



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 26TH APRIL 2023 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford
Clerk to the Parish Council

19th April 2023

AGENDA

- 001/23/PR Public Participation**
- 002/23/PR Declarations of Interest**
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.
- 003/23/PR To receive and accept apologies from Councillors**
- 004/23/PR Minutes of the meeting, held on Wednesday 22nd March 2023 approved at the Full Parish Council meeting on 12th April 2023**
- 005/23/PR Standing Orders** – to be reviewed. Previously circulated to all Councillors
- Including Draft Complaints Procedure and
 - Draft Members Code of Conduct Policy
- 006/23/PR Parish Centre/Workshop/Hatch Café/Library**
- Car park lines repainted at a cost of £3,298
 - H.A.L.C. renewal due 10th May 2023 at a cost of £1,781.45
 - West End Local History Society have completed archiving historical Parish documents, the earliest dated 1872
 - Archive catalogue available to view at the Parish Office
 - Café takings to be tabled
- 007/23/PR Fire Station**
- The valuation office at E.B.C. has confirmed the rateable value for the museum has reduced from £7,200 to £1,000 for the year commencing 1st April 2023
- 008/23/PR West End Youth Facility**
- New defibrillator has now been installed and registered with ‘The Circuit’
 - Car park lines repainted at a cost of £1,190
- 009/23/PR Townhill Farm Community Centre**
- Currently advertising for weekday regular hirers – Clerk to provide update



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- 010/23/PR Hilldene Community Centre**
- West End Pre-School building update – painting of external walls
- 011/23/PR Cutbush Football Facility**
- Nothing new to report
- 012/23/PR Accounts**
- Monthly reports for March 2023 previously circulated to all Councillors. To be scrutinised and approved
 - Internal auditor, currently preparing the Annual Governance and Accountability Return forms (A.G.A.R.) for 2022/23
 - Unaudited accounts for 2022/23 currently being prepared
 - The new external auditors (BDO LLP) have selected West End Parish Council for an intermediate audit for the year 2022/23
- 013/23/PR IT Review**
- Clerk to provide update
- 014/23/PR Newsletter**
- Next newsletter due June 2023
 - Dedicated stand during the King's Coronation event, for residents to sign up for the online Newsletter
- 015/23/PR Update on Councillor Training Programme and Induction Forms of new Councillors**
- H.A.L.C training courses to be tabled
- 016/23/PR Date of next meeting: Wednesday 24th May 2023 at 7.15 p.m.**

PLEASE CONTACT THE PARISH CLERK PRIOR TO THE MEETING
IF YOU HAVE ANY QUERIES REGARDING ITEMS ON THE AGENDA