



# WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE  
Tel: (023) 8046 2371; E-mail: [clerk@westend-pc.gov.uk](mailto:clerk@westend-pc.gov.uk)

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 24<sup>TH</sup> MAY 2023 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford  
Clerk to the Parish Council

18<sup>th</sup> April 2023

## AGENDA

**017/23/PR Public Participation**

**018/23/PR Declarations of Interest**

*Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.*

**019/23/PR To receive and accept apologies from Councillors**

**020/23/PR Minutes of the meeting, held on Wednesday 26<sup>th</sup> April 2023 to be approved at the Annual Meeting on 17<sup>th</sup> May 2023**

**021/23/PR Policy & Resources Terms of Reference**

- To review the Terms of Reference for the Policy and Resources committee.

**022/23/PR Parish Centre/Workshop/Hatch Café/Library**

- The Chair of the Council and the Deputy Clerk will be attending the Mayor Making ceremony on Monday 22<sup>nd</sup> May at The Point in Eastleigh.
- Looking to convert the entrance hall men's toilet into a unisex/baby change restroom.
- Café takings to be tabled

**023/23/PR Fire Station**

- PIR Sensors and LED lighting to be installed in the entrance foyer to replace the existing florescent lighting.

**024/23/PR West End Youth Facility**

- PIR Sensors and LED lighting to be installed in the entrance foyer to replace the existing florescent lighting.

**025/23/PR Townhill Farm Community Centre**

- Currently advertising for weekday regular hirers – Clerk to provide update
- PIR Sensors, LED lighting and push taps installed in the restrooms.
- Replacement wall heaters have been installed in the main hall.

**026/23/PR Hildene Community Centre**

- West End Pre-School building update – Waiting for final quote for the painting of the external walls.



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**027/23/PR Cutbush Football Facility**

- Nothing new to report

**028/23/PR Annual Governance and Accountability Return**

- Internal Auditor to complete the AGAR form on the 18<sup>th</sup> May. Once completed, the Clerk will circulate to all Councillors for discussion/approval at full Council on 14<sup>th</sup> June.

**029/23/PR Accounts**

- Monthly reports for April 2023 previously circulated to all Councillors. To be scrutinised and approved
- Unaudited accounts for 2022/23 previously circulated to all Councillors

**030/23/PR Newsletter**

- Next newsletter due June 2023

**031/23/PR Update on Councillor Training**

- Councillors: Berry, Burton, and Prince-Wright, attending the 'Introduction to Planning' online training course, on 6<sup>th</sup> July 2023, organised through H.A.L.C.
- H.A.L.C training courses to be tabled

**032/23/PR Date of next meeting: Wednesday 28<sup>th</sup> June 2023 at 7.15 p.m.**