- 118/22/PR IT Review – Update on new Parish Council website**
- 119/22/PR Newsletter**
- Next edition will be online. A limited number of hard copies will be available from the Parish office
- 120/22/PR Update on Councillor Training**
- 121/22/PR Date of next meeting: Wednesday 25th January 2023 at 7.15 p.m.**
No meeting in December 2022

PLEASE CONTACT THE PARISH CLERK PRIOR TO THE MEETING
IF YOU HAVE ANY QUERIES REGARDING ITEMS ON THE AGENDA