



# WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE  
Tel: (023) 8046 2371; E-mail: [clerk@westend-pc.gov.uk](mailto:clerk@westend-pc.gov.uk)

Members are required to attend the **ANNUAL MEETING OF THE COUNCIL**  
which will be held on **WEDNESDAY 17<sup>th</sup> MAY 2023 at 7.15 pm**  
in the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON, SO30 3FE**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Mr S Mockford  
Clerk to the Parish Council

10<sup>th</sup> May 2023

## **A G E N D A**

***At 6.45pm, prior to the commencement of the formal meeting, all newly elected Councillors are invited to sign their Declaration of Acceptance of Office.***

- 010/23/PC      Open Public Session**  
*The Chair to welcome all attending the meeting and invite questions from members of the public*
- 011/23/PC      To receive and accept apologies from Councillors.**
- 012/23/PC      Declarations of Interest**  
*Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded on the relevant minutes*
- 013/23/PC      To appoint a Chair of the Parish Council for the year 2023/24**
- 014/23/PC      To appoint a Vice Chair of the Parish Council for the year 2023/24**
- 015/23/PC      To appoint a Treasurer of the Parish Council for the year 2023/24**
- 016/23/PC      To appoint a Chair and Vice Chair of the following Committees for the year 2023/24**
- Planning & Highways Committee
  - Recreation & Environment Committee
  - Policy & Resources Committee
  - Personnel Committee
- 017/23/PC      To appoint membership of the following Committees for the year 2023/24**
- Planning & Highways Committee
  - Recreation & Environment Committee
  - Policy & Resources Committee
  - Personnel Committee
- 018/23/PC      To appoint Councillor Representatives to the following:**
- Hildene Community Association
  - Transport Liaison Representative
  - Airport Consultative Committee
  - Friends of West End Copse
- 019/23/PC      To approve the recommendation of the Policy & Resources Committee to accept the updated Standing Orders**



# WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE

Tel: (023) 8046 2371; E-mail: [clerk@westend-pc.gov.uk](mailto:clerk@westend-pc.gov.uk)

**020/23/PC**      **To approve the recommendation of the Policy & Resources Committee to accept the updated Code of Conduct**

**021/23/PC**      **To approve the recommendation of the Policy & Resources Committee to accept the updated Complaints Procedure**

**022/23/PC**      **Police Report**  
Public and Councillor questions after report

**023/23/PC**      **To authorise the signing of the Minutes of the Meeting of the Parish Council held on Wednesday, 12<sup>th</sup> April 2023**

- Public statements/questions before each set of minutes
- Councillors to propose/second acceptance of the minutes, comment on accuracy and vote
- Councillors/Clerk to raise any matters relating to the minutes

**024/23/PC**      **To Receive the Minutes of the Committee Meetings since the last Full Council Meeting**

- Public statements/questions before each set of minutes
- Councillors to propose/second acceptance of the minutes, comment on accuracy and vote
- Councillors/Clerk to raise any matters relating to the minutes

Personnel Committee Meeting	No meeting in April
Planning & Highways Committee Meeting	4 <sup>th</sup> April 2023
Recreation & Environment Committee Meeting	19 <sup>th</sup> April 2023
Policy Resources Committee Meeting	26 <sup>th</sup> April 2023

**025/23/PC**      **Reports from Councillor Representatives on Outside Bodies**  
Public and Councillor questions after each report

- Transport Representative's Report – Cllr Goguel
- Hilldene Community Association – Cllr Goguel
- Airport Consultative Committee – Cllr MacDonald
- Friends of West End Copse – Cllr Coles
- One Horton Heath – Local Development Forum – Cllr Asman & Tennent

**026/23/PC**      **To receive reports from County/Borough Councillors:**

- County Councillors Broomfield and Craig
- Borough Councillors Asman, Du-Crow, Gomer & Tennent

**027/23/PC**      **Date and Time of Next Meeting – Full Parish Council; Wednesday, 14<sup>th</sup> June 2023 at 7.15 p.m.**