



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 22ND FEBRUARY 2023 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford
Clerk to the Parish Council

15th February 2023

AGENDA

- 141/23/PR Public Participation**
- 142/23/PR Declarations of Interest**
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.
- 143/23/PR To receive and accept apologies from Councillors**
- 144/23/PR Minutes of the meeting, held on Wednesday 25th January 2023 approved at the Full Parish Council meeting on 8th February 2023**
- 145/23/PR After consultation with Eastleigh Borough Council – West End Parish Council's precept figure for the year 2023/24 will now be £543,196.04**
- 146/23/PR Annual Parish Assembly (A.P.A.) to be held on Wednesday 29th March 2023**
- Voting forms are being returned
 - Closing date for residents to vote on applications will be Friday 17th March 2023
- 147/23/PR Standing Orders – to be reviewed. Previously circulated to all Councillors**
- 148/23/PR Health & Safety Handbook - to be reviewed. Previously circulated to all Councillors**
- 149/23/PR Energy contracts to be reviewed**
- 150/23/PR Update on the upcoming Parish Council elections – information for prospective candidates**
- 151/23/PR Parish Centre/Workshop/Hatch Café/Library**
- A copy of the Hatch Café year to date takings to be tabled
 - Solar panel update
- 152/23/PR Fire Station**
- Quote to be obtained to replace the upstairs fire exit door
- 153/23/PR West End Youth Facility**
- Clerk to provide update on the electricity meter
 - Installation of the defibrillator has had to be rescheduled
 - Outside drinks filling station has been installed



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154/23/PR

Townhill Farm Community Centre

- Currently advertising for weekday regular hirers – Clerk to provide update
- Roof battens adjacent to the external dome windows may need replacing – grounds team currently investigating
- CCTV quote obtained £1,180.07 +VAT – for the installation of two cameras, located at the main entrance and rear garden areas, along with remote viewing access to the Parish Centre offices

155/23/PR

Hilldene Community Centre

- Final quote to be obtained to paint the exterior of the pre-school building
- Due to health & safety concerns, the external steps from the car park to the building are being repaired at a cost of £1,775.00

156/23/PR

Cutbush Football Facility

- Changes to VAT on sports fees effectively immediately-
 - Advice received from Hampshire Association of Local Councils:
“HMRC have conceded that charges for local authority sports facilities are a non-business activity and outside the scope of VAT. Affected councils may be able to reclaim additional VAT relating to the last 4 years.”
 - West End Parish Council, **currently** charges VAT on football pitch hire

157/23/PR

Accounts

Monthly reports for January 2023 previously circulated to all Councillors. To be scrutinised and approved

158/23/PR

IT Review

- Update on new Parish Council website

159/23/PR

Newsletter

- Next edition is now online. A limited number of hard copies are available from the Parish office.

160/23/PR

Update on Councillor Training

161/23/PR

Date of next meeting: Wednesday 22nd March 2023 at 7.15 p.m.

PLEASE CONTACT THE PARISH CLERK PRIOR TO THE MEETING
IF YOU HAVE ANY QUERIES REGARDING ITEMS ON THE AGENDA