



# WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE  
Tel: (023) 8046 2371; E-mail: [clerk@westend-pc.gov.uk](mailto:clerk@westend-pc.gov.uk)

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 27<sup>th</sup> SEPTEMBER 2023 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford  
Clerk to the Parish Council

21<sup>st</sup> September 2023

## AGENDA

**065/23/PR ITEM 1 - Public Participation**

**066/23/PR ITEM 2 - Declarations of Interest**

*Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.*

**067/23/PR ITEM 3 - To receive and accept Councillor apologies**

**068/23/PR ITEM 4 - Minutes of the meeting, held on Wednesday 26<sup>th</sup> July 2023 approved at the Full Parish Meeting on 13<sup>th</sup> September 2023**

**069/23/PR ITEM 5 – CIP List; Councillors to review and prioritise. Previously circulated to all Councillors.**

**070/23/PR ITEM 6 - Correspondence for discussion:**

1. The Local Area Manager (LAM), for Eastleigh Borough Council, will be providing graffiti cleaning equipment to a group of local West End residents; and has enquired if the Parish Council, can also supply cleaning products? **To discuss and determine action.**
2. Councillor Tennant has requested for the Clerk to investigate the option of holding hybrid meetings. **To discuss and determine action.**
3. Request received from Revd. Maunder for the Parish Council to contribute towards the utility costs for St. James Church to offer warm spaces to vulnerable residents during the colder months this year. For information; Councillors approved the request last year. **To discuss and determine action.**

**071/23/PR ITEM 7 - Vacancy Notice: Councillor vacancy in the Allington Ward**

Eastleigh Borough Council have confirmed the Returning Officer did not receive a request to hold an election to fill the Councillor vacancy.

- The vacancy will now be filled by co-option.
- Dates to be agreed:
  - Closing date for applications and
  - Date of Full Parish Council meeting, to invite applicants.



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072/23/PR

## ITEM 8 - Parish Centre/Workshop/Hatch Café/Library

- Café takings to be tabled.
- Clerk to provide update regarding solar panel upgrade and provision of battery storage
- Full asbestos surveys have been undertaken at the following buildings:
  - o The Parish Centre
  - o The Youthouse
  - o Cutbush Football Pavilion

Awaiting reports. **To Note.**

- Recommendation from the Recreation and Environment committee, to lease a new ride-on-mower at a cost of £663.99 per month +VAT. This figure includes servicing costs. The Parish Council has received an offer of £4,000.00 +VAT to purchase the old ride-on-mower. **To discuss and determine action.**

073/23/PR

## ITEM 9 - Replacement Play Area and new Picnic Area Project

- No communication received to date, reference the 'Community Ownership Fund'. **To Note.**

074/23/PR

## ITEM 10 - Fire Station

- Nothing new to report

075/23/PR

## ITEM 11 - West End Youth Facility

- As previously reported, asbestos survey due shortly
- Grounds team have painted the entrance hall and main social area
- The Youth Leader is using the proceeds of the cricket car parking at the Youthouse, to fund the purchase of new solar panelled car park lighting. To be sited by the entrance, so light is directed towards the open space and not towards residential properties. **To discuss and determine action.**

076/23/PR

## ITEM 12 - Townhill Farm Community Centre

- New potential regular hirer – Clerk to provide verbal update
- A new fire alarm panel has had to be installed at a cost of £758.00 +VAT. **To note.**

077/23/PR

## ITEM 13 - Hildene Community Centre

- Email received from the Hildene Community Association advising, their two gas boilers will shortly need replacing and have enquired if the Parish Council can contribute towards the cost. Quotes are current being obtained. **To discuss and determine action.**
- The Hildene Community Association are obtaining quotes for repairs to the retaining wall, between the car park and community centre. The Parish Council to pay for the work. **To note.**

078/23/PR

## ITEM 14 - Cutbush Football Facility

As previously discussed, a quote has been obtained to install CCTV on the football pavilion building, in Cutbush Lane:

### Quote:

- |  |                       |
|--|-----------------------|
| • 1. Supply, install and commission a CCTV System                  | £1,399.88             |
| • 2. Program PC (provided by site) to display systems              | £350.00               |
| • <b>Total to supply, install and commission the above systems</b> | <b>£1,749.88 +VAT</b> |



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## **CCTV System Information:**

The CCTV will consist of 4 in number Dahua IP vandal dome cameras, 4TB Network Hard Disk Recorder (NVR) and a 21" flat screen desk top colour monitor. The cameras are day/night meaning that during daylight conditions the cameras will be colour and when the light level drops the cameras automatically switch to starlight levels. This enables the system to record at lower light levels. **To Discuss and Determine Action.**

**079/23/PR**

### **ITEM 15 - Accounts**

- Accounts for June, July and August 2023 to be scrutinised and approved. Previously circulated to all Councillors.

**080/23/PR**

### **ITEM 16 - Newsletter**

- Items for the next Newsletter currently being collated.

**081/23/PR**

### **ITEM 17 - Update on Councillor Training**

- Training courses to be tabled.

**082/23/PR**

### **ITEM 18 - Date of next meeting: Wednesday 25<sup>th</sup> October 2023 at 7.15 p.m.**