

**WEST END PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 13<sup>th</sup> DECEMBER 2023 AT 7.15 PM**

**COUNCILLORS PRESENT:**      **S Turl (Chair), B Coles (Vice Chair),  
J Asman, D Berry, C Boulton, T Craig, B Du-Crow,  
J Goguel, R MacDonald, B Tennent**

**IN ATTENDANCE:**              **S Mockford, Parish Clerk  
S Johnson, Admin Officer  
County Councillor S Broomfield**

**MEMBERS OF THE PUBLIC:**    **4 members of the public in attendance**

**A minute silence was held in remembrance of ex-Parish Councillor, the late Ms Maxine Durham.**

**087/23/PC      OPEN PUBLIC SESSION**

No questions were asked by members of the public.

**088/23/PC      APOLOGIES FROM COUNCILLORS**

Apologies were received and accepted from Councillors Burton, Haylett & Prince-Wright.

**089/23/PC      DECLARATIONS OF INTEREST**

No declarations were made.

**090/23/PC      POLICE REPORT**

The report was previously circulated to all Councillors and tabled. A copy of the report can be found in **Appendix A**.

Hedge End Police are in the process of recruiting an Engagement Officer, to help improve communication between residents, community groups and parishes.

**The Chair asked that the new Engagement Officer to be invited to Full Parish Meetings once they are in post.**

**A member of the public asked under which category incidents of graffiti were recorded and a short discussion about graffiti followed. This included Cllr Broomfield explaining that Cllr Gomer is currently compiling a report on graffiti incidents which will recommend a quick, simple reporting system.**

**091/23/PC      COUNCILLOR VACANCY NOTICE**

A nomination form was previously circulated to all Councillors for Mr. George Lloyd. The nomination was read out to Councillors by the Chair. Mr. Lloyd then made a short presentation. Following this, questions were asked by Councillors.

**Based on Councillors discussion, Cllr Turl proposed to invite Mr. Lloyd to attend further committee meetings throughout January and for the co-option to be revisited at February's Full Parish meeting. This was agreed by a majority vote, 8 for, 2 against.**

**092/23/PC**      **MOTION FROM THE POLICY & RESOURCES COMMITTEE**

Councillors were asked to consider a motion proposed by the Policy & Resources committee to set up a working group to make potential improvements to operations and procedures with a view to further enhancing transparency.

The Clerk suggested for the Working Group to meet at 6.30pm, prior to the Policy & Resources committee meeting, held on the fourth Wednesday of the month.

**Councillors interested in being part of this working group were Cllrs Asman, Berry, Boulton, Du-Crow, MacDonald, Tennent, and Turl.**

**The first meeting will take place on Wednesday 24<sup>th</sup> January 2024, where the first item for discussion will be to set out the remit for the Working Group and Terms of reference.**

**093/23/PC**      **BUDGET & PRECEPT FOR 2024/25**

The draft budget was previously circulated to all Councillors.

Due to changes in the Government's Autumn Statement to the minimum wage, the Policy & Resources committee deferred discussion on the budget and precept to December's Full Parish Council meeting.

**Following discussions, Councillor MacDonald proposed and Councillor Coles seconded, that the precept be set at 7.5% for the year 2024/25. Councillors agreed unanimously.**

The agreed precept figures to be approved during January 2024's Full Parish Council meeting.

**094/23/PC**      **MINUTES OF THE FULL PARISH COUNCIL MEETING HELD ON WEDNESDAY 8<sup>th</sup> NOVEMBER 2023**

Councillor Turl presented the minutes of the Full Parish Council meeting held on Wednesday 8<sup>th</sup> November 2023. These were accepted as a true record of events and signed by the Chair.

**Proposed:**                      Councillor Turl  
**Seconded:**                    Councillor Coles  
**In favour:**                    Unanimous

**Matters Arising:**        None

**095/23/PC**      **TO RECEIVE MINUTES OF COMMITTEE MEETINGS**

**Personnel Committee Meeting**

Councillor Boulton presented the minutes of the Personnel Committee meeting held on 1<sup>st</sup> November 2023 and asked the Council to accept the recommendations contained therein.

**Proposed:**                      Councillor Boulton  
**Seconded:**                    Councillor MacDonald  
**In favour:**                    Unanimous  
**Matters Arising:**        None

### **Planning & Highways Committee Meeting**

Councillor Asman presented the minutes of the Planning and Highways Committee meeting held on 7<sup>th</sup> November and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor Asman  
**Seconded:** Councillor Du Crow  
**In favour:** Unanimous

**Matters Arising:** **Agenda item 096/23/PC**

Cllr Asman advised that the Planning & Highways committee were looking to make an amendment to the Terms of Reference for this committee to work in line with Eastleigh Borough Council; the suggestion is that any planning application, as deemed by Eastleigh Brough Council, that would have a Borough wide significance should be taken to Full Parish to discuss.

**This item will be taken to the Policy & Resources Committee to be added to Terms of Reference and Standing Orders.**

*Cllr Craig left the meeting.*

### **Recreation & Environment Committee Meeting**

Councillor MacDonald presented the minutes of the Recreation and Environment Committee meeting held on 15<sup>th</sup> November 2023 and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor MacDonald  
**Seconded:** Councillor Goguel  
**In favour:** Unanimous

**Matters Arising:** None

### **Policy & Resources Committee Meeting**

Councillor Tennent presented the minutes of the Policy & Resources Committee Meeting held on 22<sup>nd</sup> November 2023 and asked the Council to accept the recommendations contained therein.

**Proposed:** Councillor Tennent  
**Seconded:** Councillor Berry  
**In favour:** Unanimous

**Matters Arising:** None

**096/23/PC**

### **TO APPROVE AMENDMENTS TO THE PLANNING & HIGHWAYS TERMS OF REFERENCE**

To approve the following amendments to the Planning and Highways Terms of Reference (A copy of the current Terms of Reference can be found in **Appendix B**):

“The exception to the above is any major planning applications as decided by Eastleigh Borough Council, shall be taken to Full Parish Council for consideration, before comment is made to Eastleigh Borough Council, thus enabling all Parish Councillors the opportunity to comment.”

**This item was discussed under agenda item 095/23/PC.**

**REPORTS FROM COUNCILLOR REPRESENTATIVES ON OUTSIDE BODIES**

**Transport Representative - Councillor Goguel**

Cllr Goguel informed the council of the Christmas bus schedule. He expressed his disappointment at the lack of information available.

Cllr MacDonald commented that all single fares are currently capped at £2 and evening fares at £1.

**Hilldene Community Association - Councillor Goguel**

No report from Cllr Goguel as he has been unable to attend the meetings.

The Chair explained that the chair of the Hilldene Community Association has restarted the circulation of the minutes from their meetings.

**Airport Consultative - Councillor MacDonald**

Cllr MacDonald advised the next meeting will be taking place on the 2<sup>nd</sup> February 2024 at 2pm at the Holiday Inn.

Cllr Asman explained that a Noise Forum will be formed in March 2024 and will meet once or twice a year.

**Friends of West End Copse – Councillor Berry**

Nothing to report.

**One Horton Heath Local Development Forum - Councillor Tennent**

Cllr Asman reported that she has received suggestions for road names, so the development is progressing.

Cllr MacDonald commented that Paul Holmes MP had raised a question in Parliament regarding the development. ;Cllr Tennant responded that this is political and related to how the money has been used for the development.

**TO RECEIVE REPORTS FROM COUNTY/BOROUGH**

**County Councillor Craig**

No report.

**County Councillor Broomfield**

Cllr Broomfield reported that Eastleigh Borough Council & Hampshire County Council are closely monitoring the Jackson's Farm proposals. A planning application is imminent, but nothing has been received as yet.

He also advised that Hampshire Highways have advised of a closure of Allington Lane for the footpath to be repaired from 2<sup>nd</sup> January for 6 weeks.

**The Chair commented that she was disappointed with the timing of the works due to West End already being swamped with traffic following the closure of Charles Watts Way. As such, the Chair has requested that we submit a request to Hampshire County Council to delay their work until after the work at Charles Watts Way has been completed and the road reopened.**

*Cllr Broomfield left the meeting at 8.47pm*

**Borough Councillor Asman**

The new building has been erected at Itchen Valley Country Park and is on time and to budget.

**Borough Councillor Du-Crow**

Nothing to report.

**Borough Councillor Tennent**

Cllr Tennent reported that there is a plan to plant a number of trees at Hatch farm.

He explained a Casework item has been received from Asda as they are struggling with looking after the recycling bins they currently have located in their car park. As such, they have asked that these be moved onto Parish land.

Cllr Coles questioned whether an increase in collection to two a week would help to alleviate the issue rather than just moving the collection bins.

**The Chair suggested this item be taken to the Policy & Resources Committee to discuss further.**

**099/23/PC**

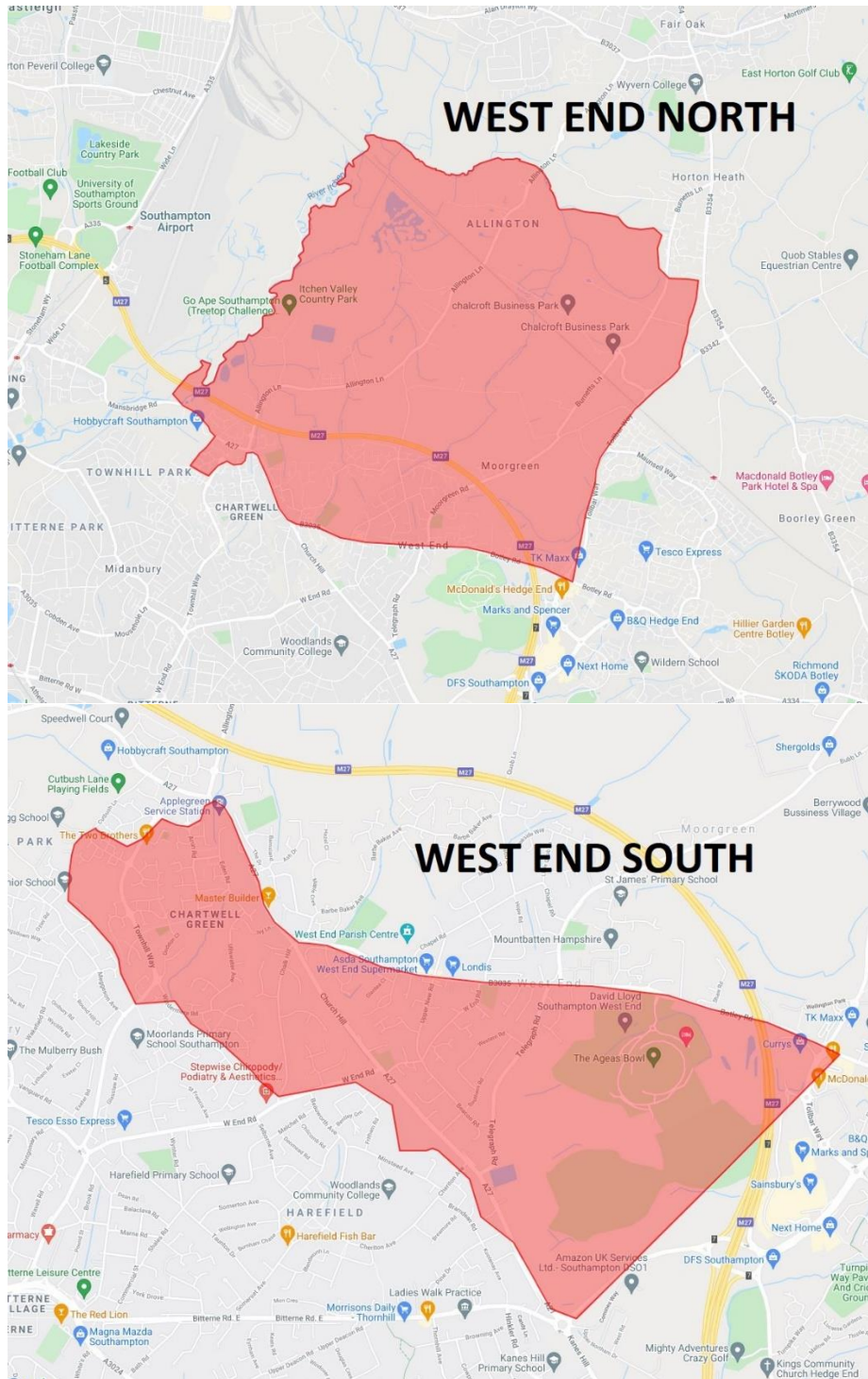
**DATE AND TIME OF NEXT MEETING**

**Wednesday 10<sup>th</sup> January 2024 at 7.15 pm**

The meeting closed at 8.53pm.

# West End Parish Council Meeting - Police Update & Statistics - Report for NOVEMBER 2023

Search parameters – 01/11/23 – 30/11/23. 10EH0205 WEST END NORTH & 10EH0204 WEST END SOUTH.



Stats reported for the complete month of November 2023.

	North	South	<b>Total</b>
Action Fraud	0	2	<b>2</b>
Antisocial Behaviour - Community	0	0	<b>0</b>
Antisocial Behaviour - Environmental	0	0	<b>0</b>
Antisocial Behaviour - Personal	0	0	<b>0</b>
Assault on Police	0	0	<b>0</b>
Assault with Injury	0	0	<b>0</b>
Assault without Injury	2	8	<b>10</b>
Burglary Business	3	0	<b>3</b>
Burglary Residential – inc garage / shed	0	1	<b>1</b>
Concern for Safety	3	4	<b>7</b>
Criminal Damage	3	3	<b>6</b>
Domestic Incident	4	5	<b>9</b>
Drug Offences	1	0	<b>1</b>
Harassment	2	1	<b>3</b>
Malicious Communications	0	1	<b>1</b>
Missing Person	0	3	<b>3</b>
Public order	2	4	<b>6</b>
Road related incidents & RTC	10	8	<b>18</b>
Robbery	0	0	<b>0</b>
Shoplifting	2	1	<b>3</b>
Suspicious Other / Persons / Vehicles	7	6	<b>13</b>
Theft	1	1	<b>2</b>
Theft from Vehicle	2	5	<b>7</b>
Theft of Pedal cycle	0	0	<b>0</b>
Theft of Vehicle	0	1	<b>1</b>

Total: 42 54 96

Further local statistics are publicly available on Home | Police.uk ([www.police.uk](http://www.police.uk))

If you go to the section ‘What’s happening in your area’ and type West End into the box, it will take you to the area for Hedge End North. You can then see various sections – Overview, Crime map, Stop and Search and statistics. The figures are produced per sector, i.e. North and South as this is how the police and management have chosen to provide the statistics to the public. As above, we already go beyond this and provide individual parish stats when staffing has allowed.

### **Digital Engagement**

We now have over 10K followers on our Facebook Page ‘Hedge End Police’. The page covers the whole of Hedge End North – Hedge End West End and Botley and Hedge End South – Bursledon, Hamble and Netley Abbey.

We continue to encourage registration to Hampshire Alerts, which is a way we communicate via email to residents. This is fundamentally different to social media, as we can target specific roads and locations with information and those who are signed up will receive the email alert. Please help us to reach more residents direct by recommending they register themselves at [www.hampshirealert.co.uk](http://www.hampshirealert.co.uk)

### **Eastleigh District Priorities**

We want people to not just be safe, but to feel safe as well. To achieve this we need clear priorities and to be agile and responsive to the needs of all our communities.

Our Eastleigh District priorities are to reduce all crime commission compared to 2022/23 with a focus on -

- ❖ Violence – specifically youth on youth violence and most serious violence.
- ❖ Theft – targeting theft of motor vehicle / theft from motor vehicle and organised crime groups operating in our district.
- ❖ Burglary – focusing on Residential (dwellings, excluding sheds and garages)
- ❖ Antisocial Behaviour repeat locations (Eastleigh Town Centre, Hedge End Retail Park and Hamble River.)

While focusing on these key areas –

- ❖ Improve victim satisfaction compared with 2022/23.
- ❖ Improve charge and summons performance compared with 2022/23.
- ❖ Maintain overall 2022/23 Out of Court disposal performance.

Hedge End Neighbourhood Policing Team, PCSO 13151 Steve HILL





# West End Parish Council

## Terms of Reference

### Planning & Highways Committee

#### 1.1 Dates and times of meeting

- This Committee shall meet monthly on the first Tuesday of the month

#### 1.2 Membership

- Committee membership shall consist of up to 7 Councillors and 2 *ex-officio* Councillors.
- The quorate number for committee shall be 3 committee members

#### 1.3 Aims & Objectives

This committee shall deal with all matters relating to planning and highways issues, in particular:

- The committee will recommend to the Council all action required to be taken with local planning, highway and associated authorities and utility boards on matters relating to local and district highways, local infrastructure, road safety, river and flood protection, utility services and similar matters affecting the parish.
- The committee may determine all planning applications and appeals affecting the parish and shall without reference to the Council make known its comments thereon to the local planning authority within the statutory time limits imposed.
- The committee will recommend to the Council any further action the Council may wish take with respect to a planning applications.
- The committee is responsible for appointing a member(s) or other suitable person to represent the inhabitants of parts or the whole of the parish at any public or other inquiry by a Ministry or other public body, under any act relating to development control or another aspect of the Council's responsibilities.
- The committee is responsible for liaising with anybody, organisation or department of any Local Authority or utility board on any matter within the Committee's area of responsibility.
- The committee is responsible for monitoring the application and effectiveness of Tree Preservation Orders in the Parish and make appropriate recommendations in this connection to the responsible Authority.
- The committee may determine expenditure on behalf of the Council within the budgetary limits as prescribed annually to the committee.
- The committee will recommend to the Policy & Resource Committee the level of budget that it believes that it requires in the following financial year.