

**WEST END PARISH COUNCIL
MINUTES OF THE RECREATION & ENVIRONMENT COMMITTEE MEETING
HELD ON WEDNESDAY 16th NOVEMBER 2022, AT 7.15 PM**

PRESENT: **Councillors: R MacDonald - Chair
A Price – Vice Chair
B Du-Crow
J Haylett
A Price
S Turl
T Weeks
S Willoughby**

In attendance: **Mr S Mockford, Parish Clerk
Mr S Adams, Head Groundsman**

0 Members of the public

085/22/REC APOLOGIES FROM COUNCILLORS

Apologies received and accepted from Councillor Boulton and Coles.

086/22/REC DECLARATIONS OF INTEREST

None.

087/22/REC MINUTES OF PREVIOUS MEETING

The minutes of the Recreation & Environment meeting held on Wednesday 16th October 2022 were agreed at the Full Parish Meeting on Wednesday 9th November 2022.

088/22/REC EVENTS FOR 2022/23

Remembrance Day – Sunday 13th November 2022
<ul style="list-style-type: none">- Lots of positive feedback received about the event.- A big thank you to all of the helpers.
Turning on the Christmas Lights – Friday 18th November 2022
<ul style="list-style-type: none">- St James School Choir unfortunately unable to attend. St James Church Choir will be singing the Christmas carols.
Senior Citizens Christmas Party – Monday 19th December 2022
<ul style="list-style-type: none">- Gary Matthews booked and confirmed.- Tickets on sale from Monday 21st November- Councillor MacDonald has agreed to compere- Councillors Haylett and Turl will be in attendance.

Children's Christmas Event – Friday 16th December 2022
<ul style="list-style-type: none">- 'Crazy M' has been booked and confirmed.- Tickets will go on sale from Monday 21st November

- A request was received from 'As One Community' about including the Parish's name on their invitation for a community event. We advised them that as this was not an event being organised by the Parish, our name couldn't be added but we would be happy to put some banners up at the Parish Centre to advertise the event.
- The King's Coronation on 6th May 2023: Members suggested a date of Saturday 6th or Monday 8th for an event. The Clerk to speak with members of staff for their preferred date. Councillor Turl commented, councillors may have to help if there are not enough members of staff to help.

089/22/REC MASTER PLAN - PICNIC AREA PROJECT

Update on site visit from VitaPlay – The Clerk advised; no information has been received to date. A follow up email to be sent.

Playdale Playgrounds Ltd due for a site visit on 29th November. Members were invited to attend.

090/22/REC BARNSLAND/ HATCH FARM/ UPMILL

Hatch Farm/Barnsland

- Update on Barnsland – A discussion was held around the draft interpretation board: Cllr Du-Crow had previously emailed committee members, commenting on the necessity to manage carefully wildflower areas and the need to introduce a regular 'cut and collect' process to encourage wildflowers to grow; costings were being obtained for an external contractor to provide this service.

Councillor MacDonald commented the areas of wildflower highlighted on the new signage should be amended to 'areas of long grass' as a suggestion.

It was agreed to put the new signage on hold, for costings to be obtained and for the wording to be revised.

Upmill Close

Nothing new to report.

091/22/REC HATCH GRANGE / MEGAN GREEN/ QUOB GREEN/ WEST END COPSE

Hatch Grange

- Request received from Life Church about the possibility of using the outside area on Hatch Grange to hold a meeting. Councillors unanimously agreed not to consent to a large marquee being erected for the church meeting in line with council policy.

- Request received from a resident asking about putting a small memorial plaque up on Hatch Grange for her parents. In line with council policy, it was unanimously agreed not to consent for a memorial plaque to be placed in Hatch Grange.
- Request received from a resident to cut back a number of trees on Parish land. Councillors agreed for the works to be undertaken at the cost of the resident as agreed. All arising to be disposed of appropriately by the resident, in line with the Parish Council's tree policy.

<u>SINC Area</u>	Nothing new to report.
<u>Megan Green</u>	Nothing new to report.
<u>Wednesday Volunteer Group</u>	Nothing new to report.
<u>N.I.C.E</u>	Nothing new to report.
<u>Quob Green</u>	Nothing new to report.
<u>West End Copse</u>	Nothing new to report.

092/22/REC MOORGREEN RECREATION GROUND

Nothing new to report.

093/22/REC TOWNHILL FARM RECREATION AREAS

<u>Chartwell Green</u>	Nothing new to report.
<u>Chartwell Copse</u>	Nothing new to report.
<u>Townhill Farm & Carpathia Play Areas</u>	Nothing new to report.

094/22/REC CUTBUSH LANE FOOTBALL FACILITY

Nothing new to report.

095/22/REC QUOB LANE CEMETERY/ BURIAL GROUND

<u>Burial Ground</u>	Nothing new to report.
<u>Cemetery</u>	Nothing new to report.
<u>Garden of Reflection</u>	Nothing new to report.

096/22/REC ALLOTMENTS

The Clerk advised a large number of plots had been relinquished during the annual renewal period. Also, due to staffing pressures and whilst training the new Administration Officer, admin. staff will temporarily hold offering allotments, until the New Year.

097/22/REC GROUNDS

New van update – Delivery date expected to be February/March 2023

The Head Groundsman advised 3 members of the grounds team will be attending a 2-day play area safety course at Hound Parish Council.

098/22/REC THE YOUTHOUSE

No report available this month.

099/22/REC DATE OF NEXT MEETING

Wednesday 21st December 2022

EXEMPT BUSINESS: None

The meeting closed at 8.19pm