



WEST END PARISH COUNCIL

The Parish Centre, Chapel Road, West End, Southampton, SO30 3FE
Tel: (023) 8046 2371; E-mail: clerk@westend-pc.gov.uk

Members are required to attend the meeting of the **POLICY & RESOURCES COMMITTEE MEETING** which will be held on **WEDNESDAY 27th MARCH 2024 AT 7.15 P.M** at the **PARISH CENTRE, CHAPEL ROAD, WEST END, SOUTHAMPTON**

THIS IS AN OPEN MEETING WHICH MEMBERS OF THE PUBLIC ARE ENTITLED TO ATTEND.

Mr S Mockford
Clerk to the Parish Council

21st March 2024

AGENDA

165/24/PR Public Participation

166/24/PR Declarations of Interest

Members are invited to declare interests in relation to items of business on the agenda. Any interests will be recorded in the relevant minutes.

167/24/PR To receive and accept Councillor apologies

168/24/PR Minutes of the meeting, held on Wednesday 28th February 2024 approved at the Full Parish Meeting on Wednesday 13th March 2024.

169/24/PR Annual Parish Assembly (A.P.A.) to be held on Monday 8th April 2024.

- Community Grants - Voting to close on Friday 22nd March 2024

170/24/PR Update from the Operations, Procedures and Policies Working Group

- Meeting held prior to the Policy & Resources committee meeting.
- Chair to provide verbal update.

171/24/PR Draft Social Media Policy to be approved – previously circulated to all Councillors

172/24/PR Fixed wiring test to be carried out in April 2024, for the following buildings:

- The Parish Centre - £1242.00 +VAT
- Townhill Farm Community Centre - £893.00 +VAT
- Cutbush Football Pavilion - £369.00 + VAT
- Moorgreen Youthouse - £379.00 +VAT
- The Old Fire Station - £316.00 +VAT
- Hilldene Community Centre - £220.00 +VAT

TOTAL COST - £3,419.00 +VAT

173/24/PR Parish Centre/Workshop/Hatch Café/Library

- Café takings to be tabled.
- One quote received so far for the kitchen refurbishment. Two more quotes to be obtained.

To Note.

- Bookings - The Clerk to provide a verbal update.
- Solar panels – installation has started. Approximate completion date, week commencing 1st April 2024.



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- Quotes obtained to carry our electrical upgrades to the Parish Centre:
 - Replace light fittings with L.E.D.'s in the following areas
 - Office and reception area
 - Main entrance hallway
 - Fuel store
 - At a cost of £1,688.02 +VAT
 - **To discuss**
 - Replace 15 smoke detectors and the fire alarm panel at a cost of £1,648.00 +VAT. Equipment is over 10 years old.
 - **To discuss**

174/24/PR The Old Fire Station

- Nothing new to report.

175/24/PR West End Youth Facility

- Six monthly meeting held with Little Gems owner and the new Pre-School manager. **To Note.**

176/24/PR Townhill Farm Community Centre

- Quote obtained to install CCTV, capturing images towards the play area and parking area. The cost is £737.04 +VAT. **To discuss.**

177/24/PR Hildene Community Centre

- The external painting of the Pre-School walls to be completed over the Easter holiday period at a cost of £2,550. **To Note.**

178/24/PR Cutbush Football Facility

- Nothing new to report.

179/24/PR Accounts

- Monthly accounts for January and February previously circulated to all Councillors. **To be scrutinised and approved.**

180/24/PR Newsletter/Website/Social Media

- Administration team currently collating content for the next edition of the Newsletter.
- A new 'document and policies' web page has been created on the Parish Council website, to improve transparency and access to Parish documentation.
<https://westend-pc.gov.uk/documents-policies/>

181/24/PR Update on Councillor Training

- Councillor training courses to be tabled.

182/24/PR Date of next meeting: Wednesday 24th April 2024 at 7.15 p.m.