

**WEST END PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
WEDNESDAY, 11th JANUARY 2023 AT 7.15 PM**

COUNCILLORS PRESENT: **S Turl, J Asman, B Coles, B Du-Crow, J Haylett,
R MacDonald, A Price, T Weeks, S Willoughby**

IN ATTENDANCE: **Mr S Mockford, Parish Clerk
Ms B Bond, Deputy Clerk
Mrs S Johnson, Admin Officer**

MEMBERS OF THE PUBLIC: 3 members of the public in attendance

In the absence of the Chair, Vice Chair Cllr Turl chaired the meeting.

104/23/PC OPEN PUBLIC SESSION

The Chair invited questions from members of the public as explained in the document ref. Public Participation at West End Parish Council meetings.

No questions were asked by members of the public.

105/23/PC APOLOGIES FROM COUNCILLORS

Apologies received and accepted from Councillors Boulton, Craig, Goguel, Gomer and Tennent. Apologies also from Steven Broomfield, Hampshire County Councillor

106/23/PC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda.

There were no interests to declare.

107/23/PC POLICE REPORT

An update from PCSO Mica has been sent to all Councillors. A copy of the update can be found in **Appendix A**.

**108/23/PC MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON
WEDNESDAY 14th DECEMBER 2022**

Councillor Boulton presented the minutes of the Parish Council meeting held on Wednesday 14th December 2022. These were accepted as a true record of events and signed by the Chair.

Proposed: Councillor Turl
Seconded: Councillor Coles
In favour: Unanimous

Matters Arising None

109/23/PC TO RECEIVE MINUTES OF COMMITTEE MEETINGS

Planning & Highways Committee Meeting 6th December 2022

Councillor Price presented the minutes of the Planning & Highways Committee Meeting held on 6th December 2022 and asked the Council to accept the recommendations contained therein.

Proposed: Councillor Price
Seconded: Councillor Willoughby
In favour: Unanimous
Matters Arising None

Recreation & Environment Committee Meeting of the 21st December 2022

Councillor Price presented the minutes of the Recreation & Environment Committee Meeting held on 21st December 2022 and asked the Council to accept the recommendations contained therein.

Proposed: Councillor MacDonald
Seconded: Councillor Price
In favour: Unanimous
Matters Arising None

110/23/PC

MONTHLY ACCOUNTS

The Financial Statements and lists of payments for **November 2022** which have been previously circulated to Councillors, can be found in **Appendix B**.

Expenditure over £500 (excluding salaries/pensions/NI/utility bills/rates etc.) during **November 2022:**

RFW Plumbing	£6,696.75	Replacement Parish Centre Boiler
GSH Group	£1,350.00	Replacement Café seating area lights
RFW Plumbing	£723.79	Parish Centre plumbing repairs
Kedel Ltd	£2,261.40	Barnsland; replacement benches and tables – paid via S106 agreement from E.B.C.
D Adams & Son	£1,623.00	THFCC Roof repairs

No credit card direct debit payment taken in November 2022

Councillor Coles proposed, and Councillor Asman seconded that it be resolved that the financial statements for November 2022 be approved. The Committee agreed unanimously.

111/23/PC

REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES

Transport Representative - Councillor Goguel

In Councillors Goguel absence, Councillor Asman confirmed the timetable for the number 14 bus which is replacing the number 8 is now online.

Hilldene Community Association - Councillor Goguel

No report.

Airport Consultative - Councillor MacDonald

Councillor Asman advised the next meeting will be held on Friday 3rd February where they will have a report back from the UK Airport Consultative meeting.

Friends of West End Copse

Councillor Coles advised no Action Mornings were held in December.

Wildern Management

No Representative

One Horton Heath – Local Development Forum - Councillor Asman, Councillor Gomer & Councillor Tennent

Councillor Asman confirmed no meetings have taken place recently.

112/23/PC

TO RECEIVE REPORTS FROM COUNTY/BOROUGH:

County Councillor Broomfield

The Clerk read a report from Councillor Broomfield regarding the UPVC Recycling Business:

“The site owner has expressed a desire to submit a planning application to continue the business as a waste transfer station for uPVC doors and windows. They have spoken with EBC and HCC and have spoken with a planning consultant.

The plan, it seems, would entail moving work to the rear of the site, with drive-in/drive-out access (i.e., no need to back in or out from/to Botley Road). The intention is to submit a plan by the end of the month. Obviously, this is potentially liable to slippage.

The plan would come to HCC Regulatory Committee (if it is felt necessary to come to committee: obviously I or Councillor Craig could either of us call it in). EBC would be consultees, along with Highways, neighbours, PC, etc.

I'll keep you informed as and when anything happens.”

County Councillor Craig

Apologies received.

Borough Councillor Asman

Councillor Asman reported that there is a Local Area Committee meeting due to be held on Monday 30th January at 7pm in the Berry Theatre. She expects the agenda to be lengthy and advised it will be available online 7 days prior to the meeting. She invited Councillors to attend and observe the meeting so as to gain knowledge of what would be expected if they were to attend and represent at any future meetings.

Councillor Turl asked the Parish Clerk to view the agenda when it was available and send all Councillors anything from it related to the Parish.

Councillor Weeks commented that representatives from the developers Ladal, were due to attend this meeting to discuss the proposed development at the Ageas Bowl. The Deputy Clerk reported that they were, but this has been postponed to the next meeting.

Borough Councillor Bearder

No report.

Borough Councillor Gomer

Apologies received.

Borough Councillor Tennent

Apologies received.

113/23/PC **DATE AND TIME OF NEXT MEETING**

Wednesday 8th February 2023 at 7.15 pm

The meeting closed at 7.31pm

DRAFT

Neighbourhood Policing Team - North
Report for West End Parish Council – DECEMBER
Meeting 11th January 2023



All beat officers conduct normal patrols of the beat, deal with / make enquiries / investigate crimes and other incidents and domestic abuse safeguarding allocated to the Neighbourhood police team. As well as deal with incidents as and when they occur, whilst on patrol or when deployed.

All incidents are assessed and prioritised in line with a THOR assessment – Threat, Harm, Opportunity and Risk.

Digital Engagement

- We now have over **10K followers** on our Facebook Page **Hedge End Police**. The page covers the whole of Hedge End North - Hedge End, West End and Botley. And Hedge End South – Bursledon, Hamble and Netley Abbey.
- We continue to encourage registration to Hampshire Alerts, we now have **2508** residents in the north signed up to receive alerts. This breaks down as –
 - ❖ Hedge End – **1026**
 - ❖ West End – **1116**
 - ❖ Botley - **366**

We continue to receive positive feedback and regularly get replies from people thanking us for the information we are sending out to prevent crime / scams.

Anyone in Hampshire can register – www.hampshirealert.co.uk

Face to Face Engagement

- We continue to attend the Early Help Hub joint agency safe guarding meetings, on a rotation basis, in Eastleigh.
- We continue to patrol antisocial behaviour hot spots all over the north.
- I was stopped and spoken to by a local resident and given information about shoplifting at Asda, this will be useful for patrols and targeting the thieves.
- I continue to issue Escooter warnings whilst on patrol, 1 for December. There were a total of 24 Escooter warnings issued in Hedge End North in 2022 (16 by me), with 2 Escooters being seized (1 by me).
- PCSO Tracey ran a cadet theft from vehicle operation in Boorley Park, identifying vulnerable vehicles.
- Research and preparation for a child protection conference which I was due to attend.
- Safeguarding and follow up for a sexual assault victim that had initially asked to speak to me about a neighbour issue.

West End –

December 01/12/22 - 31/12/22.

	West End North	West End South	Total
Antisocial Behaviour – Comm.	0	1	1
Burglary Residential	2	0	2
Criminal Damage / Arson – Council property	0	0	0
Theft from person	1	2	3
Theft of or from vehicles	2	2	4
Theft of Pedal Cycle	0	1	1

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Appendix B – November Accounts

Date: 14/12/2022

West End Parish Council

Page: 1808

Time: 11:49

Cashbook 1

User: DCW

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
1/11/2022	FUEL GENIE	DDR	104.34 ✓		17.39	3213	302	86.95	FUEL A/C
2/11/2022	TC LICENCE	DDR	159.00 ✓			2111	201	159.00	TC LICENCE
4/11/2022	DENNIS EDWARDS	FP	319.10 ✓		27.23	2120	201	291.87	CAFE PURCHASES
4/11/2022	TRADE UK	FP	50.82 ✓		8.47	3710	307	42.35	B&Q MATERIALS
4/11/2022	ABBEY OFFICE	FP	176.09 ✓		29.35	1116	101	146.74	COPIER CHARGES
4/11/2022	A CRITCHLEY	FP	16.50 ✓			2120	201	16.50	CAFE PURCHASES
4/11/2022	RFW PLUMBING	FP	8,036.10 ✓		1,339.35	2111	201	6,696.75	P/CENTRE BOILER
4/11/2022	GSH GROUP	FP	1,620.00 ✓		270.00	2111	201	1,350.00	REPLACE CAFE LIGHTS
4/11/2022	HCC	FP	156.07 ✓		26.01	1113	101	130.06	STATIONERY
4/11/2022	SOUTHAMPTON TROPHIES	FP	15.00 ✓		2.50	1310	103	12.50	KEYS
4/11/2022	HAMBROOKS	FP	25.00 ✓		4.17	3111	301	20.83	TOPSOIL
4/11/2022	M&S ENTERPRISES	FP	9.56 ✓		1.59	3215	302	7.97	AIR FILTER
4/11/2022	INSPIRATIONS	FP	51.90 ✓			2120	201	51.90	CAFE PURCHASES
4/11/2022	SOUTHAMPTON TROPHIES	FP	-15.00 ✓		-2.50	1310	103	-12.50	KEYS
6/11/2022	SSE	DDR	941.11 ✓		156.85	1311	103	784.26	TFCC ELECTRICITY
6/11/2022	SSE	DDR	88.67 ✓		4.22	3112	301	84.45	CUTBUSH ELECTRICITY
7/11/2022	LA SPAZIALE	S/O	108.00 ✓		18.00	2120	201	90.00	COFFEE MACHINE LEAS
7/11/2022	EBC	DDR	349.00 ✓			1310	103	349.00	RATES TFCC
7/11/2022	EBC	DDR	359.00 ✓			3710	307	359.00	RATES
7/11/2022	EBC	DDR	633.00 ✓			2113	201	633.00	RATES
9/11/2022	MERCHANT RENTALS	DDR	47.98 ✓		8.00	2111	201	39.98	MERCHANT RENTALS
9/11/2022	UK FUELS	DDR	1.20 ✓		0.20	3213	302	1.00	FUEL A/C
0/11/2022	PETTY CASH	17953	200.00 ✓				202	200.00	PETTY CASH
0/11/2022	EE LTD	DDR	169.37 ✓		28.23	1112	101	141.14	MOBILE PHONES
0/11/2022	PENINSULA	DDR	373.15 ✓		59.28	1158	101	313.87	HR CONTRACT
1/11/2022	ICCM	FP	162.00 ✓		27.00	1106	101	135.00	CEMETERY TRAINING
1/11/2022	GE GROUP	FP	584.57 ✓		97.43	2111	201	487.14	CCTV REPAIRS
1/11/2022	EBC	FP	54.72 ✓		9.12	3111	301	15.20	EMPTY DOG BINS
						3511	305	15.20	EMPTY DOG BINS
						3214	302	15.20	EMPTY DOG BINS
1/11/2022	LYRECO LTD	FP	843.20 ✓		134.87	2111	201	708.33	CLEANING MATERIALS
1/11/2022	A CRITCHLEY	FP	16.99 ✓			2120	201	16.99	CAFE PURCHASES
1/11/2022	DENNIS EDWARDS	FP	144.30 ✓		11.96	2120	201	132.34	CAFE PURCHASES
1/11/2022	HCC	FP	802.80 ✓		133.80	3212	302	291.00	EJ18 KTK LEASE
						3212	302	378.00	HX20 AEZ LEASE
1/11/2022	HALC	FP	96.00 ✓		16.00	1106	101	80.00	HALC CONFERENCE
1/11/2022	FIRECARE & SECURITY	FP	216.00 ✓		36.00	3803	308	180.00	FIRE ALARMLIGHTS MAINT YC
1/11/2022	N SARGEANT	FP	25.00 ✓			523		25.00	N SARGEANT DEP REFU
1/11/2022	K STRANGE	FP	100.00 ✓			523		100.00	K STRANGE DEP REFUN
1/11/2022	A LOGAN	FP	25.00 ✓			523		25.00	A LOGAN DEP REFUND
1/11/2022	S POPE	FP	52.50 ✓			2120	201	52.50	CAFE PURCHASES
1/11/2022	P WREN	FP	90.00 ✓			2111	201	40.00	WINDOW CLEANING PC
						1310	103	50.00	WINDOW CLEANING TFC
1/11/2022	EVO PAYMENTS	DDR	77.49 ✓			2111	201	77.49	CARD PAYMENT FEES
4/11/2022	PLUSNET	DDR	32.80 ✓		5.47	3710	307	27.33	ADSL LINE
4/11/2022	AMEX	DDR	0.06 ✓			2111	201	0.06	AMEX CARD FEES
5/11/2022	BUSINESS STREAM	DDR	10.00 ✓			3111	301	10.00	WATER CHARGES CUTBUSH

Continued on Page 1809

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 8

Payments for Month 8

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
5/11/2022	BUSINESS STREAM	DDR	11.00 ✓			3511	305	11.00	WATER CHARGES CEMETERT
5/11/2022	BUSINESS STREAM	DDR	32.00 ✓			3911	309	32.00	WATER CHARGES ALLOTMENTS
5/11/2022	BUSINESS STREAM	DDR	36.00 ✓			3803	308	36.00	WATER CHARGES YC
5/11/2022	BUSINESS STREAM	DDR	56.00 ✓			3911	309	56.00	WATER CHARGES
5/11/2022	BTE SERVICES	DDR	224.34 ✓		37.39	3803	308	186.95	BTE SERVICES
5/11/2022	BUSINESS STREAM	DDR	518.00 ✓			2110	201	518.00	WATER CHARGES PC
6/11/2022	FUEL GENIE	DDR	247.67 ✓		41.28	3213	302	206.39	FUEL A/C
7/11/2022	A CRITCHLEY	FP	16.50 ✓			2120	201	16.50	CAFE PURCHASES
7/11/2022	GE GROUP LTD	FP	342.00 ✓		57.00	2114	201	285.00	ADJUST CCTV CAMERA
7/11/2022	M&S ENTERPRISES	FP	3.06 ✓		0.51	3215	302	2.55	CHOKO KNOB
7/11/2022	DENNIS EDWARDS	FP	194.09 ✓		8.88	2120	201	185.21	CAFE PURCHASES
7/11/2022	COUNTY LOCKSMITHS	FP	85.00 ✓		14.17	3710	307	70.83	KEYS
7/11/2022	SPALDINGS LTD	FP	357.01 ✓		59.50	3215	302	297.51	EQUIP MAINT
7/11/2022	MOON ROAST LTD	FP	177.60 ✓		1.40	2120	201	176.20	CAFE PURCHASES
7/11/2022	BANHAM SECURITY	FP	87.60 ✓		14.60	2111	201	73.00	PC ALARM MAINT
7/11/2022	SPARSHOLT COLLEGE	FP	380.00 ✓			1106	101	380.00	STAFF TRAINING
7/11/2022	TRADE UK	FP	229.92 ✓		38.34	3602	306	17.80	B&Q MATERIALS
						2111	201	4.13	B&Q MATERIALS
						2111	201	40.68	B&Q MATERIALS
						2114	201	33.04	B&Q MATERIALS
						2111	201	15.71	B&Q MATERIALS
						2111	201	11.55	B&Q MATERIALS
						2111	201	68.67	B&Q MATERIALS
7/11/2022	E SMITH	FP	25.00 ✓			523		25.00	E SMITH DEPOSIT
7/11/2022	S POPE	FP	51.91 ✓			2120	201	51.91	CAFE PURCHASES
8/11/2022	SS	DDR	1,820.64 ✓		303.44	2112	201	1,517.20	PC ELECTRICITY
8/11/2022	NOV SALARIES	FP	1,833.09 ✓			516		1,833.09	NOV SALARIES
8/11/2022	NOV SALARIES	DDR	21,708.53 ✓			516		21,708.53	NOV SALARIES
8/11/2022	SSE	DDR	155.78 ✓		25.96	2112	201	129.82	PC ELECTRICITY
0/11/2022	SSE	DDR	804.01 ✓		38.28	3712	307	765.73	FS GAS
1/11/2022	SOUTHERN COMMUNICATION	DDR	111.55 ✓		18.59	1112	101	92.96	TELEPHONE
1/11/2022	STREAMLINE	DDR	82.04 ✓		11.59	2111	201	70.45	STREAMLINE
3/11/2022	N TAKSANDE	FP	77.00 ✓			2180	201	77.00	N TAKSANDE HIRE REFL
3/11/2022	S POPE	FP	68.20 ✓			2120	201	68.20	CAFE PURCHASES
4/11/2022	CANCELLED CHQ	17954	0.00 ✓						CANCELLED CHQ
4/11/2022	PETTY CASH	17955	200.00 ✓			202		200.00	PETTY CASH
5/11/2022	TRADE UK	FP	466.65 ✓		77.01	2111	201	173.02	B&Q MATERIALS
						31110	311	23.33	B&Q MATERIALS
						31110	311	13.80	B&Q MATERIALS
						31110	311	87.87	B&Q MATERIALS
						31110	311	33.25	B&Q MATERIALS
						31110	311	22.01	B&Q MATERIALS
						31110	311	23.69	B&Q MATERIALS
						3511	305	12.67	B&Q MATERIALS
5/11/2022	ST JAMES CHURCH MAGAZINI	FP	89.25 ✓			1129	101	89.25	CAFE ADVERT
5/11/2022	SOUTHAMPTON TROPHIES	FP	24.00 ✓		4.00	3710	307	20.00	KEY CUTTING
5/11/2022	HMRC	FP	5,315.70 ✓			515		5,315.70	PAYE/NI NOV 22

Continued on Page 1810

CURRENT/INSTANT ACCESS ACCOUNT

Payments for Month 8

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
5/11/2022	RFW PLUMBING	FP	868.55 ✓		144.76	2111	201	723.79	PC PLUMBING REPAIRS
5/11/2022	D ADAMS & SON	FP	1,947.60 ✓		324.80	1310	103	1,623.00	TFCC ROOF REPAIRS
5/11/2022	PARK LANE BLOCK MANAGEMENT	FP	427.88 ✓			1310	103	427.88	TFCC ACCESS MAINT CHARGE
5/11/2022	ABSOLUTE TECH LTD	FP	504.63 ✓		84.11	1159	101	420.52	IT SUPPORT
5/11/2022	PROSOUND SYSTEMS	FP	450.00 ✓		75.00	31110	311	375.00	REMEMBERANCE PA HIF
5/11/2022	KEDEL LTD	FP	2,713.68 ✓		452.28	31111	311	✓ 2,261.40	BARNSLAND BENCHES/TABLES
5/11/2022	A CRITCHLEY	FP	16.99 ✓			2120	201	16.99	CAFE PURCHASES
5/11/2022	DENNIS EDWARDS	FP	225.29 ✓		10.29	2120	201	215.00	CAFE PURCHASES
5/11/2022	S MOCKFORD	FP	186.30 ✓			2120	201	186.30	CAFE PURCHASES
5/11/2022	B GUTTERIDGE	FP	25.00 ✓			523		25.00	B GUTTERIDGE DEP REFUND
5/11/2022	C O'GRADY	FP	75.00 ✓			523		75.00	C O'GRADY DEP REFUND
8/11/2022	PLUSNET	DDR	39.36 ✓		6.56	1310	103	32.80	ADSL LINE
8/11/2022	WATERLOGIC	DDR	42.77 ✓		7.13	2111	201	35.64	WATER COOLER
8/11/2022	S MOCKFORD	FP	143.38 ✓			2120	201	143.38	CAFE PURCHASES
8/11/2022	NISBETS	FP	83.98 ✓		13.99	1310	103	69.99	WATER BOILER
9/11/2022	PLUSNET	DDR	40.80 ✓		6.80	3803	308	34.00	ADSL LINE
Total Payments for Month			60,950.74 ✓	0.00	4,347.45			56,603.29	
Balance Carried Fwd			471,954.92 ↓						
Cashbook Totals			532,905.66 ✓	0.00	4,347.45			528,558.21	

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