

WEST END PARISH COUNCIL

**MINUTES OF THE POLICY & RESOURCES COMMITTEE MEETING
HELD ON WEDNESDAY 27th SEPTEMBER 2023 AT 7:15 P.M.**

Councillors Present: **B Tennent (Chair)**
 J Asman
 D Berry
 B Coles
 S Turl

In attendance: **S Mockford, Parish Clerk**
 S Johnson, Admin Officer

065/23/PR PUBLIC PARTICIPATION

No members of the public present.

066/23/PR DECLARATIONS OF INTERESTS

No declarations received.

067/23/PR APOLOGIES FROM COUNCILLORS

Apologies received and accepted from Councillors MacDonald & Burton.

068/23/PR MINUTES OF THE LAST MEETING

Minutes of the meeting, held on Wednesday 26th July 2023 approved at the Full Parish Meeting on 13th September 2023

No Matters Arising.

069/23/PR COMMUNITY & INFRASTRUCTURE PRIORITIES LIST

The full list of Community and Infrastructure Priorities (CIP) was presented to Councillors. A discussion was had on each point and a number of amendments were made. A copy of the CIP list can be found in **Appendix 1**.

070/23/PR CORRESPONDENCE

1. The Local Area Manager (LAM), for Eastleigh Borough Council, will be providing graffiti cleaning equipment to a group of local West End residents; and has enquired if the Parish Council, can also supply cleaning products.

After a lengthy discussion it was agreed to provide supplies, subject to the group on condition, evidence of: (i) Public Liability Insurance and (ii) a disclaimer to ensure permission is given and recorded for the cleaning of any private buildings/garages etc.

The Committee was in overall favour but asked the Clerk to investigate potential liabilities with the WEPC insurers and for it to be discussed again at the next meeting.

2. Councillor Tennant has asked the Clerk to investigate the option of holding hybrid meetings.

RESOLVED: After a lengthy discussion a vote was held on the proposal to hold hybrid meetings. Councillors voted 1 in favour and 3 against. 1 Councillor abstained from the vote.

3. A request has been received from Revd. Maunder asking if the Parish Council are able to contribute towards the utility costs for St. James Church to offer warm spaces to vulnerable residents during the colder months again this year. For information, Councillors approved the request last year.

RESOLVED: After discussion, it was unanimously agreed to contribute £200 towards utility costs. As well as this, the council again offered to pay for taxi travel from the travel budget.

071/23/PR VACANCY NOTICE

Regarding the current Councillor vacancy in the Allington Ward, Eastleigh Borough Council have confirmed the Returning Officer has not received any requests to hold an election to fill the Councillor vacancy. As such, the vacancy will now be filled by co-option.

Councillors agreed the following dates; The closing date for applications will be the 1st December 2023. Applicants will then be invited to the Full Parish Council meeting on 13th December 2023.

072/23/PR PARISH CENTRE/ WORKSHOP/ HATCH CAFE/ LIBRARY

Asbestos surveys have been undertaken at The Parish Centre, The YoutHouse and Cutbush Football Pavilion. The Parish Office are currently awaiting the final reports.

Café

The Café's takings for July & August were tabled and discussed.

Councillors noted the recent changes that have implemented are showing positive improvements in the takings.

Workshop

A recommendation has been made by the Recreation and Environment Committee to lease a new ride-on-mower at a cost of £663.99 per month +VAT. This figure includes servicing costs. The Parish Council has also received an offer of £4,000.00 +VAT to purchase the old ride-on-mower.

RESOLVED: It was unanimously agreed to proceed with the recommendation of the Recreation and Environment committee, to lease a new ride-on-mower at £663.99 per month + VAT.

Parish Centre

The Clerk updated the Councillors on the chosen provider to fit the new solar panels and the provision of battery storage.

Library

Nothing new to report.

073/23/PR **REPLACEMENT PLAY AREA AND NEW PICNIC AREA PROJECT**

The Clerk has received correspondence that the application for funding from the Community Ownership Fund has been unsuccessful. As such, alternative funding sources will be investigated.

074/23/PR **OLD FIRE STATION**

Nothing new to report.

075/23/PR **WEST END YOUTH FACILITY**

- The Grounds Team have painted the entrance hall and main social area.
- The Youth Leader is using the proceeds from the cricket car parking at the Youthouse to fund the purchase of new solar panelled car park lighting. Lighting options are being investigated and will be presented to committee members for approval.

076/23/PR **TOWNHILL FARM COMMUNITY CENTRE**

- The Clerk provided an update on the potential regular hirer.
- A new fire alarm panel has had to be installed at a cost of £758.00 +VAT.

077/23/PR **HILLDENE COMMUNITY CENTRE**

- An email has been received from the Hilldene Community Association advising that their two gas boilers will shortly need replacing and have enquired if the Parish Council can contribute towards the cost. Quotes are current being obtained.

Councillors agreed this should be discussed further once quotes have been obtained.

- The Hilldene Community Association are obtaining quotes for repairs to the retaining wall between the car park and community centre.

078/23/PR **CUTBUSH FOOTBALL FACILITY**

A quote has been obtained to install CCTV on the football pavilion building.

Quote:

1. Supply, install and commission a CCTV System	£1,399.88
2. Program PC (provided by site) to display systems	£350.00
Total to supply, install and commission the above systems	£1,749.88 +VAT

RESOLVED: Councillor Coles proposed, and Councillor Asman seconded to proceed with the installation of the CCTV. The Committee agreed unanimously.

079/23/PR **ACCOUNTS**

The Financial Statements and list of payments for **June, July and August 2023** were previously circulated to all Councillors. The list of payments can be found in **Appendix 2**.

Expenditure over £500 (excluding salaries/pensions/NI/Utility Bills/Rates etc.) during **June 2023**.

Denis Edwards	£678.74	Café purchases
Shawyers	£5,950.12	Barnsland landscaping (funded from EBC s106 money)
Absolute Technology	£856.10	I.T. Support
Absolute Technology	£792.36	I.T. Support
GymTots	£882.00	Refund of invoice (duplicate payment)
Treemenders	£1,600.00	Various tree works
Arco	£555.28	Ground staff apparel

No Credit Card Payments in June

Expenditure over £500 (excluding salaries/pensions/NI/Utility Bills/Rates etc.) during **July 2023.**

Treemenders	£1,900	Hatch Grange tree works
Wicksteed Playgrounds	£993.09	Chains for the basket swing at Carpathia and Townhill play areas
Spaldings	£993.09	Replacement Stihl strimmer
Banham Security	£557.97	Cutbush annual alarm monitoring
La Spaziale	£700.00	Purchase of the Hatch Café coffee machine.
Eastleigh Borough Council	£840.00	New Barnsland bins (funded from EBC s106 money)

July Credit Card Payments – direct debit paid taken 3.7.23

Café purchases £535.68; Parish Centre £495.86; Staff Training £32.68; Advertisement £87.22

July Credit Card Payments – direct debit paid taken 31.7.23

Café purchases £770.41; Parish Centre £25.06; Rec. maintenance £83.64; THFCC £15.76; Cutbush £67.45; Staff Training £90.00; Advertising £49.53; Special projects £121.50

Expenditure over £500 (excluding salaries/pensions/NI/Utility Bills/Rates etc.) during **August 2023.**

Eastleigh Borough Council	£5,178.06	Election expenses (£1,734 funded from reserves and £1,000 from 2023/24 budget)
Lyreco	£518.00	Cleaning materials
Treemenders	£780.00	Barnsland tree works
Tandem Electrical	£968.00	Youthouse lighting upgrade. To note; the youth club will be contributing 50% towards the cost
QiC Systems Ltd	£3,975.60	IT Support. Now paid annually instead of monthly.
Shawyer's	£27,826.41	Barnsland footpath installation. (funded from EBC s106 money)
Hambrooks	£641.54	Scalpings
Dennis Edwards	£680.21	Café purchases

August Credit Card Payments – direct debit paid taken 31.8.23

Café purchases £718.26; Parish Centre £462.44; Rec. maintenance £34.02; Hatch Grange £88.74; Misc £27.55; Councillor expenses £40.00; YoutHouse £95.67

RESOLVED: Councillor Coles proposed, and Councillor Berry seconded that it be resolved that the financial statements for June, July and August 2023 be approved. The Committee agreed unanimously.

The Clerk advised, the external auditor (BDO LLP) has completed the review of the Annual Governance & Accountability Return (AGAR) and intermediate audit review for the year ended 31st March 2023. No matters have been raised.

080/23/PR NEWSLETTER

- Items for the next Newsletter are currently being collated and will be sent to print in October.
- Residents are being encouraged to sign up online via the website. Only 200 paper copies are now ordered.

081/23/PR UPDATE ON COUNCILLOR TRAINING

The Clerk will email the available training courses out to Councillors.

082/23/PR DATE OF NEXT MEETING

Wednesday 25th October 2023 at 7.15 p.m.

The meeting closed at 8.50pm.

Appendix 1 – Community & Infrastructure Priorities List (CIP)

Social and Recreational – Play Areas				
Project/Location	Proposal	Funding Required	Priority	Justification/Comments
Hatch Grange Older Childrens Play Area	Play area upgrade	£75,000	H	Play area due for renewal.
Hatch Grange Younger Childrens Play Area	Play area upgrade	£150,000	H	Play area due for renewal. An application was submitted in July 2023 to the Community Ownership Fund which if successful would fund 80% of the project.
Moorgreen Recreation Ground	Play area upgrade	£75,000	L	Play area is being monitored for wear and tear.
Carpathia Play Area Townhill Play Area	Replacement play area surface	£50,000	H	Existing wet pour surface needs replacing at the Carpathia play area due to vandalism.

Social and Recreational – General

Project/Location	Proposal	Funding Required	Priority	Justification/Comments
West End Parish Centre	Hatch Café kitchen refurbishment - Replacement work surfaces/island and new commercial oven.	£15,000 - £20,000	Urgent High	The café has outgrown the current space. The existing kitchen layout is not fit for purposes, due to the number of customers served daily. Relocation of the worksurfaces is required along with replacement oven; domestic to commercial. Quotes to be obtained.
	Main Hall kitchen refurbishment.	£10,000	H	Main hall kitchen is very tired, and the cupboards are damaged.
	Car Park Drainage.	£15,000	H	Car park floods during periods of heavy rain. HCC will fund 50% of the cost.
Hilldene Community Centre	Upgrade facilities to improve access, particularly for elderly and disabled.	£35,000	M	Included in the previous C.I.P. List. New steps from the car park to building were replaced at the beginning of the year.
	Existing boilers (x2) will need to be replaced shortly.	£15,000?	M	Quotes are being obtained by the H.C.A.
Townhill Farm Community Centre	Exterior improvements to roof guttering and fascia's. Painting of external windows and arches.	£10,000	H	The Centre is the only community focal point serving the western side of the Parish. Excellent community programme.

Project/Location	Proposal	Funding Required	Priority	Justification/Comments
Moorgreen Recreation Ground YoutHouse	Increase building footprint to service demand.	T.B.C.	L	Continuous improvements desirable. Increase range of equipment and facilities but minimise potential conflict between near neighbours.
Cutbush Lane Recreation Ground	Upgrade of Pavilion and provision of storage for outside equipment. Extension to building?	£100,000	L	Management by WEPC and recently upgraded to accommodate the Youth Club. Ongoing upgrade in line with changing users. Quotes obtained – part funding available. 9 Years left on the lease.
The Old Fire Station & Museum	Continual upgrade of Museum and facility. External & internal decoration and repair including replacement doors/external stairs.	£42,000	H	Prominent building – Part on Conservation area. Base for well-established Local History Society. <i>£12,000 DCs received 2020 used for replacement windows; roof repairs.</i>

Environmental Improvements

Project/Location	Proposal	Funding Required	Priority	Justification/Comments
Townhill Farm Community Centre	Repaint fencing.	£5,000	M	Improve the street scene. Groundstaff to carry out the works.
Old Burial Ground	Burial Ground Path.	£15,000	H	The path has deteriorated significantly, complaints have been received. Quotes being obtained.
Disabled Access Routes	Key routes requested by wheelchair users inc. entrance to Hatch Grange via the Parish Centre car park.	£20,000 Varies per route	H	Replacement of gates and general accessibility.
Public Seating and Street Scene	Create new public seating areas with bins on key routes in and around the village centre and Parish.	£12,000 Estimate £1,000 per site	M	Elderly/disabled persons and residents keen that seating be provided on key routes. Promote health walking.
	Improving cycle ways between West End and Southampton City centre.	TBC	M	Current provision inadequate for cycle users In consultation with Southampton City Council.

Open Space Projects

Project/Location	Proposal	Funding Required	Priority	Justification/Comments
Telegraph Wood	Improve/upgrade footpaths and access especially for those with disabilities.	£15,000	M	Ongoing project to include tree clearance E.B.C. Responsibility
West End Copse Chartwell Copse	Improve accessibility especially via upgraded footpaths. Provide disabled access where feasible	£10,000	M	Devolved to WEPC in 2012 Path network needs to be upgraded. Very proactive 'Friends of' group
Moorgreen Meadows Conservation/Nature area	Fencing adjacent to Tollbar Way. Public footpath way markers, interpretive panels, enhancements, gates, bridges.	£26,000	M	Phase 1 - Works completed adjacent to Dowd's Farm development. Phase 2 – Longer term enhanced management

Appendix 2 – List of Payments for June, July & August

Date: 26/07/2023		West End Parish Council				Page: 1871		
Time 11:13		Cashbook 1				User: DCW		
CURRENT/INSTANT ACCESS ACCOUNT								For Month No: 3
Payments for Month 3				Nominal Ledger				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Detail
1/06/2023	LA SPAZIALE	S/O	108.00		18.00	2120 201	90.00	COFFEE MACHINE LEASE
2/06/2023	SPALDINGS	FP	287.70		47.95	3211 302	239.75	MATERIALS
2/06/2023	DENNIS EDWARDS	FP	695.07		16.33	2120 201	678.74	CAFE PURCHASES
2/06/2023	MOON ROAST	FP	188.20		1.40	2120 201	186.80	CAFE PURCHASES
2/06/2023	MIRACLE PRESS	FP	342.00		57.00	2111 201	285.00	RECEIPT BOOKS
2/06/2023	HCC	FP	44.03		7.34	2111 201	36.69	CLEANING MATERIALS
2/06/2023	LLOYDS COMMERCIAL FINANCE	FP	2,066.44		344.41	1108 101	132.40	CLEANING MAY 23 FS
						1108 101	951.30	CLEANING MAY 23 PC
						1108 101	638.33	CLEANING MAY 23 TFCC
2/06/2023	TRADE UK	FP	130.79		21.80	2111 201	34.38	B&Q MATERIALS
						2111 201	74.61	B&Q MATERIALS
2/06/2023	NEW FOREST ICE CREAM	FP	119.94		19.99	2120 201	99.95	CAFE PURCHASES
2/06/2023	HAMBROOKS	FP	384.92		64.16	3214 302	320.76	SCALPINGS
2/06/2023	SOTON TROPHIES	FP	126.00		21.00	1121 101	105.00	PLAQUE/GLASSES/ENGF
2/06/2023	BREWERS	FP	52.31		8.72	3211 302	43.59	GRAFFITI REMOVER
2/06/2023	S POPE	FP	86.85			2120 201	86.85	CAFE PURCHASES
5/06/2023	PETTY CASH	17979	200.00			202	200.00	PETTY CASH
6/06/2023	MERCHANT RENTALS	DDR	47.98		8.00	2111 201	39.98	MERCHANT RENTALS
7/06/2023	EBC	DDR	50.00			3714 307	50.00	RATES FS
7/06/2023	EBC	DDR	367.00			1314 103	367.00	RATES TFCC
7/06/2023	EBC	DDR	668.00			2113 201	668.00	RATES PC
8/06/2023	DYCE	DDR	1,087.78		181.30	3712 307	906.48	FS GAS
8/06/2023	DYCE	DDR	243.78		11.61	3804 308	232.17	YC GAS
8/06/2023	DYCE	DDR	365.21		17.39	2112 201	347.82	PC GAS
9/06/2023	FUEL GENIE	DDR	100.01		16.67	3213 302	83.34	FUEL A/C
9/06/2023	HMRC	FP	6,391.73			515	6,391.73	PAYE/NI MAY 23
9/06/2023	HCC	FP	6,729.40			517	6,729.40	PENSIONS MAY 23
9/06/2023	SHAWYERS	FP	7,140.14		1,190.02	31111 311	5,950.12	BARNSLAND REC LANDSCAPING
9/06/2023	CP LUBRICANTS	FP	340.70		16.22	3213 302	324.48	GAS OIL
9/06/2023	HAMBROOKS	FP	49.99		8.33	3311 303	41.66	TOPSOIL
9/06/2023	DCK ACCOUNTING	FP	476.03		79.34	1157 101	396.69	ACCOUNTS APR 23
9/06/2023	HALC	FP	57.60		9.60	1106 101	48.00	NH PLANNING TRAINING
9/06/2023	CENTRAL COMPUTER MANAGEMENT	FP	404.70		67.45	1122 101	337.25	PAYROLL FEES APR 23
9/06/2023	S POPE	FP	36.85			2120 201	36.85	CAFE PURCHASES
0/06/2023	PENINSULA	DDR	373.15		59.28	1122 101	313.87	BUSINESS SAFE
2/06/2023	EVO PAYMENTS	DDR	65.49			2111 201	65.49	EVO PAYMENTS
2/06/2023	EE LTD	DDR	144.71		24.12	1112 101	120.59	MOBILE HPNOES
2/06/2023	MAYOR EASTLEIGH APPEAL FUND	17980	295.50			1122 101	295.50	MAYOR EASTLEIGH APPEAL FUND
5/06/2023	SCOTTISH WATER	DDR	11.00			3511 305	11.00	WATER CHARGES CEMETERY
5/06/2023	SCOTTISH WATER	DDR	167.00			3911 309	167.00	WATER CHARGES ALLOTMENTS
5/06/2023	SCOTTISH WATER	DDR	432.00			3112 301	432.00	WATER CHARGES CUTBUSH
6/06/2023	FUEL GENIE	DDR	46.22		7.70	3213 302	38.52	FUEL A/C

Continued on Page 1872

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 3

Payments for Month 3

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
6/06/2023	HCC	FP	802.80		133.80	3210	302	378.00	HX20 AEZ LEASE
						3210	302	291.00	EJ18 KTK LEASE
6/06/2023	MERIDIAN BEEKEEPERS	FP	81.00			2120	201	81.00	HONEY
6/06/2023	EBC	FP	48.10		8.02	3511	305	20.04	DOG BINS MAY 23
						3214	302	20.04	DOG BINS MAY 23
6/06/2023	ABSOLUTE TECH	FP	1,027.32		171.22	1159	101	856.10	IT SUPPORT
6/06/2023	DENNIS EDWARDS	FP	195.64		20.57	2120	201	175.07	CAFE PURCHASES
6/06/2023	SOTON TROPHIES	FP	18.00		3.00	1310	103	15.00	KEYS
6/06/2023	LYRECO	FP	461.93		78.99	2111	201	384.94	CLEANING MATERIALS
6/06/2023	HAMBROOKS	FP	74.99		12.50	31001	310	62.49	SHINGLE
6/06/2023	TRADE UK	FP	34.14		5.69	3211	302	4.51	B&Q MATERIALS
						3214	302	7.32	B&Q MATERIALS
						3214	302	16.62	B&Q MATERIALS
6/06/2023	MJ DORAN	FP	100.00			523		100.00	MJ DORAN DEP REFUND
6/06/2023	L KEATING	FP	75.00			523		75.00	L KEATING DEP REFUND
6/06/2023	L WYLIE	FP	25.00			523		25.00	L WYLIE DEP REFUND
6/06/2023	N BUNDLE	FP	25.00			523		25.00	N BUNDLE DEP REFUND
6/06/2023	EAST FC	FP	97.00			100		97.00	Sales Recpts Page 3065
6/06/2023	NOTICE ME	FP	283.02		47.17	3214	302	235.85	NOTICE BOARD
6/06/2023	S POPE	FP	49.95			2120	201	49.95	CAFE PURCHASES
7/06/2023	SSE	DDR	385.72		64.28	1311	103	321.44	TFCC ELECTRICITY
9/06/2023	JUNE SALARIES	DDR	175.32			516		175.32	JUNE SALARIES
9/06/2023	JUNE SALARIES	DDR	23,843.69			516		23,843.69	JUNE SALARIES
9/06/2023	SMARTEST ENERGY	DDR	184.00		8.76	2116	201	175.24	W/SHOP ELECTRICITY
1/06/2023	SOUTHERN COMMUNICATIONS	DDR	109.02		18.17	1112	101	90.85	TELEPHONE
3/06/2023	FUEL GENIE	DDR	52.29		8.71	3213	302	43.58	FUEL A/C
3/06/2023	SKY	DDR	38.94		6.49	3803	308	32.45	BROADBAND
3/06/2023	HCC	FP	41.57		8.93	2111	201	34.64	CLEANING MATERIALS
3/06/2023	TRADE UK	FP	218.34		38.38	3214	302	73.83	B&Q MATERIALS
						2114	201	108.33	B&Q MATERIALS
3/06/2023	SPALDINGS LTD	FP	10.50		1.75	3215	302	8.75	CUTTING WEDGE
3/06/2023	ARCO LTD	FP	30.00		5.00	3211	302	25.00	STAFF UNIFORMS
3/06/2023	DENNIS EDWARDS	FP	105.01		6.88	2120	201	98.13	CAFE PURCHASES
3/06/2023	IMAGIN PRODUCTS	FP	73.68		12.28	1160	101	61.40	PHOTO ID BADGES
3/06/2023	CSG GROUP LTD	FP	248.00			3111	301	248.00	SLUDGE DISPOSAL
3/06/2023	ABSOLUTE TECH	FP	950.83		158.47	1159	101	792.36	IT SUPPORT
3/06/2023	BISHOP PRINTERS	FP	201.00			1123	101	201.00	NEWSLETTER
3/06/2023	HMRC	FP	6,391.73			515		6,391.73	PAYE/NI MAY 23
3/06/2023	CP LUBRICANTS LTD	FP	315.77		15.04	3213	302	300.73	GAS OIL
3/06/2023	GYMTOTS	FP	882.00			100		882.00	Sales Recpts Page 3066
3/06/2023	MOUNTBATTEN HAMPSHIRE	FP	295.50			1122	101	295.50	MOUNTBATTEN HAMPSHIRE DONATION
3/06/2023	S COX	FP	25.00			523		25.00	S COX DEP REFUND
3/06/2023	A VAUX	FP	25.00			523		25.00	A VAUX DEP REFUND
3/06/2023	S POPE	FP	53.60			2120	201	53.60	CAFE PURCHASES
6/06/2023	CULLIGAN	DDR	49.19		8.20	2111	201	40.99	WATER COOLER
7/06/2023	SKY	DDR	26.34		4.39	1310	103	21.95	BROADBAND
0/06/2023	EMPIRE DOORS	FP	234.00		39.00	2111	201	195.00	PC DOOR MAINT

Continued on Page 1873

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 3

Payments for Month 3

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
0/06/2023	LLOYDS COMMERCIAL FINANCE	FP	2,212.60		368.77	1108	101	760.13	CLEANING JUNE 23 TFC
						1108	101	951.30	CLEANING JUNE 23 PC
						1108	101	132.40	CLEANING JUNE 23 FS
0/06/2023	DENNIS EDWARDS	FP	310.50		30.05	2120	201	280.45	CAFE PURCHASES
0/06/2023	NEW FOREST ICE CREAM	FP	205.50		34.25	2120	201	171.25	CAFE PURCHASES
0/06/2023	TREEMENDERS	FP	1,920.00		320.00	3214	302	1,600.00	TREE WORKS WORKSHOP
0/06/2023	HCC	FP	5,664.71			517		5,664.71	PENSIONS JUNE 23
0/06/2023	ARCO	FP	668.33		111.05	3211	302	555.28	STAFF UNIFORMS
0/06/2023	TRADE UK	FP	35.88		5.98	2111	201	4.57	B&Q MATERIALS
						3214	302	25.33	B&Q MATERIALS
0/06/2023	BUSINESS STREAM	FP	35.03			1172	101	35.03	TOILETS WATER CHARGES
0/06/2023	S POPE	FP	50.45			2120	201	50.45	CAFE PURCHASES
Total Payments for Month			80,390.15	0.00	4,074.92			76,315.23	
Balance Carried Fwd			404,163.15						
Cashbook Totals			484,553.30	0.00	4,074.92			480,478.38	

Payments for Month 4

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
1/07/2023	LA SPAZIALE	S/O	108.00		18.00	2120	201	90.00	COFFEE MACHINE LEASE
3/07/2023	LLOYDS CREDIT CARD	DDR	1,257.15		105.71	2120	201	535.68	LLOYDS CREDIT CARD
						2111	201	495.86	LLOYDS CREDIT CARD
						1106	101	32.68	LLOYDS CREDIT CARD
						1129	101	87.22	LLOYDS CREDIT CARD
5/07/2023	M STAPLES	FP	396.00		66.00	3803	308	330.00	WINDOW LOCKS/HANDLES
6/07/2023	MERCHANT RENTALS	DDR	47.98		8.00	2111	201	39.98	MERCHANT RENTALS
6/07/2023	GRENKE LEASING	DDR	590.40		98.40	1116	101	492.00	COPIER LEASE
7/07/2023	MOON ROAST LTD	FP	156.40		1.40	2120	201	155.00	CAFE PURCHASES
7/07/2023	LYRECO	FP	326.52		54.42	2111	201	272.10	CLEANING MATERIALS
7/07/2023	DCK ACCOUNTING SOLUTIONS LTD	FP	438.97		73.16	1157	101	365.81	ACCOUNTS MAY 23
7/07/2023	DENNIS EDWARDS	FP	225.69		24.35	2120	201	201.34	CAFE PURCHASES
7/07/2023	TREEMENDERS	FP	2,280.00		380.00	3214	302	1,900.00	TREE WORKS H/GRANGI
7/07/2023	WED CONSERVATION VOLUNTEERS	FP	180.00			3214	302	180.00	WCV EXPENSES
7/07/2023	SLCC	FP	126.00		21.00	1106	101	35.00	BB POWERS/DUTIES TRAINING
						1106	101	70.00	SJ AGENDAMINUTES TRAINING
7/07/2023	ABBAY OFFICE	FP	47.38		7.90	1116	101	39.48	COPIER CHARGES
7/07/2023	HALC	FP	115.20		19.20	1106	101	96.00	CLLR PLANNING TRAINING
7/07/2023	WICKSTEED	FP	1,191.71		198.62	3216	302	993.09	PLAY EQUIP REPAIRS
7/07/2023	SPALDINGS	FP	940.22		158.70	3215	302	783.52	STIHL BRUSHCUTTER
7/07/2023	TRADE UK	FP	51.78		8.63	3215	302	9.90	B&Q MATERIALS
						3214	302	9.50	B&Q MATERIALS
						3215	302	23.75	B&Q MATERIALS
7/07/2023	BANHAM SECURITY	FP	669.56		111.59	3111	301	557.97	ALARM MAINT 3.7-2.7.24
7/07/2023	LA SPAZIALE	FP	840.00		140.00	2120	201	700.00	COFFEE MACHINE LEASE
7/07/2023	FENLAND LEISURE	FP	441.80		73.63	3216	302	368.17	WETPOUR REPAIR
7/07/2023	CENTRAL COMPUTER MANAGEMENT	FP	99.12		16.52	1160	101	82.60	PAYROLL FEES JUNE 23
7/07/2023	MJ BAKER	FP	25.00			523		25.00	MJ BAKER DEP REFUND
7/07/2023	J HOWARD	FP	25.00			523		25.00	J HOWARD DEP REFUND
7/07/2023	T NICHOLSON	FP	75.00			523		75.00	T NICHOLSON DEP REFUND
7/07/2023	M CLARKE	FP	100.00			523		100.00	M CLARKE DEP REFUND
7/07/2023	C EVERETT	FP	25.00			523		25.00	C EVERETT DEP REFUND
7/07/2023	S POPE	FP	53.60			2120	201	53.60	CAFE PURCHASES
7/07/2023	EBC	DDR	50.00			3714	307	50.00	RATES FS
7/07/2023	EBC	DDR	367.00			1314	103	367.00	RATES THFCC
7/07/2023	EBC	DDR	668.00			2113	201	668.00	RATES PC
7/07/2023	FUEL GENIE	DDR	214.36		35.73	3213	302	178.63	FUEL A/C
7/07/2023	DYCE ENERGY	DDR	780.94		130.15	3712	307	650.79	FS GAS
7/07/2023	DYCE ENERGY	DDR	186.52		8.88	3804	308	177.64	YC GAS
7/07/2023	DYCE ENERGY	DDR	271.66		12.94	2112	201	258.72	PC GAS
7/07/2023	PENINSULA	DDR	373.15		59.28	1122	101	313.87	BUSINESS SAFE

Continued on Page 1881

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 4

Payments for Month 4

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
0/07/2023	EE LTD	DDR	144.00		24.00	1112	101	120.00	MOBILE PHONES
2/07/2023	EVO PAYMENTS	DDR	58.88			2111	201	58.88	EVO PAYMENTS
4/07/2023	MOON ROAST LTD	FP	64.50		1.40	2120	201	63.10	CAFE PURCHASES
4/07/2023	DENNIS EDWARDS	FP	245.41		20.82	2120	201	224.59	CAFE PURCHASES
4/07/2023	SHAWYERS	FP	450.00		75.00	31111	311	375.00	BARNSLAND GROUND REPAIR
4/07/2023	RFW PLUMBING	FP	412.18		68.70	3803	308	343.48	YC RADIATOR REPLACEMENT
4/07/2023	EBC	FP	210.00			1310	103	210.00	TRADE REFUSE
4/07/2023	EBC	FP	982.50		8.02	3511	305	20.04	EMPTY DOG BINS
						3214	302	20.04	EMPTY DOG BINS
						2111	201	934.40	TRADE REFUSE PC
4/07/2023	HCC	FP	2,091.53		348.59	3210	302	378.00	HX20 AEZ HIRE
						3210	302	291.00	EJ18 KTK HIRE
						3210	302	1,073.94	WO72 BZL HIRE
4/07/2023	BANHAM SECURITY	FP	124.36		20.73	1310	103	103.63	TFCC ALARM MAINT TO 31.7.24
4/07/2023	A NORBURY	FP	25.00			523		25.00	A NORBURY DEP REFUND
4/07/2023	S POPE	FP	50.75			2120	201	50.75	CAFE PURCHASES
7/07/2023	SCOTTISH WATER	DDR	11.00			3511	305	11.00	WATER CHARGES CEMETERY
7/07/2023	SCOTTISH WATER	DDR	150.00			3602	306	150.00	WATER CHARGES B/GROUND
7/07/2023	SCOTTISH WATER	DDR	167.00			3911	309	167.00	WATER CHARGES ALLOTMENTS
7/07/2023	SMARTEST ENERGY	DDR	432.00		20.57	3112	301	411.43	ELECTRICITY CUTBUSH
9/07/2023	JULY SALARIES	DDR	25,617.91			516		25,617.91	JULY SALARIES
9/07/2023	SMARTEST ENERGY	DDR	184.00		8.76	2116	201	175.24	ELECTRICITY W/SHOP
9/07/2023	BTE SERVICES	DDR	237.79		39.63	3803	308	198.16	BTE SERVICES
0/07/2023	JULY SALARIES	DDR	392.58			516		392.58	JULY SALARIES
1/07/2023	SCG	DDR	101.95		16.99	1112	101	84.96	TELEPHONE
1/07/2023	TRADE UK	FP	312.38		52.06	1310	103	18.49	B&Q MATERIALS
						31001	310	241.83	C/COPSE MATERIALS
1/07/2023	MOLE COUNTRYSTORES	FP	186.90		31.15	31001	310	155.75	POSTS/STAKES
1/07/2023	BREWERS	FP	79.97		13.33	3214	302	66.64	SADOLIN
1/07/2023	DENNIS EDWARDS	FP	220.05		10.41	2120	201	209.64	CAFE PURCHASES
1/07/2023	HCC	FP	69.05		11.51	2111	201	57.54	CLEANING MATERIALS
1/07/2023	HAMBROOKS	FP	25.00		4.17	3214	302	20.83	SHINGLE
1/07/2023	FIRECARE & SECURITY	FP	170.40		28.40	2111	201	142.00	FIRE ALARM MAINT
1/07/2023	SMART MARKETING	FP	420.00		70.00	1118	101	350.00	NEW WEBSITE
1/07/2023	S POPE	FP	53.60			2120	201	53.60	CAFE PURCHASES
3/07/2023	SKY	DDR	38.94		6.49	3803	308	32.45	BROADBAND
4/07/2023	FUEL GENIE	DDR	59.61		9.93	3213	302	49.68	FUEL A/C
6/07/2023	CULLIGAN	DDR	144.01		24.00	2111	201	120.01	WATER COOLER
7/07/2023	SKY	DDR	32.58		5.43	1310	103	27.15	BROADBAND
8/07/2023	C SLYDEL	FP	25.00			523		25.00	C SLYDEL DEP REFUND
8/07/2023	I VATAVU	FP	25.00			523		25.00	I VATAVU DEP REFUND
8/07/2023	L ROACH	FP	25.00			523		25.00	L ROACH DEP REFUND
8/07/2023	PETTY CASH	17981	200.00			202		200.00	PETTY CASH

Continued on Page 1882

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 4

Payments for Month 4

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
8/07/2023	GARY MATTHEWS	17982	200.00			31110	311	200.00	GARY MATTHEWS TEA DANCE
1/07/2023	DENNIS EDWARDS	FP	173.71			2120	201	173.71	CAFE PURCHASES
1/07/2023	LLOYDS BANK COMMERCIAL	FP	2,124.36		354.06	1108	101	650.10	CLEANING JULY 23 TFCC
						1108	101	987.80	CLEANING JULY 23 PC
						1108	101	132.40	CLEANING JULY 23 FS
1/07/2023	ABBAY OFFICE	FP	38.69		6.45	1116	101	32.24	COPIER CHARGES
1/07/2023	BUSINESS STREAM	FP	31.90			3713	307	31.90	WATER CHARGES FS
1/07/2023	HCC	FP	10.78		1.80	1113	101	8.98	STATIONERY
1/07/2023	FIRECARE & SECURITY	FP	192.00		32.00	2111	201	160.00	EMERGENCY LIGHTS MAINT
1/07/2023	SOUTHAMPTON TROPHIES	FP	12.00		2.00	2114	201	10.00	KEY CUTTING
1/07/2023	TRADE UK	FP	198.99		33.17	3111	301	9.65	B&Q MATERIALS
						3214	302	5.52	B&Q MATERIALS
						3214	302	87.11	B&Q MATERIALS
						3911	309	23.82	B&Q MATERIALS
						31001	310	39.72	B&Q MATERIALS
1/07/2023	ABSOLUTE TECH	FP	76.50		12.75	1159	101	63.75	IT SUPPORT
1/07/2023	EBC	FP	1,008.00		168.00	31111	311	840.00	BARNSLAND BINS
1/07/2023	S POPE	FP	50.40			2120	201	50.40	CAFE PURCHASES
1/07/2023	LLOYDS CREDIT CARD	DDR	1,310.83		87.48	2120	201	770.41	LLOYDS CREDIT CARD
						2111	201	25.06	LLOYDS CREDIT CARD
						3211	302	83.64	LLOYDS CREDIT CARD
						1310	103	15.76	LLOYDS CREDIT CARD
						3111	301	67.45	LLOYDS CREDIT CARD
						1106	101	90.00	LLOYDS CREDIT CARD
						1129	101	49.53	LLOYDS CREDIT CARD
						31110	311	121.50	LLOYDS CREDIT CARD
Total Payments for Month			53,414.10	0.00	3,448.01			49,966.09	
Balance Carried Fwd			368,678.30						
Cashbook Totals			422,092.40	0.00	3,448.01			418,644.39	

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 5

Payments for Month 5

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
4/08/2023	DENNIS EDWARDS	FP	189.73		9.30	2120	201	180.43	CAFE PURCHASES
4/08/2023	EBC	FP	5,178.06			1132	101	5,178.06	ELECTION 4.5.23
4/08/2023	K KELLMAN	FP	80.00			521		50.00	K KELLMAN ALLT 78C DEP REFUND
						522	0	30.00	K KELLMAN ALLT 78C DEP REFUND
4/08/2023	C BROOMES	FP	100.00			523		100.00	C BROOMES DEP REFUND
4/08/2023	K SMITH	FP	25.00			523		25.00	K SMITH DEP REFUND
4/08/2023	F PARKER	FP	203.90		33.98	1377	103	169.92	F PARKER REFUND INV 14560
4/08/2023	S POPE	FP	53.60			2120	201	53.60	CAFE PURCHASES
4/08/2023	F PARKER	FP	-0.90		-0.15	1377	103	-0.75	PARKER REFUND INV 14560
7/08/2023	LA SPAZIALE	DDR	108.00		18.00	2120	201	90.00	COFFEE MACHINE LEASE
7/08/2023	MERCHANT RENTALS	DDR	47.98		8.00	2111	201	39.98	MERCHANT RENTALS
7/08/2023	EBC	DDR	50.00			3714	307	50.00	RATES FS
7/08/2023	EBC	DDR	367.00			1314	103	367.00	RATES TFCC
7/08/2023	EBC	DDR	668.00			2113	201	668.00	RATES PC
8/08/2023	DYCE ENERGY	DDR	213.44		10.16	2112	201	203.28	PC GAS
8/08/2023	DYCE ENERGY	DDR	152.85		7.28	3804	308	145.57	YC GAS
8/08/2023	DYCE ENERGY	DDR	579.77		96.63	3712	307	483.14	FS GAS
0/08/2023	EVO PAYMENTS	DDR	65.99			2111	201	65.99	CARD FEES
0/08/2023	EE LTD	DDR	144.00		24.00	1112	101	120.00	MOBILE PHONES
1/08/2023	PENINSULA	DDR	373.15		59.28	1122	101	313.87	BUSINESSSAFE
1/08/2023	BREWER & SONS	FP	54.43		9.07	2111	201	45.36	GRAFFITI REMOVER
1/08/2023	EASTLEIGH FENCING	FP	179.02		29.84	3214	302	149.18	GRAVEL BOARDS/TIMBER
1/08/2023	HCC	FP	1,147.20		191.20	3210	302	378.00	HX20 AEZ HIRE
						3210	302	291.00	EJ18 KTK HIRE
						3210	302	287.00	WO72 BZL HIRE
1/08/2023	FLEET LINE MARKERS	FP	373.46		62.24	3111	301	311.22	PITCHMARKER
1/08/2023	HMRC	FP	6,461.23			515		6,461.23	PAYE/NI JULY 23
1/08/2023	HCC	FP	5,525.20			517		5,525.20	PENSIONS JULY 23
1/08/2023	HALC	FP	420.00		70.00	1108	101	350.00	BB CILCA COURSE
1/08/2023	DCK ACCOUNTING	FP	438.97		73.16	1157	101	365.81	ACCOUNTS JUNE 23
1/08/2023	DENNIS EDWARDS	FP	257.28		16.40	2120	201	240.88	CAFE PURCHASES
1/08/2023	LYRECO LTD	FP	621.60		103.60	2111	201	518.00	CLEANING MATERIALS
1/08/2023	CENTRAL COMPUTERS LTD	FP	102.66		17.11	1122	101	85.55	PAYROLL JULY 23
1/08/2023	TRADE UK	FP	162.78		27.13	3803	308	72.31	B&Q MATERIALS
						2111	201	63.34	B&Q MATERIALS
1/08/2023	TREEMENDERS	FP	936.00		156.00	3260	302	780.00	BARNSLAND TREE WORKS
1/08/2023	S ANDREWS	FP	25.00			523		25.00	S ANDREWS DEP REFUND
1/08/2023	S BULL	FP	25.00			523		25.00	S BULL DEP REFUND
1/08/2023	TANDEM ELECTRICAL	FP	1,161.60		193.60	3803	308	968.00	YC LIGHTING UPGRADE
1/08/2023	MEDICAL RESCUE CONSULTANCY	FP	480.00			1106	101	480.00	FIRST AID TRAINING
1/08/2023	QIC SYSTEMS LTD	FP	4,770.72		795.12	1159	101	3,975.60	OFFICE

Continued on Page 1890

CURRENT/INSTANT ACCESS ACCOUNT

For Month No: 5

Payments for Month 5

Nominal Ledger

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									365/ANTIVIRUS/SUPPOR
1/08/2023	S POPE	FP	51.10			2120	201	51.10	CAFE PURCHASES
5/08/2023	SCOTTISH WATER	DDR	11.00			3511	305	11.00	WATER CHARGES CEMETERY
5/08/2023	SCOTTISH WATER	DDR	150.00			3602	306	150.00	WATER CHARGES B/GROUND
5/08/2023	SCOTTISH WATER	DDR	167.00			3911	309	167.00	WATER CHARGES ALLOTMENTS
6/08/2023	FUELGENIE	DDR	93.00		15.50	3213	302	77.50	FUEL A/C
8/08/2023	SMARTEST ENERGY	DDR	240.00		11.43	2116	201	228.57	ELECTRICITY W/SHOP
8/08/2023	AUG SALARIES	DDR	627.38			516		627.38	AUG SALARIES
8/08/2023	AUG SALARIES	DDR	24,639.85			516		24,639.85	AUG SALARIES
01/08/2023	SSE	DDR	1,884.42		314.07	2112	201	1,570.35	PC ELECTRICITY
1/08/2023	S POPE	FP	104.10			2120	201	104.10	CAFE PURCHASES
1/08/2023	J GREEN	FP	101.00			523		25.00	J GREEN DEP REFUND
						2180	201	76.00	J GREEN REFUND
2/08/2023	SCG	DDR	119.39		19.90	1112	101	99.49	TELEPHONE
3/08/2023	SKY	DDR	38.94		6.49	3803	308	32.45	BROADBAND
3/08/2023	FUELGENIE	DDR	72.95		12.16	3213	302	60.79	FUEL A/C
6/08/2023	CULLIGAN	DDR	114.17		19.03	2111	201	95.14	WATER COOLER
7/08/2023	SKY	DDR	29.94		4.99	1310	103	24.95	BROADBAND
1/08/2023	EBC	FP	48.10		8.02	3511	305	20.04	DOG BINS JULY 23
						3214	302	20.04	DOG BINS JULY 23
1/08/2023	CP LUBRICANTS	FP	315.77		15.04	3213	302	300.73	GAS OIL
1/08/2023	EASTLEIGH FENCING	FP	107.78		17.96	3214	302	89.82	GRAVEL BOARDS
1/08/2023	MEDICAL RESCUE CONSULTANCY	FP	240.00			1106	101	240.00	FIRST AID TRAINING
1/08/2023	SHAWYERS	FP	33,391.69		5,565.28	31111	311	27,826.41	BARNSLAND FOOTPATH
1/08/2023	LLOYDS COMMERCIAL FINANCE	FP	2,062.56		343.76	1108	101	132.40	CLEANING AUG 23 FS
						1108	101	951.30	CLEANING AUG 23 PC
						1108	101	635.10	CLEANING AUG 23 TFCC
1/08/2023	ABSOLUTE TECH	FP	51.00		8.50	1159	101	42.50	IT SUPPORT
1/08/2023	HAMBROOKS	FP	769.84		128.30	3214	302	641.54	SCALPINGS
1/08/2023	ARB GLASS LTD	FP	252.00		42.00	3803	308	210.00	YC REPLACE GLASS
1/08/2023	MOON ROAST	FP	217.80		7.00	2120	201	210.80	CAFE PURCHASES
1/08/2023	ARCO LTD	FP	102.59		17.10	3211	302	85.49	SAFETY BOOTS
1/08/2023	TRADE UK	FP	17.97		3.00	3214	302	14.97	B&Q MATERIALS
1/08/2023	DENNIS EDWARDS	FP	723.77		15.08	2120	201	708.69	CAFE PURCHASES
1/08/2023	DENNIS EDWARDS	FP	-723.77		-15.08	2120	201	-708.69	CAFE PURCHASES
1/08/2023	DENNIS EDWARDS	FP	723.77		43.56	2120	201	680.21	CAFE PURCHASES
1/08/2023	STORMFLAME	FP	387.46		64.58	2111	201	322.88	DOOR FINGER KEEPERS
1/08/2023	LLOYDS CREDIT CARD	DDR	1,634.38		128.71	2120	201	718.26	LLOYDS CREDIT CARD
						2111	201	462.44	LLOYDS CREDIT CARD
						3211	302	34.02	LLOYDS CREDIT CARD
						1113	101	38.99	LLOYDS CREDIT CARD
						3214	302	88.74	LLOYDS CREDIT CARD
						1160	101	27.55	LLOYDS CREDIT CARD
						1121	101	40.00	LLOYDS CREDIT CARD
						3803	308	95.67	LLOYDS CREDIT CARD

Continued on Page 1891

CURRENT/INSTANT ACCESS ACCOUNT

Total Payments for Month	100,508.67	0.00	8,807.33	91,701.34
Balance Carried Fwd	296,676.80			
Cashbook Totals	<u>397,185.47</u>	<u>0.00</u>	<u>8,807.33</u>	<u>388,376.14</u>