



# WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE  
Tel: (023) 8046 2371; E-mail: [clerk@westend-pc.gov.uk](mailto:clerk@westend-pc.gov.uk)

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 25<sup>th</sup> OCTOBER 2023 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford  
Clerk to the Parish Council

18<sup>th</sup> October 2023

## AGENDA

- 083/23/PR Public Participation**
- 084/23/PR Declarations of Interest**  
*Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.*
- 085/23/PR To receive and accept Councillor apologies**
- 086/23/PR Minutes of the meeting, held on Wednesday 27<sup>th</sup> September 2023 approved at the Full Parish Meeting on 11<sup>th</sup> October 2023**
- 087/23/PR Draft Community Resilience Plan**  
- After consultation with Eastleigh Borough Council's Safety and Resilience Team, a revised Community Resilience Plan has been created, to be discussed and approved.
- 088/23/PR Vacancy Notice: Councillor vacancy in the Allington Ward**  
- Clerk to provide verbal update.
- 089/23/PR Updated C.I.P. List**
- 090/23/PR Correspondence:**  
1. Follow up discussion from September's meeting, regarding the provision of cleaning equipment to a local volunteer group.  
2. M.P.'s have voted against the proposal to hold remote Parish Council meetings. **To note.**
- 091/23/PR Parish Centre/Workshop/Hatch Café/Library**  
- Café takings to be tabled.  
- Asbestos surveys for the following building have been completed – reports circulated to councillors:
  - The Parish Centre
  - The Youthouse
  - Cutbush Football Pavilion- Quote for new office telephone system:
  - Quote 1 - £2,000 +VAT
  - Quote 2 - £886.00 +VAT
  - Microsoft Teams option to also be discussed



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- 092/23/PR The Old Fire Station**
- Request received from the tenant of The Old Fire Station, for a 1,100-litre recycling bin to be located in the car park. Tenant to pay for this service. **To discuss.**
- 093/23/PR West End Youth Facility**
- Nothing new to report.
- 094/23/PR Townhill Farm Community Centre**
- Repairs to the main entrance door at a cost of £1,223.00 +VAT. **To note.**
- 095/23/PR Hildene Community Centre**
- External lights on the pre-school building to be replaced, at a cost of £305.00 +VAT. **To note.**
  - To discuss quote to repaint the external pre-school building.
- 096/23/PR Cutbush Football Facility**
- Installation date of new CCTV, Friday 3<sup>rd</sup> November 2023.
- 097/23/PR Accounts**
- Accounts for September to be approved during November's meeting.
- 098/23/PR Budget for 2024/25**
- The Clerk is in the process of completing the first draft for next year's budget.
- 099/23/PR Newsletter**
- October edition is now available.
- 100/23/PR Update on Councillor Training**
- Councillor training courses to be tabled.
- 101/23/PR Date of next meeting: Wednesday 22<sup>nd</sup> November 2023 at 7.15 p.m.**