



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 24th JANUARY 2024 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford
Clerk to the Parish Council

18th January 2024

AGENDA

- 124/24/PR Public Participation**
- 125/24/PR Declarations of Interest**
Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.
- 126/24/PR To receive and accept Councillor apologies**
- 127/24/PR Minutes of the meeting, held on Wednesday 22nd November 2023 approved at the Full Parish Meeting on 13th December 2023**
- 128/24/PR Date of the next Annual Parish Assembly to be agreed; suggestions are either Monday 25th March or Monday 8th April 2024.**
- Community Grant closing dates for receipt of applications - Friday 19th January 2024.
 - Applications received to be included in February's Newsletter for residents to vote on.
- 129/24/PR Community Resilience Plan**
- Final draft to be approved.
- 130/24/PR A new Working Group has been set up, to discuss and make recommendations to the Policy & Resources Committee, any improvements to operations and procedures with a view to further enhancing transparency.** First meeting held prior to the Policy and Resources meeting. Terms of Reference to be approved.
- 131/24/PR Review of Financial Regulations** – previously circulated to all Councillors.
- 132/24/PR Review of Charges for 2024/25**
- Parish Centre
 - Townhill Farm Community Centre
 - Old Fire Station
 - YoutHouse
 - West End Pre-School
 - Newsletter



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE

Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

- 133/24/PR Parish Centre/Workshop/Hatch Café/Library**
- Café takings to be tabled.
 - Eastleigh Borough Council may be in a position to award a grant for the Hatch Café kitchen to be refurbished and remodelled, via developer's contributions. **To be discussed.**
 - On Friday 31st May 2024, it is the 10-year anniversary of the Hatch Café. Councillors to discuss celebrations to be arranged for this day.
 - Councillor Tennent has been contacted by the Store Manager of Asda in West End, requesting the existing glass recycling bins located in their car park to be relocated on to a site managed by the Parish Council. The Clerk has emailed the Store Manager of Asda for further information. **To be discussed.**
 - Bookings:
 - o The Clerk to provide a verbal update.
- 134/24/PR The Old Fire Station**
- Ceiling L.E.D. lights have been installed in the museum, replacing fluorescent tube lighting.
 - Two new bookings on Friday afternoons.
- 135/24/PR West End Youth Facility**
- Nothing new to report.
- 136/24/PR Townhill Farm Community Centre**
- The tenancy agreement for the office space is due for renewal. **To be discussed.**
 - New booking has started every Thursday afternoon in the main hall.
- 137/24/PR Hilldene Community Centre**
- The Energy Audit has been booked for Tuesday 6th February 2024. Hilldene Community Association (H.C.A.) has confirmed the caretaker will be available to accompany the auditor around the building. The report will be forwarded to members and the H.C.A. once received.
- 138/24/PR Cutbush Football Facility**
- Nothing new to report.
- 139/24/PR Accounts**
- Monthly accounts for November and December previously circulated to all Councillors. **To be scrutinised and approved.**
- 140/24/PR Newsletter**
- Administration team, currently working on the next edition of the newsletter.
- 141/24/PR Update on Councillor Training**
- Councillor training courses to be tabled.
- 142/24/PR Date of next meeting: Wednesday 28th February 2024 at 7.15 p.m.**