

**WEST END PARISH COUNCIL**

**MINUTES OF THE POLICY & RESOURCES COMMITTEE MEETING  
HELD ON WEDNESDAY 25<sup>th</sup> OCTOBER 2023 AT 7:15 P.M.**

**Councillors Present:**           **B Tennent (Chair)**  
  **R MacDonald**  
  **J Asman**  
  **D Berry**  
  **B Coles**  
  **S Turl**

**In attendance:**               **S Mockford, Parish Clerk**  
  **S Johnson, Admin Officer**

**1 member of the public**

**083/23/PR    PUBLIC PARTICIPATION**

The chair of the Hilledene Community Association reported that both of their boilers require replacing. A quote has been received of £7,000 of which, the Hilledene Community Association would be able to pay half.

**A discussion took place regarding the replacement of the boilers and how it is to be funded. It was decided that this would be discussed in more detail at the next meeting when further quotes have been obtained.**

**084/23/PR    DECLARATIONS OF INTERESTS**

No declarations received.

**085/23/PR    APOLOGIES FROM COUNCILLORS**

Apologies received and accepted from Councillor Burton.

**086/23/PR    MINUTES OF THE LAST MEETING**

The minutes of the meeting, held on Wednesday 27<sup>th</sup> September 2023 were approved at the Full Parish Meeting on 11<sup>th</sup> October 2023.

No matters arising.

**087/23/PR    COMMUNITY RESILIENCE PLAN**

After consultation with Eastleigh Borough Council's Safety and Resilience Team, a draft Community Resilience Plan has been created.

**A short discussion regarding the document took place and a number of points were raised which will be investigated and clarified for next month's meeting.**

**088/23/PR    VACANCY NOTICE**

The Clerk has had two candidates enquire about the vacancy so far. These candidates have been provided with an application form and invited to attend the Full Parish Council meeting in November.

**089/23/PR**    **C.I.P. LIST**

An update has been made to page 1 of the CIP list. A copy of the updated page can be found in **Appendix 1**.

The Clerk will be discussing the CIP list with the Local Area Manager next week.

**090/23/PR**    **CORRESPONDENCE**

- Following a discussion at September's meeting regarding the provision of cleaning equipment to a local volunteer group, the clerk advised that as the group will be working independently, they would not be covered by the Parish's insurance. As such they will need to have their own Public Liability Insurance, equipment training, Risk Assessment, COSSH and PPE.

**RESOLVED: Councillor MacDonald proposed, and Councillor Coles seconded that the group work directly with Eastleigh Borough Council rather than the Parish. A letter advising such will be sent to them. The Committee agreed unanimously.**

- M.P.s have voted against the proposal to hold remote Parish Council meetings.

**091/23/PR**    **PARISH CENTRE/ WORKSHOP/ HATCH CAFE/ LIBRARY**

**Hatch Café**

The Café's takings for September will be tabled and discussed at next month's meeting.

**Parish Centre**

- Asbestos surveys for The Youthouse, Cutbush Football Pavilion and the Parish Centre have been completed.
- Quotes for a new office telephone system were tabled:

Option 1 -	£2,000 +VAT
Option 2 -	£886.00 +VAT & £34 per month
Option 3 -	Microsoft Teams £15 per month per person

**RESOLVED: Councillor MacDonald proposed, and Councillor Berry seconded, that we proceed with Option 2. Councillors voted 5 in favour and 1 abstained.**

**Workshop**

Nothing new to report.

**Parish Centre**

Nothing new to report.

**Library**

Nothing new to report.

**092/23/PR**    **THE OLD FIRE STATION**

A request has been received from the tenant at the Old Fire Station, asking for a 1,100-litre recycling bin to be located in the car park. The tenant will pay for this service.

**RESOLVED: Councillor MacDonald proposed, and Councillor Coles seconded agreeing to allow the tenant to have a commercial bin on the site at his own expense. The Committee agreed unanimously.**

**093/23/PR WEST END YOUTH FACILITY**

Nothing new to report

**094/23/PR TOWNHILL FARM COMMUNITY CENTRE**

Repairs have been made to the main entrance door at a cost of £1,223.00 +VAT.

**095/23/PR HILLDENE COMMUNITY CENTRE**

- The external lights on the pre-school building are to be replaced at a cost of £305.00 +VAT
- A new quote of £3,400 has been received to repaint the external pre-school building.

**RESOLVED: Councillor Coles proposed, and Councillor Berry seconded to proceed with the quote. The Committee agreed unanimously.**

**096/23/PR CUTBUSH FOOTBALL FACILITY**

The installation of the new CCTV at Cutbush will be taking place on Friday 3<sup>rd</sup> November 2023.

**097/23/PR ACCOUNTS**

The accounts for September will be presented for approval during November's meeting.

**098/23/PR BUDGET**

The Clerk is in the process of completing the first draft for next year's budget.

Dates will be proposed for all Councillors to have an opportunity to go through the budget in detail with the Clerk.

**099/23/PR NEWSLETTER**

October's Newsletter is now available.

**100/23/PR COUNCILLOR TRAINING**

A list of current training courses were tabled.

**101/23/PR DATE OF NEXT MEETING**

**Wednesday 22<sup>nd</sup> November 2023 at 7.15 p.m.**

The meeting closed at 8.29pm.



## West End Parish Council

### Community & Infrastructure Priorities 2023

Social and Recreational – Play Areas				
Project/Location	Proposal	Funding Required	Priority	Justification/Comments
Hatch Grange Older Childrens Play Area	Play area upgrade	£75,000	<b>H</b>	Play area due for renewal.
Hatch Grange Younger Childrens Play Area	Play area upgrade	£150,000	<b>H</b>	Play area due for renewal. An application was submitted in July 2023 to the Community Ownership Fund which if successful would fund 80% of the project.
Moorgreen Recreation Ground	Play area upgrade	£75,000	<b>L</b>	Play area is being monitored for wear and tear.
Carpathia Play Area Townhill Play Area	Replacement play area surface	£50,000	<b>H</b>	Existing wet pour surface needs replacing at the Carpathia play area due to vandalism.