

**WEST END PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING HELD VIRTUALLY ON
WEDNESDAY, 4th MAY 2022 AT 7.45 PM**

**PRESENT: Councillors: J Asman, C Boulton, B Coles, J Goguel, R Gomer,
J Haylett, R MacDonald, A Price, B Tennent, S Turl**

**IN ATTENDANCE: Mr S Mockford, Parish Clerk
Ms Becky Bond, Admin Assistant**

8 MEMBERS OF THE PUBLIC

013/22/PC OPEN PUBLIC SESSION

A member of the public asked what the meeting was about as they had never attended a Parish Council meeting before.

Councillors Asman and Turl gave a succinct overview of what the meeting entailed.

A member of the public asked about getting a football pitch on Hatch Grange.

Councillor Asman advised requests from members of the public would be discussed and considered and invited them to submit this to us in an email so it can be looked into further.

014/22/PC APOLOGIES

Councillor Craig was absent from the meeting.

015/22/PC DECLARATIONS OF INTEREST

Members were invited to declare interests in relation to items of business on the agenda. There were no interests to declare.

016/22/PC TO APPOINT THE CHAIR OF THE PARISH COUNCIL FOR THE YEAR 2022/2023

Prior to the vote for a new Chair, Cllr Asman announced that unfortunately effective today, Cllr Hellier has resigned from West End Parish Council. Cllr Asman extended her thanks to Cllr Hellier for all of his hard work and highlighted how proud and privileged she had been to work with him.

Cllr Asman also extended her thanks to all Councillors for their support during her time as Chair of West End Parish Council.

It was proposed that Cllr Boulton be elected Chair of West End Parish Council for the year 2022/23.

Proposed: Cllr Asman
Seconded: Cllr MacDonald
In favour: Unanimous

Elected unopposed.

Councillor Boulton was duly elected Chair of the Council for the year 2022/2023 and signed the Declaration of Acceptance of Office.

Councillor Boulton offered her thanks and appreciation to Councillor Asman for all she had done during her time as Chair in what was a difficult period.

017/22/PC TO APPOINT THE VICE CHAIR OF THE PARISH COUNCIL FOR THE YEAR 2022/2023

It was proposed that Cllr Turl be elected as Vice Chair of West End Parish Council for the year 2022/23.

Proposed: Cllr MacDonald
Seconded: Cllr Goguel
In favour: Unanimous
Elected unopposed.

Councillor Turl was duly elected Vice Chair of the Council for the year 2022/23 and signed the Declaration of Acceptance of Office.

018/22/PC TO APPOINT THE TREASURER OF THE PARISH COUNCIL FOR THE YEAR 2022/23

It was proposed Cllr Coles be appointed Treasurer of the Parish Council for the year 2022/23.

Proposed: Cllr MacDonald
Seconded: Cllr Goguel
In favour: Unanimous

Elected unopposed.

019/22/PC TO APPOINT CHAIRS AND VICE CHAIRS OF COMMITTEES FOR THE YEAR 2022/23

Policy & Resources Committee

It was proposed Cllr Coles be appointed Chair of the Policy & Resources Committee for the year 2022/23.

Proposed: Cllr Turl
Seconded: Cllr Price
In favour: Unanimous

Elected unopposed.

It was proposed Cllr MacDonald be appointed Vice Chair of the Policy & Resources Committee for the year 2022/23.

Proposed: Cllr Turl
Seconded: Cllr Price
In favour: Unanimous

Elected unopposed

Recreation & Environment Committee

It was proposed Cllr MacDonald be appointed Chair of the Recreation and Environment Committee for the year 2022/23.

Proposed: Cllr Coles
Seconded: Cllr Haylett
In favour: Unanimous

Elected unopposed.

It was proposed Cllr Price be appointed Vice Chair of the Recreation and Environment Committee for the year 2022/23.

Proposed: Cllr Coles
Seconded: Cllr Goguel
In favour: Unanimous

Elected unopposed.

Planning & Highways Committee

It was proposed Cllr Price be appointed Chair of the Planning & Highways Committee for the year 2022/23.

Proposed: Cllr MacDonald
Seconded: Cllr Goguel
In favour: Unanimous

Elected unopposed.

It was proposed Cllr Goguel be appointed Vice Chair of the Planning & Highways Committee for the year 2022/23.

Proposed: Cllr Price
Seconded: Cllr Asman
In favour: Unanimous

Elected unopposed.

Personnel Committee

It was proposed Cllr Turl be appointed Chair of the Personnel Committee for the year 2022/23.

Proposed: Cllr Coles
Seconded: Cllr Haylett
In favour: Unanimous

Elected unopposed.

It was proposed Cllr MacDonald be appointed Vice Chair of the Personnel Committee for the year 2022/23.

Proposed: Cllr Asman
Seconded: Cllr Price
In favour: Unanimous

Elected unopposed.

020/22/PC TO APPOINT MEMBERSHIP OF COMMITTEES FOR 2022/23

Planning & Highways Committee

Cllr Price (Chair)
Cllr Goguel (Vice Chair)
Cllr Asman
Cllr Gomer
Cllr Haylett
Cllr Boulton (ex-officio)
Cllr Turl (ex-officio)

Proposed: Cllr Price
Seconded: Cllr Tennent
In favour: Unanimous

Recreation & Environment Committee

Cllr MacDonald (Chair)
Cllr Price (Vice Chair)
Cllr Coles
Cllr Haylett
Cllr Turl (ex-officio)
Cllr Boulton (ex-officio)

Proposed: Cllr Coles
Seconded: Cllr Asman
In favour: Unanimous

Policy & Resources Committee

Cllr Coles (Chair) (Treasurer)
Cllr MacDonald (Vice Chair)
Cllr Asman
Cllr Gomer
Cllr Price
Cllr Tennent
Cllr Turl (ex-officio)
Cllr Boulton (ex-officio)

Proposed: Cllr MacDonald
Seconded: Cllr Gomer
In favour: Unanimous

Personnel Committee

Cllr Turl (Chair) (ex-officio)
Cllr MacDonald (Vice Chair)
Cllr Asman
Cllr Gomer
Cllr Boulton (ex-officio)

Proposed: Cllr Tennent
Seconded: Cllr Asman
In favour: Unanimous

The Chair and the Vice Chair of the Parish Council are ex-officio members on each Committee.

IT Sub Committee

Cllr Coles
Cllr Gomer
Cllr Price

Proposed: Cllr Goguel
Seconded: Cllr Gomer
In favour: Unanimous

Master Plan Sub Committee

Cllr MacDonald
Cllr Price
Cllr Turl

Proposed: Cllr Goguel
Seconded: Cllr Gomer
In favour: Unanimous

022/22/PC

TO APPOINT COUNCILLOR REPRESENTATIVES TO THE FOLLOWING COMMITTEES:

Hilldene Community Association

It was proposed Cllr Goguel be appointed as Councillor Representative of the Hilldene Community Association for the year 2022/23.

Transport Liaison Representative

It was proposed Cllr Goguel be appointed as Transport Liaison Representative for the year 2022/23.

Airport Consultative Committee

It was proposed Cllr MacDonald be appointed as Councillor Representative of the Airport Consultative Committee for the year 2022/23.

West End Carnival Association

Vacant: No Councillors came forward as representatives of this Committee.

Wildern Management Committee

Vacant: No Councillors came forward as representatives of this Committee.

HEWEB Youth Partnership

It was proposed Cllr Price be appointed as Councillor Representative of the HEWEB Youth Partnership for the year 2022/23.

Friends of West End Copse

It was proposed Cllr Coles be appointed as Councillor Representative of Friends of West End Copse for the year 2022/23.

West End Community Support Group

Vacant: No Councillors came forward as representatives of this Committee.

The appointment of the above Councillors to the above Committee's for the year 2022/23 was duly proposed.

Proposed: Cllr Tennent

Seconded: Cllr Coles

In favour: Unanimous

022/22/PC

TO AUTHORISE IMPLEMENTATION OF THE REVIEW OF STANDING ORDERS

Resolved: It was proposed by Councillor Price and seconded by Councillor Coles that the review of Standing Orders be delegated to the Policy & Resources Committee. The Council agreed unanimously.

023/22/PC APPROVAL OF UNAUDITED ACCOUNTS

The unaudited accounts for a year up to 31st March 2022 have previously been circulated to all Councillors. See Appendix B.

Councillor Coles proposed, and Councillor MacDonald seconded that it be resolved that the unaudited accounts be approved. The Committee agreed unanimously.

024/22/PC CO-OPTION TO FILL THE COUNCILLOR VACANCY IN THE TELEGRAPH WOODS WARD

A nomination form was previously circulated to all Councillors for Jerry Hall.

Mr Hall was invited to make a short presentation and questions were then asked by Councillors to the applicant.

A lengthy discussion was then had by Councillors to discuss what they had heard. After this had concluded, Councillor Boulton asked for a show of hands from Councillors for those for and those against whether Jerry Hall should be co-opted for the Telegraph Woods ward of West End Parish Council.

<i>For:</i>	0
<i>Against:</i>	9
<i>Abstain:</i>	1

The chair provided the following feedback to Mr Hall as to why the Council came to the decision to not co-opt him on this occasion.

- They felt that as Mr Hall was a Hedge End resident, he would be a better fit sitting on their Council.
- As Mr Hall didn't attend any West End Parish Council meetings, councillors felt he didn't know how West End Parish Council operated and how discussions and decisions were made.

Councillor Boulton did advise that Mr Hall would be welcome to attend any future council meetings, and in fact encouraged this so he could get a feel for the Council if he wished to apply again.

025/22/PC PCSO/POLICE REPORT – POLICING EASTLEIGH – PARTNERSHIP UPDATE APRIL 2022

Police report previously circulated to all councillors.

Councillors raised that they were unhappy at the lack of police presence at Parish Council meetings, particularly given the rise of graffiti and litter through the village.

Councillor Asman advised she will speak with the new Sergeant and see if she can arrange for a representative to begin attending meetings again.

026/22/PC TO AUTHORISE THE SIGNING OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY, 13th APRIL 2022.

Councillor Boulton presented the minutes of the Parish Council meeting held on Wednesday 13th April 2022. These were accepted as a true record of events and signed by the Chair.

Proposed: Cllr Boulton
Seconded: Cllr MacDonald
In favour: Unanimous

Matters arising:

There were no matters arising.

027/22/PC TO RECEIVE MINUTES OF THE COMMITTEE MEETINGS:

Planning & Highways Committee Meetings

There were no minutes to approve for the month of April as the meeting wasn't quorate. A copy of the planning decision is attached in Appendix A.

Recreation & Environment Committee Meeting of 20th April 2022

Councillor MacDonald presented the minutes of the Recreation and Environment Committee Meeting held on 20th April 2022 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr MacDonald
Seconded: Cllr Coles
In favour: Unanimous

Matters arising:

Councillors were asked if they would be happy for Eastleigh Borough Council to transfer the Barnsland improvement money, approximately £78,000.00, funded from the developer's contribution to the Parish Council?

Councillors were unanimous in their agreement with this.

Policy & Resources Committee Meeting of 27th April 2022

Cllr Coles presented the minutes of the Policy & Resources meeting held on 27th April 2022 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr Coles
Seconded: Cllr Goguel
In favour: Unanimous

Matters arising:

There were no matters arising.

Personnel Committee Meeting of 6th April 2022

Cllr Turl presented the minutes of the Personnel meeting held on 6th April 2022 and asked the Council to accept the recommendations contained therein.

Proposed: Cllr Turl
Seconded: Cllr Coles
In favour: Unanimous

Matters arising:

There were no matters arising.

028/22/PC

REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES

Transport Representative Report - Councillor Goguel

Councillor Goguel advised the new bus route was proving very popular.

Hilldene Community Association – Councillor Goguel

Apologies received.

Airport Consultative – Councillor Hellier

Nothing to report.

West End Carnival

Vacant

Friends of Hatch Grange

Vacant

Wildern Management Committee

Vacant

Friends of West End Copse – Councillor Coles

Councillor Coles has been in touch with the Chair of Friends of West End Copse and will be attending their next Action Day on 25th June to find out a bit more about what they do.

HEWEB Youth Partnership – Councillor Price

Nothing to report.

West End Community Support Group – Councillor Price

Nothing to report.

029/22/PC

TO RECEIVE REPORTS FROM COUNTY/BOROUGH:

County Councillor Broomfield

No report.

County Councillor Craig

No report.

Borough Councillor Asman

Councillor Asman advised she would be chairing the licencing panel on Monday 16th May. She then had the Mayor Making and AGM to attend on the 19th May.

Borough Councillor Gomer

Councillor Gomer advised there had been an issue with stray golf balls from the Ageas Golf Course. He has been told that bigger nets are being put up which should eliminate this issue.

Councillor Gomer also advised there was an ongoing investigation into match day parking and coning and why this was not being done.

Borough Councillor Tennent

Councillor Tennent advised he was catching up on casework. He was also in contact with a resident who has been having issues applying for a Government grant for free insulation.

030/22/PC DATE AND TIME OF NEXT MEETING

Wednesday, 8th June 202 at 7.15 pm.

031/22/PC EXEMPT BUSINESS

No Exempt Business.

032/22/PC CLOSE OF MEETING

There being no further business the Chair closed the meeting at 8.21pm.

Appendix A – Planning Application Decisions for weeks ending 1st, 8th, 15th and 22nd April 2022

Application Number	Address & Details of Application	Councillor Decision
H/22/92619	STROLLAMUS, 2 BALTIC ROAD, WEST END, SOUTHAMPTON, SO30 3DZ Two storey side extension, demolition of the existing front porch and all associated works	No Objection
F/22/92626	FERI TRANS, BOTLEY ROAD, WEST END, SO30 3JA Demolish existing rear single storey projection and erect new cladding wall with door entrance for workshop servicing and alter existing roof.	No Objection
H/22/92630	13 UPPER NEW ROAD, WEST END, SOUTHAMPTON, SO30 3BD Single storey side extension, replace existing flat roof over garage with pitched roof, internal alterations.	No Objection
H/22/92673	4 TELEGRAPH HEIGHTS, WEST END, SOUTHAMPTON, SO30 3JG Single-storey rear extension at lower ground floor level, internal reconfigurations & new/amended external landscaping.	No Objection
T/22/92681	16 BEECHWOOD RISE, WEST END, SOUTHAMPTON, SO18 3PW G1 (4 no. conifers) - Fell.	No Objection – Subject to Tree Officer
F/22/92684	THE AGEAS BOWL, MARSHALL DRIVE, WEST END, SOUTHAMPTON, SO30 3XH Demolition of existing Shed and installation of temporary single storey Portakabin building to be used for parking/ ticket solutions for a period of 3 years.	No Objection
PN/22/92687	LALOLA, ALLINGTON LANE, WEST END, SOUTHAMPTON, SO30 3HQ Prior Notification: Erection of single storey rear extension following removal of existing. Depth 7.39 metres, overall height 3.79 metres, eaves height 2.25 metres.	No Objection
T/22/92689	5 WILDERNESS HEIGHTS, WEST END, SOUTHAMPTON, SO18 3PS 1 no. Sycamore (T1) - Crown reduction back to previous reduction points (3-3.5m at top, 2.5-3m at sides).	No Objection – Subject to Tree Officer
PN/22/92695	104 DUDDON CLOSE, WEST END, SOUTHAMPTON, SO18 3QB Prior Notification for the construction of a single storey rear extension (depth 4.77 metres, height to eaves 2.30 metres, maximum height 3.90 metres), following removal of existing conservatory	No Objection
T/22/92712	34 WESTERN ROAD, WEST END, SOUTHAMPTON, SO30 3EL 2 no. oak trees (T1) - to reduce the height by approximately 2.5m to suitable secondary growth points. Reduce the lateral spread(s) by approximately 1.5 to 2m to suitable secondary growth points, raise the crown to approximately 3 to 3.5 m above ground level by reducing or removing secondary lateral limbs and remove any major deadwood (diameter >50mm or/and length of >1m). 1 no. sweet chestnut (T2) - to reduce the height by approximately 1 to 1.5m to suitable secondary growth points, reduce the crown spread by approximately 1.5m to suitable secondary growth points and remove any major deadwood (diameter >50mm and/or length >1m).	No Objection

DC/22/92713	OPEN SPACE AT MIDLANDS ESTATE, WEST END, SO30 3AD Discharge of condition no 5 (Landscaping scheme) of planning permission F/19/84848 for the Construction of 2no. laybys to accommodate 12 no. car parking spaces on existing open space, with associated landscaping	Noted
DC/22/92721	285 WEST END ROAD, WEST END, SOUTHAMPTON, SO18 3BW Discharge of conditions 8 (Noise environment) and 15 (Lighting) of planning permission F/20/88246 for erection of 4no. three-bedroom semi-detached dwellings following demolition of existing dwelling	Noted
T/22/92550	PINEWOOD LODGE, KANES HILL, SOUTHAMPTON, SO19 6AJ 1 no. Chestnut (T2)- Reduce to 5/6 metres. 1 no. Oak (T3) - Remove 3 limbs over the garden. 2 no. Chestnut (T5/6) - Crown raise over garage to 5 metres. 1 no. Chestnut (T7)- Crown raise to 5 metres. 1 no. G1 Chestnut - Crown raise to 5 metres.	No Objection – Subject to Tree Officer
T/22/92818	LAND ADJACENT TO 52 TORRIDGE GARDENS, WEST END, SOUTHAMPTON, SO18 3NF Line of trees overhanging boundary including oak, sycamore, hawthorn and ash - All tree species to be pruned back by up to 3m on all laterals overhanging garden and patio to provide adequate clearance of customers property.	No Objection – Subject to Tree Officer
CS/22/92870	ST JAMES CHURCH OF ENGLAND PRIMARY SCHOOL, MOORGREEN ROAD, WEST END, SOUTHAMPTON, SO30 3EG HCC Consultation Request: Installation of a modular school building at St James Church of England Primary School, Moorgreen Road, West End Hampshire SO30 3EG	No Objection
T/22/92871	UPCROSS, WEST END ROAD, WEST END, SOUTHAMPTON, SO30 3BJ 1 no. yew - Crown lift by 1 metre and reduce back to give 2 metre clearance from the property to original pruning points.	No Objection – Subject to Tree Officer

Appendix B – Unaudited Accounts 2021-2022

West End Parish Council

Unaudited Financial Statements

For the year ended 31 March 2022

West End Parish Council

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31 March 2022

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West End Parish Council

Council Information

31 March 2022

(Information current at 11th May 2022)

Chairman

Cllr Mrs J. Asman

Councillors

Cllr Mrs C. Boulton (Vice Chairman)

Cllr B Coles
Cllr Mrs T Craig
Cllr J. Goguel
Cllr R Gomer
Cllr Mrs J. Haylett
Cllr H. Hellier
Cllr R. MacDonald
Cllr A Price
Cllr B. Tennent
Cllr S Turl

Clerk to the Council

Mr Sheridan Mockford

Auditors

PKF Littlejohn LLP
SBA Team
1 Westferry Circus
Canary Wharf
London
E14 4HD

Internal Auditors

Paul Reynolds
Fair Account
1 Roker Way
Fair Oak
Eastleigh
SO50 7LD
Hampshire

West End Parish Council
Statement of Accounting Policies
31 March 2022

Auditors

The name and address of the External Auditors is provided for information only.

These Statements are not subject to audit and the External Auditors have no responsibility for them.

Accounting Convention

The accounts have been prepared in accordance with the Accounting Guidance Notes for Local Councils (the Guide) issued by The Chartered Institute of Public Finance and Accountancy (CIPFA) as applicable to a medium sized council.

These accounts have been prepared having regard to the fundamental accounting concepts of: Going Concern, Prudence, Accruals, Relevance, Consistency, Reliability, Comparability, Understandability and Materiality.

The accounts have been prepared under the historical cost convention.

Fixed Assets

All expenditure on the acquisition, creation or enhancement of fixed assets is reported in the notes to the accounts, provided that the fixed asset yields benefits to the authority and the services it provides for a period of more than one year. Fixed assets are valued on the basis recommended by CIPFA. The year end values are stated on the following basis:

land, operational properties and other operational assets are reported in notes to the accounts cost (where known) or at insurance values current when first reported as approximating to the lower of net replacement cost and net realisable value at that time (previously reported at current insurance values)

all other assets are included at historical cost except that certain community assets are the subject of restrictive covenants as to their use and/or future disposal. Such assets are therefore considered to have no appreciable realisable value and are included at a nominal value only.

Revenue Grants

Revenue grants are credited to income when conditions attached thereto have been fulfilled and/or equivalent expenditure has been incurred. Grants received in respect of which the conditions have not been fulfilled, or expenditure incurred, are carried forward as deferred revenue grants.

Debtors and Creditors

The council reviews the level of its commercial debtors on a regular basis and provisions are made, as required, where the likelihood of amounts proving ultimately collectable is in doubt.

Value Added Tax

Income and Expenditure excludes any amounts related to VAT, as all VAT suffered/collected is recoverable from or payable to HM Revenue and Customs. Any amounts not so recoverable are treated as a separate expense.

Leases

The council is not required by the Guide to incorporate Hire Purchase and/or Finance Lease obligations in its Balance Sheet. Details are shown at note 11.

West End Parish Council
Statement of Accounting Policies
31 March 2022

Reserves

The council maintains certain reserves to meet general and specific future expenditure. The purpose of the council's reserves is explained in notes 12 to 13.

Interest Income

All interest receipts are credited initially to general funds.

Pensions

The pension costs that are charged against precept in the council's accounts, in respect of its employees, are equal to the contributions paid to the funded pension scheme for those employees.

These contributions are determined by the fund's actuary on a triennial basis and are set to meet 100% of the liabilities of the pension fund, in accordance with relevant government regulations.

The next actuarial valuation was due at 31st March 2022 and any change in contribution rates as a result of that valuation will take effect from 1st April 2023.

West End Parish Council
Income and Expenditure Account
31 March 2022

	Notes	2022 £	2021 £
INCOME			
Precept on Principal Authority		470,441	448,621
Council Tax Support Grant		-	7,851
Proceeds of Sale of Fixed Assets		-	2,000
Interest and Investment Income	1	64	150
Leisure and Recreation		24,296	10,106
Allotments		7,663	7,392
Cemetery		4,005	7,597
Fire Station		2,181	7,644
Youth Club		15,167	12,702
Planning and Development		51,567	966
Parish Centre		98,636	66,113
Establishment/General Administration		1,992	2,068
Townhill Farm Community Centre		16,525	18,075
Grants & Donations		2,590	478
Grants from Eastleigh Borough Council Towards Capital Expenditure		-	12,000
Hilldene Community Centre		-	488
		<u>695,127</u>	<u>604,251</u>
EXPENDITURE			
Establishment/General Administration		371,294	415,178
S137 Expenditure	5	2,535	2,007
Capital Expenditure	7	32,588	15,344
Loan Interest and Capital Repayments		-	3,464
Operational Expenditure:			
Leisure and Recreation		50,043	32,022
Allotments		2,592	3,403
Cemetery		616	362
Fire Station		9,045	6,271
Youth Club		6,889	3,146
Special Projects		4,613	4,545
Parish Centre		123,011	39,723
Townhill Farm Community Centre		16,478	12,773
Hilldene Community Centre		4,480	928
		<u>624,184</u>	<u>539,166</u>
General Fund			
Balance at 01 April 2021		164,765	111,399
Add: Total Income		<u>695,127</u>	<u>604,251</u>
		859,892	715,650
Deduct: Total Expenditure		<u>624,184</u>	<u>539,166</u>
		235,708	176,484
Transfer (to) Earmarked Reserves	13	<u>(67,980)</u>	<u>(11,719)</u>
General Reserve Balance at 31 March 2022		<u>167,728</u>	<u>164,765</u>

The notes on pages 8 to 13 form part of these unaudited statements.

West End Parish Council

Balance Sheet

31 March 2022

	Notes	2022 £	2022 £	2021 £
Current Assets				
Debtors and prepayments	9	17,685		13,798
Investments		51,286		51,250
Cash at bank and in hand		241,079		169,846
		<u>310,050</u>		<u>234,894</u>
Current Liabilities				
Creditors and income in advance	10	<u>(18,206)</u>		<u>(13,993)</u>
Net Current Assets			291,844	220,901
Total Assets Less Current Liabilities			291,844	220,901
Total Assets Less Liabilities			<u>291,844</u>	<u>220,901</u>
Capital and Reserves				
Earmarked Reserves	13		124,116	56,136
General Reserve			<u>167,728</u>	<u>164,765</u>
			<u>291,844</u>	<u>220,901</u>

Signed:

Cllr Mrs J. Asman
Chairman

Mr Sheridan Mockford
Responsible Financial Officer

Date:

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The notes on pages 8 to 13 form part of these unaudited statements.

West End Parish Council

Notes to the Accounts

31 March 2022

1 Interest and Investment Income

	2022	2021
	£	£
Interest Income - General Funds	64	150
	<u>64</u>	<u>150</u>

2 Agency Work

During the year the Council undertook no agency work on behalf of other authorities.

During the year the Council commissioned no agency work to be performed by other authorities.

3 Tenancies

During the year the following tenancies were held:

Council as landlord

Tenant	Property	Rent p.a. £	Repairing / Non-Repairing
Various	Allotments	7663	Non-Repairing
Local History Society	Fire Station	250	Non-Repairing
Hilldene Community Association	Hilldene Community Centre	Nil	Part-Repairing
West End Pre School	Hilldene Community Centre Annex	3420	Part-Repairing
Cornerstone Global Ministries	Townhill Community Centre Office Area & Community Lounge	7080	Non-Repairing
Simon Stovell t/a Matt Fiddes Martial Arts	Fire Station Upstairs Office Space	4380	Non-Repairing

Council as tenant

Landlord	Property	Rent p.a. £	Repairing / Non-Repairing
Queeens College Oxford	Allotments	1	Part-Repairing
Southampton City Council	Sports Field at Cutbush Lane	Nil	Repairing
Southampton City Council	Townhill Community Centre	Nil	Repairing

4 Publicity

Section 5 of the Local Government Act 1986 requires the council to disclose expenditure on publicity. Details are shown under the following broad categories:

	2022	2021
	£	£
Website	605	480
Newsletter	3,009	991
Other Advertising	697	571
Recruitment Advertising	308	-
	<u>4,619</u>	<u>2,042</u>

West End Parish Council

Notes to the Accounts

31 March 2022

5 S.137 Expenditure

Section 137 of the Local Government Act 1972 (as amended) enabled the council to spend up to the product of £8.41 (year ended 31 March 2021 - £8.32) per head on the electoral roll in any one year for the benefit of people in its area on activities or projects not specifically authorised by other powers.

	2022	2021
	£	£
The total amount of available for this purpose was	80,795	79,930
Expenditure was incurred for the following purposes:		
Community Bus	-	(25)
West End Youth Club	-	300
Hatch Grange W.I.	210	-
West End Carnival Association	-	300
Hilldene Community Association	300	200
3rd West End Guides	300	-
Poppy Wreaths	-	332
Friends of West End Copse	250	-
WEGAA Grant	300	300
WELHS Grant	250	300
West End Pre-School	-	300
2nd West End Brownies	300	-
Hedge Edge Community Speedwatch Group	250	-
New Life Domestic Charity	300	-
Stay & Play Baby & Toddler Group	75	-
	<u>2,535</u>	<u>2,007</u>

It should be noted that grants to bodies such as the Citizens Advice Bureau are made under other specific legal powers and so are not included in the above figures.

6 Pensions

For the year of account the council's contributions equal 20.20% of employees' pensionable pay.

These contributions will increase to 21.40%, in future years, in order to provide adequately for future liabilities.

7 Fixed Assets - Additions and Disposals

	2022	2021
	£	£
	Cost	Cost
During the year the following assets were purchased:		
Operational Land and Buildings	10,411	7,578
Vehicles and Equipment	15,820	3,187
Infrastructure Assets	6,357	4,579
	<u>32,588</u>	<u>15,344</u>
	Proceeds	Proceeds
During the year the following assets were disposed of:		
Vehicles and Equipment	-	2,000
	<u>-</u>	<u>2,000</u>

West End Parish Council

Notes to the Accounts

31 March 2022

8 Fixed Assets

	2022	2021
	£	£
	Value	Value
At 31 March the following assets were held:		
<u>Freehold Land and Buildings</u>		
Parish Centre	1,106,642	1,100,991
Youth Club Building	338,975	334,215
Cutbush Lane Sports Pavilion	208,125	208,125
West End Old Fire Station Building	187,718	187,718
Allotment Shed	5,849	5,849
Recreational & Cemetery Land Holdings	365,679	365,679
Public Toilet Block	88,500	88,500
Fire Station Shed	1,941	1,941
Allotment Extension	10,784	10,784
Barn / Store	122,698	122,698
Parish Centre Workshop	81,249	81,249
Hilldene Community Centre	1,036,233	1,036,233
	<hr/> 3,554,393	<hr/> 3,543,982
<u>Vehicles and Equipment</u>		
Playground Equipment	263,729	254,574
Sports Equipment	20,354	20,354
Parish Centre Equipment	37,868	37,868
Office Equipment	12,847	12,847
Grounds Equipment	37,416	35,378
C C T V - Parish Centre and Moor Green	20,541	20,541
New Holland Mower	15,147	15,147
Ford Connect Van	5,780	5,780
Youth Facility Equipment	13,956	13,956
Cutbush Lane Equipment	7,498	7,498
Old Fire Station Equipment	9,428	9,428
Cemetery Equipment	408	408
Litter Bins	6,792	6,792
Trmax Trail Mower	3,800	3,800
HP computers	3,781	3,781
Brush Cutter	493	493
Masport Mower	517	517
Workshop equipment	7,342	7,342
Wi-Fi Facility	1,784	1,784
Cafe Equipment	11,190	11,190
Cushman Utility Vehicle	9,502	9,502
Townhill Farm Community Centre Equipment	11,948	11,948
Townhill Farm Coffee Lounge External Shutter	2,510	2,510
Etesia Pedestrian Mower	950	950
HP Laptops x 3	2,511	1,642
Stihl Brushcutter	-	595
Youth Club Cameras x 5	1,934	-
Hilldene Curtains	2,419	-
	<hr/> 512,445	<hr/> 496,625

West End Parish Council

Notes to the Accounts

31 March 2022

8 Fixed Assets (cont'd)	2022	2021
<u>Infrastructure Assets</u>		
Lamp Post	1,180	1,180
Gates & Fencing	32,020	32,020
Burial Ground Wall & Gates	8,660	8,660
Christmas Lights	11,891	11,891
Public Seats (22)	12,019	12,019
Youth Shelter	2,725	2,725
Floodlights	896	896
Signs & Notice Boards	15,978	15,978
Allotment Car Park and Fencing	6,385	6,385
Hatch Grange Enhancements	11,735	11,735
Interpretation Boards	1,589	1,589
Parish Centre Cafe Sign	621	621
Defibrillators	4,816	3,575
Tennis Court	13,357	13,357
Parish Centre Car Park Re-Marking	1,240	1,240
Hilldene Community Centre Car Park Resurfacing	29,500	29,500
Uppmill Play Area Fencing	1,764	1,764
Armed Forces Seat	1,030	1,030
Picnic Tables x 3	1,785	1,785
Parish Centre Car Park Surfacing	5,116	-
	164,307	157,950
<u>Community Assets</u>		
War Memorial	24,820	24,820
Millennium Clock and Tower	10,828	10,828
Chairmans Badge & Chain	1,467	1,467
Perspex Clock Covers	450	450
	37,565	37,565
	4,268,710	4,236,122

The basis of valuation of the above assets is set out in the Statement of Accounting Policies.

In certain instances current insurance values have been used as approximate current replacement cost.

9 Debtors

	2022	2021
	£	£
DEBTORS	12,062	1,806
Trade Debtors	12,062	1,806
VAT Recoverable	3,049	4,783
Other Debtors	470	5,378
Prepayments	2,104	1,831
	17,685	13,798

West End Parish Council

Notes to the Accounts

31 March 2022

10 Creditors and Accrued Expenses

	2022	2021
	£	£
Trade Creditors	8,734	3,513
Other Creditors	5,870	4,805
Accruals	3,602	5,675
	<hr/> 18,206	<hr/> 13,993

11 Hire Purchase and Lease Obligations

At 31 March the following hire purchase agreement(s) and lease(s) were in operation:

Hire/Lessor	Purpose	Annual Lease/Hire Payable £	Year of Expiry
Hampshire County Council	Ford Ranger	3492	2026
La Spaziale	Cafe Coffee Machine	1668	2021
Hampshire County Council	Kubota Mower	4536	2025
Grenke Ltd	Photocopier	1968	2024

12 Usable Capital Receipts Reserve

	2022	2021
	£	£
Capital receipts (asset sales) during the year	-	2,000
<i>Less:</i>		
Capital used to fund expenditure	-	(2,000)
Balance at 31 March	<hr/> -	<hr/> -

The Usable Capital Receipts Reserve represents capital receipts available to finance capital expenditure in future years.

13 Earmarked Reserves

	Balance at 01/04/2021	Contribution to reserve	Contribution from reserve	Balance at 31/03/2022
	£	£	£	£
Capital Projects Reserves	-	-	-	-
Asset Renewal Reserves	-	-	-	-
Other Earmarked Reserves	56,136	108,026	(40,046)	124,116
Total Earmarked Reserves	<hr/> 56,136	<hr/> 108,026	<hr/> (40,046)	<hr/> 124,116

The Other Earmarked Reserves are credited with amounts set aside from revenue to fund specific known commitments of the council.

The Other Earmarked Reserves at 31 March 2022 are set out in detail at Appendix A.

West End Parish Council

Notes to the Accounts

31 March 2022

14 Capital Commitments

The council had no other capital commitments at 31 March 2022 not otherwise provided for in these accounts.

15 Contingent Liabilities

The council is not aware of any contingent liabilities at the date of these accounts.

West End Parish CouncilNotes to the Accounts31st March 2022Schedule of Other Earmarked Reserves

<u>Reserve</u>	<u>Balance at</u> <u>01/04/2021</u>	<u>Contribution</u> <u>to reserve</u>	<u>Contribution</u> <u>from reserve</u>	<u>Balance at</u> <u>31/03/2022</u>
	£	£	£	£
Fire Station Developers contribution Reserve	8560			8560
Youth Facility Reserve	9500	7260	-4760	12000
Elections	1734			1734
Parish Centre	8880	36391	-35286	9985
TFCC	2000	10525		12525
Quob Green Pond	1000			1000
Tennis Court	1033			1033
Cutbush Reserve	0	7100		7100
Chartwell Green	1200			1200
Barnsland	2350			2350
Solar Panel	5385			5385
West End & Chartwell	135			135
Hilldene	0	4750		4750
Play Equipment	14359			14359
Masterplan Reserve	0	42000		42000
	<u>56,136</u>	<u>108,026</u>	<u>(40,046)</u>	<u>124,116</u>