



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the **FULL PARISH MEETING OF THE COUNCIL**
which will be held on **WEDNESDAY 13TH DECEMBER 2023 at 7.15pm**
in the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON, SO30 3FE**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

***** Refreshments are being held at the Parish Centre prior to the Full Parish Council meeting at 6.30pm in the Main Hall. Members of the public are welcome to attend and meet with Councillors and Parish Staff *****

Mr S Mockford
Clerk to the Parish Council

6th December 2023

AGENDA

A minute silence to be held in remembrance of ex-Parish Councillor; the late Ms Maxine Durham

087/23/PC Open Public Session

Questions invited from members of the public.

088/23/PC To Receive and Accept Apologies from Councillors

089/23/PC Declarations of Interest

Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.

090/23/PC Police Report

- Public and Councillor questions after report.

091/23/PC Councillor Vacancy Notice

- Co-option to fill Councillor vacancy in the Allington ward
 - o Nomination Form previously circulated to all Councillors
 - o The nomination to be read out by the Chair
 - o The candidate will deliver a presentation of up to four minutes duration
 - o Councillors and members of the public present, are able to ask questions or make comment
 - o Vote for co-option to take place by a show of hands
 - o Subject to co-option, membership of committees to be agreed

092/23/PC Motion from the Policy and Resources committee

- To set up a working group to make potential improvements to operations and procedures with a view to further enhancing transparency. All Councillors are invited to be part of the group.

093/23/PC Budget and Precept for 2024/25

- Draft budget previously circulated to all Councillors.
- Due to changes in the Government's Autumn Statement to the minimum wage, the Policy & Resources committee deferred discussion on the budget and precept to December's Full Parish Council meeting. The final agreed figure to be approved at January's Full Parish Council meeting on Wednesday 10th January 2024.



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094/23/PC To authorise the signing of the Minutes of the Full Parish Meeting held on Wednesday 8th November 2023

- Public statements/questions before each set of minutes.
- Councillors to propose/second acceptance of the minutes, comment on accuracy & vote.
- Councillors/Clerk to raise any matters relating to the minutes.

095/23/PC To Receive the Minutes of the Committee Meetings since the last Full Council Meeting

- Public statements/questions before each set of minutes.
- Councillors to propose/second acceptance of the minutes, comment on accuracy & vote.
- Councillors/Clerk to raise any matters relating to the minutes.

Personnel Committee Meeting	1 st November 2023
Planning & Highways Committee Meeting	7 th November 2023
Recreation & Environment Committee Meeting	15 th November 2023
Policy Resources Committee Meeting	22 nd November 2023

096/23/PC To approve amendments to the Planning and Highways Terms of Reference as recommended by the Planning and Highways committee meeting, held on Tuesday 5th December 2023, draft document previously circulated to all Councillors.

- Draft amendment:
"The exception to the above is; any major planning applications as decided by Eastleigh Borough Council, shall be taken to Full Parish Council for consideration, before comment is made to Eastleigh Borough Council, thus enabling all Parish Councillors the opportunity to comment."

097/23/PC Reports from Councillor Representatives on Outside Bodies:

Public and Councillor questions after each report:

- Transport Representative's Report **Cllr Goguel**
- Hilldene Community Association **Cllr Goguel**
- Airport Consultative Committee **Cllr Asman & MacDonald**
- Friends of West End Copse **Cllr Berry**
- One Horton Heath – Local Development Forum **Cllrs Asman & Tennent**

098/23/PC To receive reports from County/Borough Councillors:

- County Councillors Broomfield and Craig
- Borough Councillors Asman, Du-Crow, Gomer & Tennent

099/23/PC Date and Time of Next Full Parish Council Meeting

- Wednesday 10th January 2024 at 7.15 p.m.