



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 25th JANUARY 2023 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford
Clerk to the Parish Council

18th January 2023

AGENDA

- 122/23/PR Public Participation**
- 123/23/PR Declarations of Interest**
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.
- 124/23/PR To receive and accept apologies from Councillors**
- 125/23/PR Minutes of the meeting, held on Wednesday 23rd November 2022 approved at the Full Parish Council meeting on 14th December 2022. No meeting held in December 2022**
- 126/23/PR Annual Parish Assembly (A.P.A.) to be held on Wednesday 29th March 2023**
- Closing date for receipt of Community Grant applications Friday 27th January 2023
 - Applications received to be included in February's newsletter for residents to vote on
 - Closing date for residents to vote on applications will be Friday 17th March 2023
- 127/23/PR Review of Charges 2023/24**
- Parish Centre
 - Townhill Farm Community Centre
 - Old Fire Station
 - YoutHouse
 - Newsletter
- 128/23/PR Review of Financial Regulations**
- 129/23/PR Utility contracts for all sites to be reviewed.**
- 130/23/PR Parish Centre/Workshop/Hatch Café/Library**
- The office staff have printed over 100 bin calendars for residents since the end of November 2022 – currently no charge.
 - New LED lights have been installed in the workshop, along with a PIR sensor.
 - Mould has been removed from the Sport Hall ceiling. After investigation, it appears to be caused by a down pipe on the roof. The grounds team will be relocating the downpipe and will monitor the area.
 - Front entrance section of the car park – the tarmac is disintegrating. Ground staff have previously made temporary repairs. A permanent repair is needed. Quotes to be obtained.
 - A copy of the Hatch Café year to date takings to be tabled.
 - Solar panel update



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- Sports hall ceiling and walls to be painted. Walls to be light green or light blue.
- Under budget heading "S137 Community Grants" - the Personnel committee have suggested to change the wording of the budget line "S137 Community Bus" to "S137 Community Transport Expenditure"
- To help reduce paper usage during committee meetings, the Clerk to purchase android tablets for Councillors, at a cost of approximately £100.00 per android tablet.

131/23/PR Fire Station

- The electric meter has been upgraded to a smart meter.

132/23/PR West End Youth Facility

- Clerk to provide update on the electricity meter.
- Defibrillator to be installed during February half term.

133/23/PR Townhill Farm Community Centre

- Currently advertising for a weekday pre-school/nursery – Clerk to provide update
- The building will be closed to all hirers from Monday 20th – Friday 24th February, for essential maintenance and repairs to the coffee lounge roof. Ground staff to also paint main hall internal walls and coffee lounge. Colours to be agreed.

134/23/PR Hildene Community Centre

- Final quote to be obtained to paint the exterior of the pre-school building.

135/23/PR Cutbush Football Facility

- The electric meter will be upgraded to a smart meter on Thursday 9th February.

136/23/PR Accounts

Monthly reports for December previously circulated to all Councillors. To be scrutinised and approved

137/23/PR IT Review

- Update on new Parish Council website

138/23/PR Newsletter

- Next edition will be online. A limited number of hard copies will be available from the Parish office.

139/23/PR Update on Councillor Training

140/23/PR Date of next meeting: Wednesday 22nd February 2023 at 7.15 p.m.

PLEASE CONTACT THE PARISH CLERK PRIOR TO THE MEETING
IF YOU HAVE ANY QUERIES REGARDING ITEMS ON THE AGENDA